

Baker County Library District

1/13/2025 5:14 PM

Register: 1000 · US Bank Checking
 From 12/15/2024 through 01/15/2025
 Sorted by: Date, Type, Number/Ref

*Approved Bill Report
 January 2025*

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/15/2024	31587 <i>OK</i>	Valentine, Donna M	1460 · A/R Employee ...	Draw	300.00	X		6,191.19
12/16/2024	90882 <i>OK</i>	US Bank Visa (Corp...	-split-	Online Payment	10,292.21	X		-4,101.02
12/17/2024	90880 <i>12/09/24 VISA</i>		1100 · General Pool 52...	Conf# 4100475...		X	11,000.00	6,898.98
12/20/2024	90881 <i>12/12/24 PERS</i>		4300 · Other Revenues...	Rebate		X	1,400.00	8,298.98
12/23/2024			-split-	Fines & Fees		X	92.65	8,391.63
12/26/2024			1100 · General Pool 52...	Conf# 4104583...		X	17,000.00	25,391.63
12/27/2024			4300 · Other Revenues...	EFT Rebate		X	1,000.00	26,391.63
12/27/2024	Sage8335		5000 · Personal Servic...	Expense Reimb...		X	1,939.21	28,330.84
12/27/2024	31591 <i>OK</i>	Alpine Alarm Comm...	2000 · Accounts Payable		221.52			28,109.32
12/27/2024	31592	Baker City (water ve...	2000 · Accounts Payable	Account 12760...	234.20			27,875.12
12/27/2024	31593	BendTel	6000 · Materials and S...	Account 20003...	304.43			27,570.69
12/27/2024	31594	DAIDA Company	2000 · Accounts Payable	Customer ID C...	1,506.45			26,064.24
12/27/2024	31595	Ed Staub & Sons Pet...	2000 · Accounts Payable	Account 123549	1,568.96			24,495.28
12/27/2024	31596	Idaho Power	-split-	Account 22063...	251.55			24,243.73
12/27/2024	31597	Lincoln National Lif...	5000 · Personal Servic...	BAKERCOUN...	233.78			24,009.95
12/27/2024	31598	Voided Check	6000 · Materials and S...	printing error		X		24,009.95
12/27/2024	31599	Voided Check	6000 · Materials and S...	printing error		X		24,009.95
12/27/2024	31600	Niche Academy LLC	6000 · Materials and S...	Invoice 10940; ...	3,200.00			20,809.95
12/27/2024	31601	Northeast Oregon Ho...	-split-	Richland Libra...	488.00			20,321.95
12/27/2024	31602	Oregon Trail Electric...	6000 · Materials and S...	Accounts 908002	1,141.65			19,180.30
12/27/2024	31603	Port53 Technologies ...	2000 · Accounts Payable	Security Softw...	1,056.00			18,124.30
12/27/2024	31604	Reliance Connects (...	2000 · Accounts Payable	Account 38563...	279.30			17,845.00
12/27/2024	31605	US Cellular (HU Inte...	2000 · Accounts Payable	Account 85570...	108.98			17,736.02
12/27/2024	31606	Valley Metal and He...	2000 · Accounts Payable		157.00			17,579.02
12/27/2024	90883	PERS	-split-	Online Payment	16,992.63	X		586.39
12/30/2024			-split-	Fines & Fees		X	138.05	724.44
12/30/2024			5000 · Personal Servic...	Cobra Ins Reimb		X	1,028.16	1,752.60
12/30/2024	31607	GEO Net (aka Davis ...	6000 · Materials and S...	Patron Services...	25.00			1,727.60
12/30/2024	31608	Goertzen Janitorial S...	6000 · Materials and S...	Janitorial Contr...	2,200.00			-472.40
12/30/2024	90884	AFLAC	-split-	Online Payment	463.38			-935.78
12/30/2024			1100 · General Pool 52...	Conf# 4108029...		X	60,000.00	59,064.22
12/31/2024			-split-	Expense Reimb		X	11,031.81	70,096.03
12/31/2024			4100 · Fines and Fees:...	Paypal Dec		X	481.38	70,577.41
12/31/2024			6000 · Materials and S...	Service Charge	50.95	X		70,526.46
12/31/2024		QuickBooks Payroll ...	-split-	Created by Pay...	4,517.84	X		66,008.62
12/31/2024		QuickBooks Payroll ...	-split-	Created by Pay...	38,202.45	X		27,806.17
01/02/2025	ACH <i>OK</i>	Georg, Jon (Sage Co...	1461 · A/R Due from S...	Sage fund vend...	6,513.97	X		21,292.20
01/02/2025	6175 <i>OK</i>	Adamson, Edward C	-split-	Direct Deposit				21,292.20
01/02/2025	6176	Ames, Bryan C	-split-	Direct Deposit				21,292.20
01/02/2025	6177	Arenas, Jose E	-split-	Direct Deposit				21,292.20

** # 60171 + 60172 Sage 12/1/24 payroll
 60173 + 60174 Sage 1/02/25 payroll*

OK 1/13/25

*Payroll
 Sage reimb*

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From 12/15/2024 through 01/15/2025

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Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
01/02/2025	6178	Bogart, Theresa D	-split-	Direct Deposit			21,292.20
01/02/2025	6179	Bowers, Sylvia S	-split-	Direct Deposit			21,292.20
01/02/2025	6180	Bowling, Graysen A	-split-	Direct Deposit			21,292.20
01/02/2025	6181	Brockman, John R	-split-	Direct Deposit			21,292.20
01/02/2025	6182	Burns, Daisy R	-split-	Direct Deposit			21,292.20
01/02/2025	6183	Cairns, Rachel A	-split-	Direct Deposit			21,292.20
01/02/2025	6184	Cottrell, Cynthia A	-split-	Direct Deposit			21,292.20
01/02/2025	6185	Cuzick, Kaycee L	-split-	Direct Deposit			21,292.20
01/02/2025	6186	Cuzick, Sage K	-split-	Direct Deposit			21,292.20
01/02/2025	6187	Dunn, Jerry Ann T	-split-	Direct Deposit			21,292.20
01/02/2025	6188	Grammon, Melissa N	-split-	Direct Deposit			21,292.20
01/02/2025	6189	Hanley, Shauna S	-split-	Direct Deposit			21,292.20
01/02/2025	6190	Harrison, Rose M	-split-	Direct Deposit			21,292.20
01/02/2025	6191	Hawes, A Christine	-split-	Direct Deposit			21,292.20
01/02/2025	6192	Hayden, Kaylee M	-split-	Direct Deposit			21,292.20
01/02/2025	6193	Minnigalieva, Ekater...	-split-	Direct Deposit			21,292.20
01/02/2025	6194	Moyer, Robert P	-split-	Direct Deposit			21,292.20
01/02/2025	6195	Nuttall, John G	-split-	Direct Deposit			21,292.20
01/02/2025	6196	O'Dell, Tatum A	-split-	Direct Deposit			21,292.20
01/02/2025	6197	Pautsch, Debora W	-split-	Direct Deposit			21,292.20
01/02/2025	6198	Pearson, Diana	-split-	Direct Deposit			21,292.20
01/02/2025	6199	Rasmussen, Gwendol...	-split-	Direct Deposit			21,292.20
01/02/2025	6200	Saunders, Sydney L	-split-	Direct Deposit			21,292.20
01/02/2025	6201	Snyder, Courtney B	-split-	Direct Deposit			21,292.20
01/02/2025	6202	Spry, Heather E	-split-	Direct Deposit			21,292.20
01/02/2025	6203	Stokes, Perry N	-split-	Direct Deposit			21,292.20
01/02/2025	6204	Taylor, Pamela S	-split-	Direct Deposit			21,292.20
01/02/2025	6205	Teunissen, Ruth D	-split-	Direct Deposit			21,292.20
01/02/2025	6206	Valentine, Donna M	-split-	Direct Deposit			21,292.20
01/02/2025	6207	Whitley, Levi A	-split-	Direct Deposit			21,292.20
01/02/2025	6208	Wilde, Seth C	-split-	Direct Deposit			21,292.20
01/02/2025	31609	Castillo, Fabian Arenas	-split-		619.03		20,673.17
01/02/2025	31610	MacNaughton, Aman...	-split-		1,758.78		18,914.39
01/03/2025	31611	Special Districts Insu...	-split-	03-0026696: G...	13,088.00	medical insur	5,826.39
01/06/2025		Moyer, Robert P	2111 · Direct Deposit ...	Returned Direc...		280.40	6,106.79
01/06/2025			-split-	Fines & Fees		77.55	6,184.34
01/06/2025			-split-	Fines & Fees		13.50	6,197.84
01/07/2025	90888	IRS Internal Rev Svc...	5000 · Personal Servic...	IRS Notice Am...	128.28		6,069.56
01/07/2025		QuickBooks Payroll ...	-split-	Created by Pay...	287.39		5,782.17
01/08/2025	31612	Inland Development ...	2000 · Accounts Payable	Internet Servic...	610.00		5,172.17

Ch 4/13/25

Baker County Library District

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From 12/15/2024 through 01/15/2025

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/08/2025	90885	Oregon Savings Gro...	-split-	Online Payment	3,085.00			187.17
01/08/2025	90886	IRS Internal Rev Svc...	-split-	Online Payment	12,892.20			-10,805.03
01/08/2025	90887	Oregon Department ...	2100 · Payroll Liabiliti...	Online payment	3,392.00			-14,197.03
01/08/2025	90890	CenturyLink Qwest (...)	2000 · Accounts Payable	Online Pmt, Ac...	139.31			-14,336.34
01/08/2025	90891	CenturyLink Century...	6000 · Materials and S...	Online Paymen...	94.01			-14,430.35
01/08/2025	6209	Moyer, Robert P	-split-	Direct Deposit		X		-14,430.35
01/08/2025			1100 · General Pool 52...	Conf#4113034 ...			20,000.00	5,569.65
01/10/2025	90889	PERS	-split-	PERS Online P...	504.88			5,064.77
01/13/2025			4300 · Other Revenues...	Rebate				5,064.77
01/14/2025	31613	Aspen Digital Services	2000 · Accounts Payable	Library Supplies	538.66			4,526.11
01/14/2025	31614	Baker & Taylor (Boo...	2000 · Accounts Payable	Account 41563...	37.10			4,489.01
01/14/2025	31615	Black Distributing, Inc.	-split-	Account 00254...	220.93			4,268.08
01/14/2025	31616	Baker Sanitary Service	2000 · Accounts Payable	Accounts 0019...	235.50			4,032.58
01/14/2025	31617	Carpenter Media Gro...	2000 · Accounts Payable	Account EO48...	128.04			3,904.54
01/14/2025	31618	Cascade Natural Gas ...	2000 · Accounts Payable	Online paymen...	1,436.07			2,468.47
01/14/2025	31619	Center Point Publishi...	2000 · Accounts Payable	Payment on Ac...	280.44			2,188.03
01/14/2025	31620	City of Haines	2000 · Accounts Payable	Account 81; Li...	90.00			2,098.03
01/14/2025	31621	City of Halfway	2000 · Accounts Payable	Account 053-2;...	82.00			2,016.03
01/14/2025	31622	City of Huntington	2000 · Accounts Payable	Account 2-026...	85.00			1,931.03
01/14/2025	31623	Crown	2000 · Accounts Payable	Customer 1016...	113.20			1,817.83
01/14/2025	31624	Demco, Inc.	2000 · Accounts Payable	Cust 360009040	266.37			1,551.46
01/14/2025	31625	Eagle Telephone Syst...	2000 · Accounts Payable	Account 89360...	34.50			1,516.96
01/14/2025	31626	Hawes, Christine (Ve...	2000 · Accounts Payable	Deductible Rei...	421.44			1,095.52
01/14/2025	31627	Hells Canyon Journal	2000 · Accounts Payable	Subscription	87.40			1,008.12
01/14/2025	31628	Ingram Library Service	2000 · Accounts Payable	Customer 2019...	3,858.22			-2,850.10
01/14/2025	31629	LaRue Sanitary Service	2000 · Accounts Payable	Library Utilitiies	26.63			-2,876.73
01/14/2025	31630	Miller, Doug (Halfw...	2000 · Accounts Payable	Halfway Librar...	90.00			-2,966.73
01/14/2025	31631	MTE Communications	2000 · Accounts Payable	Account 05715...	11.49			-2,978.22
01/14/2025	31632	Oregon Trail Electric...	2000 · Accounts Payable	Accounts 9080...	100.22			-3,078.44
01/14/2025	31633	Pine Telephone dba ...	2000 · Accounts Payable	Account 00001...	175.85			-3,254.29
01/14/2025	31634	Quill	2000 · Accounts Payable	Account 28626...	893.28			-4,147.57
01/14/2025	31635	SenSource Inc	2000 · Accounts Payable	Account 001C0...	1,440.00			-5,587.57
01/14/2025	31636	Stan's Heating and C...	6000 · Materials and S...	Maintenance C...	276.25			-5,863.82
01/14/2025	31637	The Stockman Maga...	6000 · Materials and S...	Subscription	61.00			-5,924.82
01/14/2025	31638	Streamline	2000 · Accounts Payable	Invoice FE147...	270.00			-6,194.82
01/14/2025	31639	Sword, Dan (Mainte...	2000 · Accounts Payable	Library Ground...	345.00			-6,539.82
01/14/2025	31640	TEC Copier Systems ...	2000 · Accounts Payable	Copier Contract	230.50			-6,770.32
01/14/2025	31641	The Windshield Doctor	6000 · Materials and S...	Invoice 34279	13,000.00			-19,770.32
01/14/2025	31642	Thatcher's Ace Hard...	2000 · Accounts Payable	Account 33; BL...	91.74			-19,862.06
01/14/2025	31643	Unique Management ...	2000 · Accounts Payable	Client No 2025	50.00			-19,912.06

OK 1/13/25

Baker County Library District

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/14/2025	31644 ✓	US Linen & Uniform	2000 · Accounts Payable	Account 17533...	186.12			-20,098.18
01/14/2025	31645 ✓	Wells Fargo Financia...	-split-	Customer No 1...	193.44			-20,291.62
01/14/2025	31646 ✓	Xerox Corporation	2000 · Accounts Payable	Online Paymen...	173.38			-20,465.00
01/14/2025	31647 ✓	Special Districts Insu...	-split-	Invoice 39P26...	30,162.00			-50,627.00
01/14/2025	31649 ✓ <i>ok</i>	Idaho Power	-split-	Account 22063...	288.94			-50,915.94
01/14/2025			1100 · General Pool 52...	Conf# 4118166...			57,000.00	6,084.06
01/15/2025	31648 ✓	Valentine, Donna M	1460 · A/R Employee ...	Draw	300.00			5,784.06
01/15/2025	90892 ✓ <i>ok</i>	US Bank Visa (Corp...	-split-	Online Payment	6,599.50			-815.44

Annual liability ins

VISA/ok

✓ verified number series

Number Series
 60000 direct deposit payroll
 31000 regular checks
 90000 ACH online payments

<i>Prior report #</i>	<i>This report Last #</i>
<i>6170</i>	<i>6209</i>
<i>31590</i>	<i>31649</i>
<i>90881</i>	<i>90892</i>

Ch 1/13/2025

Ch 1/13/25

Baker Co Library - Other Funds

1/13/2025 2:26 PM

Register: 1000 · US Bank Checking Memorial
 From 12/11/2024 through 01/14/2025
 Sorted by: Date, Type, Number/Ref

Approved Bills Report
January 2025

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/12/2024	8022 ✓	US Bank Visa	6000 · Other Uses Fun...	Online Payment	107.64	X		6,965.67
12/30/2024			4400.0 · OTHER USE...	Grant		X	2,500.00	9,465.67
12/31/2024			4400.0 · OTHER USE...	Amazon book s...		X	290.93	9,756.60
12/31/2024			6000 · Other Uses Fun...	Service Charge	12.00	X		9,744.60
01/13/2025	8023 ✓	US Bank Visa	6000 · Other Uses Fun...	Online Payment	51.86			9,692.74

✓ Verified number series
 no checks written in Dec.

Number Series
 1900 Regular checks
 8000 ACH online payments

Last # used
 1977 (Sept. 2024)
 8021

OK 1/13/2025

Baker Co Library - Sage Fund

1/13/2025 3:01 PM

Register: 1000 · US Bank Checking
 From 12/11/2024 through 01/14/2025
 Sorted by: Date, Type, Number/Ref

*Approved Bills Report
 January 2025*

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/11/2024	8331 8332	US Bank Visa	6000 · Materials & Ser...	Online Payment	159.90	X		41,792.62
12/20/2024	8333	Oregon Department ...	-split-	Online Payment	273.09	X		41,519.53
12/27/2024	2574	Larry Lake (Courier)	2000 · Accounts Payable	Courier Services	800.00	X		40,719.53
12/27/2024	8334	PERS	-split-	02728; PERS	1,939.21	X		38,780.32
12/27/2024	8335	Baker County Librar...	5000 · Sage Personal S...	Expense Reimb...	1,939.21	X		36,841.11
12/27/2024	2025-13		5000 · Sage Personal S...	Reverse duplic...		X	1,939.21	38,780.32
12/31/2024		QuickBooks Payroll ...	5000 · Sage Personal S...	Created by Dir...	1.75	X		38,778.57
12/31/2024		QuickBooks Payroll ...	-split-	Created by Pay...	4,517.84	X		34,260.73
01/02/2025	8336	Georg, Jon (Contract...	6000 · Materials & Ser...	Monthly Syste...	6,512.22	X		27,748.51
01/02/2025	8337	Baker County Librar...	2900 · Due to General ...	Expense Reimb...	6,513.97	X		21,234.54
01/02/2025	8337b	Baker County Librar...	5000 · Sage Personal S...	Expense Reimb...	4,517.84	X		16,716.70
01/02/2025	6173	A Christine Hawes	-split-	Direct Deposit		X		16,716.70
01/02/2025	6174	Elizabeth A Ross	-split-	Direct Deposit		X		16,716.70
01/02/2025	2025-14		2900 · Due to General ...	reverse duplica...		X	6,513.97	23,230.67
01/02/2025	2025-15		5000 · Sage Personal S...	Reverse duplic...		X	4,517.84	27,748.51
01/08/2025	8338	IRS Internal Revenue...	-split-	Online Payment	2,137.32			25,611.19
01/08/2025	8339	Oregon Department ...	2100 · Payroll Liabiliti...	Online Payment	426.00			25,185.19
01/09/2025	8340	US Bank Visa	-split-	Online Payment	205.15			24,980.04
01/14/2025	2575	Banks Courier Servic...	2000 · Accounts Payable	Courier Services	720.00			24,260.04
01/14/2025	2576	Goldsmith, John (Co...	2000 · Accounts Payable	Courier Mileage	187.60			24,072.44
01/14/2025	2577	MacDonald, Maxine ...	2000 · Accounts Payable	Courier Services	572.00			23,500.44
01/14/2025	2578	Reser, Mary (Courier)	2000 · Accounts Payable	Courier Mileage	400.93			23,099.51
01/14/2025	2579	Sherman Co Public L...	2000 · Accounts Payable	Courier Service...	428.80			22,670.71
01/14/2025	2580	Wirkkala, Susan (Co...	2000 · Accounts Payable	Courier Mileage	100.50			22,570.21

Pay checks

Marcive Inc record main

Payroll taxes

Visa

*6 Small Couriers
 \$2409.83*

*couriers + 1 paid 12/27
 800.00
 \$ 3209.83*

*✓ verified number sequence
 * ACH # 8331 Dated 11/06/2024
 used # out of sequence due to a
 GF payment accidentally posted
 to Sage checking. See Bank Struts/OK*

ch 1/13/2025

Number Series
 2000 Regular checks
 6000 direct deposit paychecks
 8000 ACH online payments