

General Fund
Baker County Library District
Approved Bills Report
Sept. 2023

9/11/2023 2:25 PM

Register: 1000 · US Bank Checking
From 08/17/2023 through 09/15/2023
Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/17/2023	30802 ✓	8/15/23 - verified	4300 · Other Revenues...	Misc Income			20.00	1,953.61
08/21/2023	30803 ✓	Cuzick, Kaycee L	-split-	final paycheck	427.14			1,526.47
08/22/2023			-split-	Fines & Fees			106.06	1,632.53
08/22/2023	90665 ✓	IRS Internal Rev Svc...	-split-	93-0984786; O...	76.88			1,555.65
08/22/2023	90666	Oregon Department ...	2100 · Payroll Liabiliti...	0514111-6; On...	33.00			1,522.65
08/23/2023			5000 · Personal Servic...	Expense Reimb			971.52	2,494.17
08/24/2023			-split-	Expense Reimb			86.80	2,580.97
08/30/2023			-split-	Paypal Zettle			628.83	3,209.80
08/30/2023			-split-	Fines & Fees			151.45	3,361.25
08/30/2023	30804 ✓	GEO Net (aka Davis ...	6000 · Materials and S...	Patron Services...	25.00			3,336.25
08/30/2023	30805	City of Baker City (L...	-split-	PAYOFF LID ...	11,310.29			-7,974.04
08/30/2023	30806	Baker City Sewer & ...	2000 · Accounts Payable	Library Mainte...	400.00			-8,374.04
08/30/2023	30807	BendTel	2000 · Accounts Payable	Account 20003...	245.16			-8,619.20
08/30/2023	30808	NAPA Auto Parts	2000 · Accounts Payable	Account 20652	113.97			-8,733.17
08/30/2023	30809	Quill	2000 · Accounts Payable	Account 28626...	788.90			-9,522.07
08/30/2023	30810 ✓	Showcases	2000 · Accounts Payable	Payment on Ac...	237.33			-9,759.40
08/30/2023	30811	Valley Metal and He...	2000 · Accounts Payable		125.00			-9,884.40
08/30/2023			1100 · General Pool 52...	Conf#3783414 ...			55,000.00	45,115.60
08/31/2023		Baker Co Library - S...	-split-	Expense Reimb...			10,744.65	55,860.25
08/31/2023		QuickBooks Payroll ...	-split-	Created by Pay... <i>ok</i>	4,779.32			51,080.93
08/31/2023		QuickBooks Payroll ...	-split-	Created by Pay... <i>ok</i>	39,196.09			11,884.84
09/01/2023	30812	Saunders, Sydney L	-split-	Mileage & Exp...	148.91			11,735.93
09/01/2023	30813 ✓	Pautsch, Debora W	6000 · Materials and S...	Mileage Reimb...	43.65			11,692.28
09/01/2023	30820 ✓	Goertzen Janitorial S...	6000 · Materials and S...	Janitorial Contr... <i>ok</i>	2,200.00			9,492.28
09/01/2023	90667	AFLAC	-split-	Online Payment	378.17			9,114.11
09/01/2023	90668 ✓	Oregon Trail Electric...	6000 · Materials and S...	Online paymen... <i>ok</i>	1,450.06			7,664.05
09/01/2023	5662 ✓	Adamson, Edward C	-split-	paychecks		X		7,664.05
09/01/2023	5664 ✓	Armstrong, Gail E	-split-			X		7,664.05
09/01/2023	5665 ✓	Bogart, Theresa D	-split-	5660 > sag		X		7,664.05
09/01/2023	5667 ✓	Bowling, Graysen A	-split-	5661 > sag		X		7,664.05
09/01/2023	5671 ✓	Dunn, Jerry Ann T	-split-			X		7,664.05
09/01/2023	5673 ✓	Hanley, Shauna S	-split-			X		7,664.05
09/01/2023	5674 ✓	Hanson-Fillmore, Ge...	-split-			X		7,664.05
09/01/2023	5675 ✓	Harrison, Rose M	-split-			X		7,664.05
09/01/2023	5676 ✓	Hawes, A Christine	-split-			X		7,664.05
09/01/2023	5678 ✓	Moyer, Robert P	-split-			X		7,664.05
09/01/2023	5679 ✓	Nuttall, John G	-split-			X		7,664.05
09/01/2023	5680 ✓	O'Dell, Tatum A	-split-			X		7,664.05
09/01/2023	5681 ✓	Pearson, Diana	-split-			X		7,664.05
09/01/2023	5682 ✓	Peterson, Candace M	-split-			X		7,664.05

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09/01/2023	5683 ✓	Saunders, Sydney L	-split-	Direct Deposit		X		7,664.05
09/01/2023	5684 ✓	Snyder, Courtney B	-split-	Direct Deposit		X		7,664.05
09/01/2023	5687 ✓	Teunissen, Ruth D	-split-	Direct Deposit		X		7,664.05
09/01/2023	*5689 ✓ OK	Gaslin, Kalina C	-split-	Direct Deposit		X		7,664.05
09/01/2023	5663 ✓	Ames, Bryan C	-split-	Direct Deposit		X		7,664.05
09/01/2023	5666 ✓	Bowers, Sylvia S	-split-	Direct Deposit		X		7,664.05
09/01/2023	5668 ✓	Brockman, John R	-split-	Direct Deposit		X		7,664.05
09/01/2023	5669 ✓	Cottrell, Cynthia A	-split-	Direct Deposit		X		7,664.05
09/01/2023	5670 ✓	Cuevas, Lourdes E	-split-	Direct Deposit		X		7,664.05
09/01/2023	5672 ✓	Grammon, Melissa N	-split-	Direct Deposit		X		7,664.05
09/01/2023	5677 ✓	Minnigalieva, Ekater...	-split-	Direct Deposit		X		7,664.05
09/01/2023	5685 ✓	Spry, Heather E	-split-*	Direct Deposit		X		7,664.05
09/01/2023	5686 ✓	Stokes, Perry N	-split-#5689	Direct Deposit		X		7,664.05
09/01/2023	5688 ✓	Valentine, Donna M	-split- Last in Sequence	Direct Deposit		X		7,664.05
09/01/2023	30814 ✓	Arenas, Jose E	-split-		222.24		payroll	7,441.81
09/01/2023	30815 ✓	Castillo, Fabian Arenas	-split-		593.27			6,848.54
09/01/2023	30816 ✓	Hoelscher, Lily C	-split-		128.38			6,720.16
09/01/2023	30817 ✓	MacNaughton, Aman...	-split-		1,277.74			5,442.42
09/01/2023	30818 ✓	Pautsch, Debora W	-split-		166.91			5,275.51
09/05/2023	30819 ✓	Special Districts Insu...	-split-	03-0026696; G...	13,259.82	OK	health ins	-7,984.31
09/06/2023	90669 ✓	IRS Internal Rev Svc...	-split-	93-0984786; O...	12,656.46	OK	Payroll taxes	-20,640.77
09/06/2023	90670 ✓	Oregon Department ...	2100 · Payroll Liabiliti...	0514111-6; On...	3,225.00	OK		-23,865.77
09/06/2023	90672 ✓	9/12/23 - next pg	1100 · General Pool 52...	Conf# 3787441...			28,000.00	4,134.23
09/06/2023	90673 ✓	9/15/23 - next pg						
09/07/2023	90671 ✓	Oregon Savings Gro...	-split-	02728; Online ...	960.00			3,174.23
09/11/2023	90674 ✓	Cascade Natural Gas ...	6000 · Materials and S...	Online paymen...	12.65			3,161.58
09/12/2023	30821 ✓	Oregon Corrections ...	7000 · Capital Outlay	Customer #008...	15,461.00	✓		-12,299.42
09/12/2023	30822 ✓	SAIF Corporation	5000 · Personal Servic...	Account A100...	60.02			-12,359.44
09/12/2023	30823 ✓	Tony's Tree Service	-split-	Invoice 0000170	1,200.00	✓		-13,559.44
09/12/2023	30824 ✓	Jessica Morris	6000 · Materials and S...	Refund SRP E...	128.00			-13,687.44
09/12/2023	30825 ✓	Cengage Learning - ...	-split-	Contract #6163...	2,733.15	✓	gate subscription	-16,420.59
09/12/2023	30826 ✓	Baker Sanitary Service	2000 · Accounts Payable	Accounts 0019...	255.80			-16,676.39
09/12/2023	30827 ✓	Black Distributing, Inc.	-split-	Account 00254...	425.91			-17,102.30
09/12/2023	30828 ✓	Center Point Publishi...	2000 · Accounts Payable	Invoice 203688...	134.82			-17,237.12
09/12/2023	30829 ✓	City of Haines	2000 · Accounts Payable	Account 81; Li...	88.00			-17,325.12
09/12/2023	30830 ✓	City of Halfway	2000 · Accounts Payable	Account 053-2;...	82.00			-17,407.12
09/12/2023	30831 ✓	City of Huntington	2000 · Accounts Payable	Account 2-026...	85.00			-17,492.12
09/12/2023	30832 ✓	City of Sumpter	2000 · Accounts Payable	Reimburse Libr...	513.41			-18,005.53
09/12/2023	30833 ✓	Crown	2000 · Accounts Payable	Customer 1016...	329.68			-18,335.21
09/12/2023	30834 ✓	Demco, Inc.	2000 · Accounts Payable	Cust 360009040	289.04			-18,624.25
09/12/2023	30835 ✓	Eagle Telephone Syst...	2000 · Accounts Payable	Account 89360...	33.07			-18,657.32

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09/12/2023	30836	EO Media Group	2000 · Accounts Payable	Account EO48...	128.04			-18,785.36
09/12/2023	30837	Ingram Library Service	2000 · Accounts Payable	Customer 2019...	6,500.36	✓		-25,285.72
09/12/2023	30838	LaRue Sanitary Service	2000 · Accounts Payable	Library Utilitiies	26.63			-25,312.35
09/12/2023	30839	Northeast Oregon Ho...	2000 · Accounts Payable	Richland Libra...	259.99			-25,572.34
09/12/2023	30840 ✓	Pine Telephone Syste...	2000 · Accounts Payable	Account 00001...	172.47			-25,744.81
09/12/2023	30841	Reliance Connects (...)	2000 · Accounts Payable	Account 38563...	136.24			-25,881.05
09/12/2023	30842	Rivistas Subscription...	2000 · Accounts Payable	Subscription S...	3,386.94	✓		-29,267.99
09/12/2023	30843	Streamline	2000 · Accounts Payable	Invoice FE147...	200.00			-29,467.99
09/12/2023	30844	Thatcher's Ace Hard...	2000 · Accounts Payable	Account 33; Bl...	49.04			-29,517.03
09/12/2023	30845 ✓	Unique Management ...	2000 · Accounts Payable	Client No 2025	50.00			-29,567.03
09/12/2023	30846	US Linen & Uniform	2000 · Accounts Payable	Account 17533...	170.22			-29,737.25
09/12/2023	90672 ✓	PERS	-split-	02728; Online ...	16,138.26	Retirement		-45,875.51
09/12/2023			1100 · General Pool 52...	Conf# 3791270...			50,000.00	4,124.49
09/14/2023	90675 ✓	Oregon Trail Electric...	6000 · Materials and S...	Online paymen...	105.89			4,018.60
09/14/2023	90676	CenturyLink Internet...	6000 · Materials and S...	Online Paymen...	478.86			3,539.74
09/14/2023	90677	CenturyLink Century...	6000 · Materials and S...	Online Paymen...	87.97			3,451.77
09/14/2023	90678	CenturyLink Qwest (...)	-split-	Online Pmt, Ac...	138.04			3,313.73
09/14/2023	90679 ✓	Xerox Corporation	6000 · Materials and S...	Online Paymen...	215.67			3,098.06
09/15/2023	30847 ✓	Valentine, Donna M	1460 · A/R Employee ...	Draw	300.00			2,798.06
09/15/2023	90673 ✓	US Bank Visa (Corp...	-split-	Online Paymen...	6,798.24	VISA		-4,000.18
09/15/2023			1100 · General Pool 52...	TO DO			5,000.00	999.82

✓verified number sequence

Number Series

- 30000 Regular checks
- 5000 Direct Deposit paychecks
- 90000 ACH/Online Payments

Ch 9/12/2023

Baker Co Library - Other Funds

9/11/2023 2:44 PM

Register: 1000 · US Bank Checking Memorial
From 08/17/2023 through 09/15/2023
Sorted by: Date, Type, Number/Ref

*Approved Bills Report
Sept. 2023*

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/30/2023	1969 ✓	PastPerfect Software ...	6000 · Other Uses Fun...	Customer #346...	720.00 ✓			2,221.46
09/14/2023	8007 ✓	US Bank Visa	-split-	4485-5945-555...	537.41 ✓			1,684.05

detail on P&L report

✓ verified number sequence

Number Series

1900 Regular checks

8000 ACH/Online Payments

Ch 9/12/2023

Baker Co Library - Sage Fund

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Approved Bills Report
Sept. 2023

Register: 1000 · US Bank Checking
From 08/16/2023 through 09/27/2023
Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/30/2023			1005 · LGIP Pool Acc...	Conf#3783412 ...			15,000.00	20,879.39
08/31/2023		QuickBooks Payroll ...	5000 · Sage Personal S...	Created by Dir...	1.75			20,877.64
08/31/2023	2442 ✓	Goldsmith, John (Co...	-split-	Courier Mileage	445.40			20,432.24
08/31/2023	8217a ✓	Baker County Librar...	2900 · Due to General ...	Expense Reimb...	5,963.58			14,468.66
08/31/2023	8217b	Baker County Librar...	5000 · Sage Personal S...	Expense Reimb...	4,779.32			9,689.34
08/31/2023		QuickBooks Payroll ...	-split-	Created by Pay...	4,779.32			4,910.02
08/31/2023	2023-37		2900 · Due to General ...	reverse duplica...			5,963.58	10,873.60
08/31/2023	2023-38		5000 · Sage Personal S...	Reverse duplic...			4,779.32	15,652.92
09/01/2023	8216 ✓	Georg, Jon (Contract...	6000 · Materials & Ser...	Monthly Syste...	5,963.58			9,689.34
09/01/2023	5660 ✓	A Christine Hawes	-split-	Direct Deposit		X		9,689.34
09/01/2023	5661 ✓	Elizabeth A Ross	-split-	Direct Deposit		X		9,689.34
09/05/2023	2443 ✓	Reed, Kathy (Courier)	6000 · Materials & Ser...	Courier Service	800.00			8,889.34
09/06/2023	8218	IRS Internal Revenue...	-split-	93-0984786; O...	2,373.02			6,516.32
09/06/2023	8219	Oregon Department ...	2100 · Payroll Liabiliti...	0514111-6; On...	476.00			6,040.32
09/12/2023	2444 ✓	Wirkkala, Susan (Co...	6000 · Materials & Ser...	Courier Mileage	78.60			5,961.72
09/12/2023	2445 ✓	Banks Courier Servic...	6000 · Materials & Ser...	Courier Service...	720.00			5,241.72
09/12/2023	2446 ✓	MacDonald, Maxine ...	-split-	Courier Services	1,187.00			4,054.72
09/12/2023	8220	PERS	-split-	02728; Online ...	1,864.74			2,189.98
09/12/2023			1005 · LGIP Pool Acc...	Conf# 3791277...			18,000.00	20,189.98
09/14/2023	8223 ✓	US Bank Visa	6000 · Materials & Ser...	Account 4485 ...	304.44			19,885.54
09/26/2023	8222	Baker County Librar...	-split-	Expense Reimb...	3,818.53			16,067.01
09/27/2023	8221	PERS	-split-	02728; Online ...	1,953.79			14,113.22
09/27/2023	2023-39		-split-	Reverse duplic...			3,818.53	17,931.75

recmb
monthly contract
payroll
payroll
contract
X payment
courier
Payroll
taxes
4 couriers
\$2,785.60

✓ verified number sequence

Number Series

2000 Regular checks

5000 Direct Deposit payroll

8000 Act/Online Payments

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