



Baker County Library District

Board of Directors

Regular Meeting Agenda

Monday, May 13, 2013, 7:00 – 9:00 pm

Riverside Meeting Room, Baker County Public Library

2400 Resort St, Baker City

Gary Dielman, President

7:00	I. CALL TO ORDER	Dielman
	II. Additions/deletions from the agenda (ACTION)	Dielman
	III. Conflicts or potential conflicts of interest	Dielman
	IV. Approval of minutes from previous Board Meeting (ACTION) <i>Related documents (1): Board Meeting Minutes 04/08/13.</i>	Dielman
	V. Open forum for general public comments & communications In the interests of time and to allow as many members of the public an opportunity to speak, the board asks guests to limit remarks to five (5) minutes if speaking on behalf of an individual, or ten (10) minutes if speaking on behalf of a group or organization.	
	VI. PREVIOUS BUSINESS	
	i. None	
7:10	VI. ANNUAL / RECURRING BUSINESS	
	i. Health Insurance Plan (ACTION) Guest, Kevin Bell of Clarke & Clark Insurance <i>Related documents: SDAO Insurance Plan Comparison; BCLD Deductible Liability History.</i>	Bell
	ii. FY13-14 Budget Draft & Salary Proposal (ACTION) <i>Related documents: Legal Budget docs; Salary data sheet; FY13-14 Budget Master.</i>	Stokes
	i. Resolution 2012-13.005 Gen. Fund Yr-End Revisions (ACTION) <i>Related documents: Resolution to be distributed at meeting.</i>	Stokes
8:00	VIII. NEW BUSINESS	
	i. Custodial Contract <i>Related documents: To be distributed at meeting.</i>	Stokes
8:15	IX. ADMINISTRATIVE REPORTS	
	i. Director's Report	Stokes
	ii. Business and Financial Report <i>Related documents: To be distributed at meeting.</i>	Hawes
	X. Agenda items for next regular meeting: Jun 17, 2013	Dielman
8:30	XI. ADJOURNMENT	Dielman

The times of all agenda items except open forum are approximate and are subject to change. Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Topics marked with an asterisk* are scheduled for the current meeting's executive session.

ORS 192.660 (1) (d) Labor Negotiations
ORS 192.660 (1) (h) Legal Rights

ORS 192.660 (1) (e) Property
ORS 192.660 (1) (i) Personnel

The Board of Directors meets on the 2nd Monday each month from 7.00 to 9.00p in the Riverside Meeting Room at 2400 Resort Street, Baker City, Oregon.



Baker County Library District

Board of Directors

Regular Meeting Agenda

Monday, Apr 8, 2013, 7:00 – 8:30 pm

Riverside Meeting Room, Baker County Public Library

2400 Resort St, Baker City

Gary Dielman, President

<p>Call To Order</p>	<p>Gary Dielman, President called the meeting to order at 7:08pm. The meeting was held in the Riverside Meeting Room at the Baker County Public Library, 2400 Resort Street, Baker City, Oregon. Present were: Gary Dielman, Betty Palmer, Della Steele, Kyra Rohner-Ingram and Nellie Forrester, Directors; Perry Stokes, Library Director; and Christine Hawes, Business Manager.</p>
<p>Agenda Approved</p>	<p>Dielman asked for additions or deletions to the agenda. None were given. Dielman also asked if there were conflicts of interest to be declared. None were stated.</p>
<p>Minutes Approved</p>	<p>Dielman asked the Directors to read the minutes. No corrections were noted. Palmer made a motion to approve both the Regular Meeting Minutes of March 11, 2013 and the Agenda for April 8, 2013 as presented; Della seconded; approved by unanimous vote.</p>
<p>Public Comment</p>	<p>Dielman stated that there were no members of the public present for comments. Stokes had no correspondence to share, but added that he did receive a Thank You from the Rotary and Lyons Clubs for speaking to them.</p>
<p>Computer Policy Revision</p>	<p>Stokes included three policies in the packets for review. The first one is the revised proposed policy being named as the "Internet & Computer Use Policy". The following two are the previous policies "Library Computer and Workstation Policy" and "Public Access Computer Information & Guidelines" both of which are being combined into the one condensed policy. This policy was reviewed at the March meeting, with revisions being added to the proposed policy presented tonight. Directors took time to read through the policies. Palmer stated this does a good job of consolidating policies. Palmer had no suggested changes. Dielman had clarifying questions and one grammar correction. Discussion ensued on computer access being non-transferrable and the paragraph under "Rules Governing Use" that followed. The group decided to leave the first sentence and a revised the last sentence, removing the rest of the paragraph. There was also discussion on the Child Safety paragraph under "Parental Responsibility, Internet Privacy & Safety" in which Stokes explained the reason for the policy. The paragraph was accepted as presented. Palmer made punctuation corrections. With no further discussion, Rohner-Ingram made a motion to approve the policy as amended; Palmer seconded; motion passed unanimously. Stokes stated that this eliminates the third policy; the District now has two policies, the new one and retains the second with changes.</p>
<p>Circulation & Facility Traffic Reports</p>	<p>Stokes presented graphs of Circulation History over 20 years, using the digital projector for Directors to follow. Stokes stated that circulation history is now at record levels. Data shows circulation history for books and DVD's have both increased while other formats have remained consistent. As expected, VHS circulation has declined as DVD circulation has increased and VHS tapes are retired for being duplicates, in poor condition, or showing poor circulation. Stokes noted that more is spent on magazines and newspapers than on DVD's, though magazines have a fraction of the checkout history. Stokes has increased DVD purchases to meet demand.</p>



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	<p>The thermal door counters were offline for a while due to server reconfigurations but were reinstated last November 2012. Data collected from both front and back door traffic shows the majority use is from front access, by a ratio of two to one. On average, the doors log approximately 2,500-4,000 visits per week. A recent large traffic increase corresponded with spring break.</p>
<p>Budget Projection</p>	<p>Stokes distributed a FY12-13 budget projection report and first draft of next year's budget. He reviewed revenue lines highlighting Fines & Fees will be higher than budgeted by about \$4,000; Fines & Fees brings in \$4,000-\$5,000 a quarter. Personal Services were reviewed line-by-line with explanations for budget differences. While some staff lines are over budget they are offset by other lines under budget. Total projected year-end District Salaries are on target.</p> <p>Under payroll benefits, health insurance is projected to end slightly over budget, the Group Insurance Liability budget of \$15,000 will be moved from contingency to cover medical deductible reimbursements, and PERS will come in slightly under budget. In total, payroll taxes & benefits are anticipated to be over-budget about \$5,000. In Materials & Services, the Books & Media budget is projected to reach about \$100,000, thanks to unanticipated additional revenue & budget adjustments. DVD purchases have increased significantly to meet demand. Building Maintenance is projected to come in under budget by \$7,000. Insurance is slightly over budget by \$657 to-date. Election costs are budgeted at \$3,200; the three Directors up for re-election confirmed that they have filed. Corporate Costs are projected to come in under budget by \$4,000. Stokes anticipates ending the current fiscal year with \$20,109 in cash carryover (in addition to contingency funds of \$211,000).</p>
<p>Volunteer Policy</p>	<p>Stokes presented a new Volunteer Policy. The Library District has never had one. It is a best practices policy recommended by Special Districts Association of Oregon. Stokes has used the Hood River County Library District policy as model. It establishes age requirements, defines volunteers' status as unpaid "at will" workers, and requires volunteers to adhere to District confidentiality rules and personnel standards. Dielman called for questions or comments. With no comments, Forrester made a motion to approve the Volunteer Policy as presented; Rohner-Ingram seconded; motion passed unanimously.</p>
<p>Director's Report</p>	<p>Stokes reported that a \$200 payment was received from Phillip Charette. Charette stated by email that he was making a good faith payment and that a debt consolidation company would be managing payments in the future.</p> <p>Facilities – An <u>estimate has been requested for repairs, resealing, and re-striping of the library parking lots.</u> There is a pot hole in the public parking lot and depression in the staff lot that collects a good size pool of water. A <u>estimate for gutter repair</u> was received of \$3,095 from Four Seasons Roofing. They will install continuous gutters and make other adjustments to the gutters along the south side (staff parking) and the front of the building. This seems to be the only local company that specializes in gutters. We hope to alleviate the need for annual repair. Recently, there has been a</p>



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	<p><u>natural gas odor</u> in the reading area almost daily. Cascade Gas has been alerted and come twice to investigate. They were at the library within 15 minutes, but the odor dissipated beyond detection by that time. Cook & Emele technicians were called to test the units on the roof but they also found no leaks. Cascade Gas techs said that in this case, although it is alarming it does not appear to be a dangerous situation. Staff is now keeping a log of when the odor is noticed or reported in hopes a pattern will emerge. A small number of carpenter ants are once again in the building, showing up in windows and lighting fixtures in the reading room. Although these “occasional invaders” visit every year in early Spring the numbers do not indicate a significant problem and have decreased with strategic placement of pest control products. The Richland Branch toilet is not getting enough water to operate properly. Staff repairs to the valve have not worked. A plumber has been contacted to evaluate.</p> <p>Equipment - The <u>Xerox copier contract expired</u> about a year ago. Stokes has compared the cost of purchasing a copier to renewing the lease with Xerox. The biggest benefit of the lease is that the District does not pay for cartridges which are included in the lease price. Printer cartridges are \$200-\$300 each. Pricing for copies are set to cover the cost of the lease and staff labor for special service.</p>
<p>Business and Financial Report</p>	<p>Christine passed out financial reports and checks for signatures. The General Fund received \$8,946.73 in tax turnovers on April 1. On page 2 of the General Fund P&L, under Personal Services, the Jobs Plus wage line shows 287% spent. The budget of \$2,076 was based on \$1/hour cost to the Library District. We are required to show the gross wages paid in the expense line of \$5,970.80 and the corresponding reimbursement from ODHS in Other Revenues for wages of \$4,741.30 (reimbursements totaling \$5,361.36 include wages and payroll taxes); the difference is \$1,229.50 actual cost to the Library District which is within the original budget plan. The total District Salaries is within the anticipated budget (84%) at 82.6% spent. Looking at Health Insurance, the Insurance Benefit line will be over budget at year-end. The actual amount paid out is static each month and will total \$5,788. The budget for the Group Insurance Liability line is still in contingency. Both of these will be adjusted in the Director’s year-end planning. On page 3, Total Personal Services percentage spent is a little high, again, mostly due to health insurance and the Jobs Plus program. Under Materials & Services, check amounts posted to the Book budget this month are down including Ingram \$556.42, and Visa books \$448.92, magazine subscriptions \$286.14 and DVD purchases \$517.25. Expenses under Building Maintenance include Action Plumbing \$439.86 for bathroom repairs, and Cook & Emele \$210 to inspect gas odor as reported in the Director’s report. Other notable checks include Mike Bork Auto \$670.57 for bookmobile alternator and service call, Visa includes \$320 for OLA conference registration for Director, Visa also includes \$429 for QuickBooks annual payroll subscription and \$199.96 upgrade to QuickBooks 2013 as the current version is no longer supported after May 2013. Under Utilities, the Sumpter annual utility billing has not arrived, and the utilities related to the Richland Branch have been moved to NEOHA responsibility effective March 5, 2013. A check for \$1,980 was written to Nero Network for fiscal year 2012-13 Baker Public Library Internet service. The budgeted transfers to Other Funds will be made later this month.</p>



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	<p>And finally, looking at the Other Funds P&L, as the Director mentioned a \$200 payment from Phillip Charette has been posted to Memorial-Other Revenue, and April income from book sales was \$291.36. In other news, using the iPad and the PayPal system for processing Visa transactions was tested twice and six transactions have been successfully processed. The visa fees have been minimal with funds flowing through PayPal and posting automatically to the checking account. The March bank statement will be reconciled with the first Visa transactions tomorrow; at a quick glance it appeared that all posted correctly.</p> <p>Checks were signed and approved by Directors present.</p>
Next Meeting Date	The next regular Board meeting will be May 1, 2013.
Adjourn	<p>The meeting was adjourned at 8:43 pm.</p> <p>Respectfully submitted,</p> <p>Perry Stokes, Secretary to the Board</p> <p>PS/ch</p>

4/8/13

TO: All Participating Districts, SDAO Employee Benefit Program
FROM: Chet Weichman, Program Administrator
RE: 2013 SDAO Employee Benefit Renewal

As I am sure you remember, last year at this time I was happily advising you that for 2012 your medical and vision rates would not increase and your dental rates would decrease. Unfortunately that is not the case with the 6/1/13 renewal. As detailed on the enclosed renewal sheets from Pacific Source, your medical, dental and vision rates are all increasing this year. Current rates for life and short term disability remain the same to 7/1/14 and long term disability rates will change up or down depending only on each district's 7/1/13 fiscal year payroll.

This year to facilitate possible medical plan changes to reduce the premium increase, I have added a side by side comparison of your current plan with the next two alternatives. This document will show the benefit differences of the three plans and the second rate page will have the rates for the alternatives indicated. Comparisons have not been included if you currently use our Health Savings Account Gold V option or our lowest cost Bronze Value L option.

Over the past seven years, many of our districts have successfully used the Health Reimbursement Arrangement or HRA to manage premium increases without reducing benefit levels. If you would like an illustration of this concept specific to your district just let me or your local agent know.

Last year we introduced two additional premium saving concepts that are still available this year. For districts currently using our Gold plans, you have the option to double your maximum out pocket while keeping all other benefits the same and reduce the premiums by 4%. Our second concept was to now allow districts with 10 or more employees to choose a dual option for medical coverage. Most commonly the district selects a higher deductible as the base plan it pays for but also offers a lower deductible plan that employees can buy up to at their own expense.

Finally, I have enclosed two helpful documents from Pacific Source. "The ACA and Its Effects on Employers" does an excellent job of explaining many of the upcoming changes brought on by the federal health reform. It is important to remember that the changes detailed for 2014 will not be effective for us until our 6/1/14 renewal. However, the additional women's preventive care measures detailed in the second Pacific Source document will be effective with this 6/1/13 renewal.

Beginning 1/1/14, Oregon will launch its mandated insurance exchanges for individuals and small groups which are called Cover Oregon. At the present time no one knows what the benefit designs will be or the rates. In any event, the addition of Cover Oregon will not necessitate any changes to the SDAO medical, dental or vision options. On 1/1/14 it will be "business as usual" for us.

Thank you once again for your continued support of your SDAO Program! If you have questions or concerns please contact me or your local agent.

Reed 4/19/2013 Ch



April 9, 2013

Baker County Library District
2400 Resort St
Baker City, OR 97814

RE: Baker County Library District #G0020476

Dear Plan Administrator:

The above referenced group renews June 1, 2013 at the renewal rates shown below. If there are any changes to the group policy, you will find your copies of the applicable documents along with a copy of the letter to the policyholder explaining the changes.

CURRENT RATES	Employee Only	Employee & Spouse	Employee & Family	Employee & Child(ren)
Value K	\$302.87	\$672.32	\$799.52	\$560.27
Tiered Rx 15/30/50 PDL MAC B	\$118.75	\$263.64	\$313.51	\$219.69
Vision Option III	\$7.74	\$17.16	\$20.43	\$14.30
SUBTOTAL	\$429.36	\$953.12	\$1,133.46	\$794.26
Dental Option I	\$47.11	\$85.51	\$123.98	\$89.55
GRAND TOTAL	\$476.47	\$1,038.63	\$1,257.44	\$883.81

RENEWAL RATES	Employee Only	Employee & Spouse	Employee & Family	Employee & Child(ren)
Value K	\$353.72	\$785.19	\$933.75	\$654.33
Tiered Rx 15/30/50 PDL MAC B	\$138.69	\$307.90	\$366.14	\$256.57
Vision Option III	\$9.04	\$20.04	\$23.86	\$16.70
SUBTOTAL	\$501.45	\$1,113.13	\$1,323.75	\$927.60
Dental Option I	\$49.53	\$89.90	\$130.34	\$94.15
GRAND TOTAL	\$550.98	\$1,203.03	\$1,454.09	\$1,021.75

Increase \$
Increase %

	74.51	164.40	196.65	
	16%	16%	16%	

Enclosed are rates for alternative plan designs available to this group at this time. If you have any questions regarding this information, please contact Chet Weichman (1-800-599-2387), Program Administrator, or your local agent. We sincerely value your business and appreciate your continuing support.

Sincerely,

+ \$14,374

PacificSource Health Plans

110 International Way · Springfield OR · PO Box 7068 · Eugene OR 97401 · 541 686-1242 · 800 624-6052 · FAX 541 485-0915
Bend · 2965 NE Connors Ave · Bend OR 97701 · 541 330-8896 · FAX 541 330-8948
Internet www.pacificsource.com

SPECIAL DISTRICTS EMPLOYEE BENEFIT PROGRAM

Baker Cnty. Library

GROUP HEALTH PLAN COMPARISON**CURRENT Alternative 1**

BENEFIT GROUP DESIGNATION	CURRENT	Alternative 1
COMPANY/PROVIDER	Pacific Source	Pacific Source
PLAN DESIGN	VALUE OPT. K	VALUE OPT. L
LIFETIME MAXIMUM BENEFIT PER INSURED	No Lifetime Limit	No Lifetime Limit
COVERAGE ILLUSTRATIONS ASSUME USE OF:	PREF. PROVIDER	PREF. PROVIDER
CALENDAR YEAR DEDUCTIBLE		
INDIVIDUAL	\$3,000	\$5,000
FAMILY	\$9,000	\$10,000
MAX.OUT OF PKT AFTER DEDS. EXCLUDING COPAYS		
PER PERSON PER CALENDAR YEAR	\$6,000	\$6,000
PER FAMILY PER CALENDAR YEAR	\$12,000	\$12,000
ADDITIONAL ACCIDENTS (WITHIN 90 DAYS)	N/A	N/A
COMMUNITY WELLNESS BENEFIT	\$250 CREDIT	\$250 CREDIT
PREVENTIVE SERVICES		
ROUTINE PHYSICAL EXAMS	100%+	100%+
ROUTINE IMMUNIZATIONS/VACINATIONS	100%+	100%+
WELL BABY CARE	100%+	100%+
ROUTINE GYNECOLOGICAL EXAMS	100%+	100%+
ROUTINE COLONOSCOPY	100%+	100%+
PROFESSIONAL SERVICES	UNBUNDLED	UNBUNDLED
OFFICE AND HOME VISITS	\$35 COPAY+	\$35 COPAY+
OFFICE PROCEDURES AND SUPPLIES	30%	30%
URGENT CARE CENTER VISITS	\$35 COPAY+	\$35 COPAY+
SURGERY	30%	30%
ALTERNATIVE CARE / CHIROPRACTIC / NATUROPATHIC	OPTIONAL	OPTIONAL
ACUPUNCTURE - \$1500 PER CALENDAR YEAR LIMIT		
HOSPITAL SERVICES		
INPATIENT ROOM AND BOARD	30%	30%
INPATIENT REHABILITATIVE CARE	30%	30%
SKILLED NURSING FACILITY CARE	30%	30%
MATERNITY BENEFIT		
DELIVERY & PRE/POST NATAL OFFICE VISITS	As Any Illness	As Any Illness
HOSPITAL SERVICES	30%	30%
EMERGENCY SERVICES		
EMERGENCY ROOM	\$250 COPAY+	\$250 COPAY+
GROUND AMBULANCE	30%	30%
AIR AMBULANCE	50%	50%
OTHER COVERED SERVICES		
OUTPATIENT SURGERY/ SERVICES	30%	30%
ADVANCED IMAGING	30%	30%
DIAGNOSTIC & THERAPEUTIC RADIOLOGY & LAB	1st \$400 100%	1st \$400 100%
ALLERGY INJECTIONS	\$5 COPAY+	\$5 COPAY+
DURABLE MEDICAL EQUIPMENT	30%	30%
HOME HEALTH CARE	30%	30%
+DEDUCTIBLE WAIVED		
PRESCRIPTION DRUG COPAYS		
GENERIC	\$15 COPAY	\$15 COPAY
PREFERRED BRAND NAME	\$30 COPAY	\$30 COPAY
NON-PREFERRED BRAND NAME	\$50 COPAY	\$50 COPAY

This is only a brief description of Preferred Provider benefit levels. Should you need further information please contact Chet Weichman at 800 599 2387 or email chet@centuryins.com.

Special Districts Association of Oregon -- Renewal Summary
Rates Effective 6/1/2013

Group Name: Baker County Library District
Group Number: G0020476

"Gold" Plan Offerings

	Employee Only	Employee & Spouse	Employee & Family	Employee & Child(ren)
PPO II	\$991.46	\$2,200.84	\$2,617.25	\$1,834.05
PPO IIA	\$920.56	\$2,043.47	\$2,430.10	\$1,702.90
PPO III	\$886.69	\$1,968.28	\$2,340.69	\$1,640.25
PPO IV	\$775.45	\$1,721.34	\$2,047.03	\$1,434.47
H.S.A. PPO V	\$470.23	\$1,043.82	\$1,241.31	\$869.86

"Silver" Plan Offerings

	Employee Only	Employee & Spouse	Employee & Family	Employee & Child(ren)
PPO B	\$772.76	\$1,715.37	\$2,039.92	\$1,429.49
PPO C	\$705.20	\$1,565.40	\$1,861.58	\$1,304.51
PPO D	\$672.58	\$1,492.99	\$1,775.47	\$1,244.17
PPO E	\$586.56	\$1,302.06	\$1,548.41	\$1,085.06
PPO F	\$534.37	\$1,186.20	\$1,410.63	\$988.51
PPO H	\$491.62	\$1,091.31	\$1,297.78	\$909.43
PPO J	\$424.27	\$941.80	\$1,119.99	\$784.84
PPO K	\$370.39	\$822.19	\$977.75	\$685.16
PPO L	\$329.87	\$732.25	\$870.80	\$610.22

"Bronze" Plan Offerings

	Employee Only	Employee & Spouse	Employee & Family	Employee & Child(ren)
Value D	\$580.92	\$1,289.52	\$1,533.51	\$1,074.61
Value E	\$512.61	\$1,137.89	\$1,353.18	\$948.25
Value F	\$477.70	\$1,060.40	\$1,261.03	\$883.67
Value H	\$435.34	\$966.38	\$1,149.22	\$805.32
Value J	\$373.36	\$828.78	\$985.59	\$690.66
Value K	\$353.72	\$785.19	\$933.75	\$654.33
Value L	\$315.16	\$699.60	\$831.97	\$583.01

Current plan
Alternate Plan 1

Additional Riders

	Employee Only	Employee & Spouse	Employee & Family	Employee & Child(ren)
Tiered Rx 10/20/40 PDL MAC B	\$172.92	\$383.89	\$456.50	\$319.89
Tiered Rx 15/30/50 PDL MAC B	\$138.69	\$307.90	\$366.14	\$256.57
Tiered Value Rx 10/50/75 SD	\$124.74	\$276.93	\$329.31	\$230.76
Vision Option I	\$7.29	\$16.18	\$19.24	\$13.47
Vision Option III	\$9.04	\$20.04	\$23.86	\$16.70
Vision 10/300	\$10.58	\$23.45	\$27.91	\$19.54
Alt Care / Chiro 1500	\$6.33	\$14.05	\$16.72	\$11.71
Additional Accident	\$2.02	\$4.65	\$5.76	\$3.74
Dental Option I	\$49.53	\$89.90	\$130.34	\$94.15
Dental Option II	\$53.43	\$97.80	\$142.13	\$101.64
Dental Option III	\$42.99	\$76.57	\$110.31	\$81.71
Dental PPO Option I	\$45.28	\$82.18	\$119.16	\$86.06
Dental PPO Option II	\$48.84	\$89.41	\$129.94	\$92.93
Dental PPO Option III	\$39.30	\$70.00	\$100.85	\$74.70
Ortho 1500	\$2.81	\$13.05	\$27.72	\$12.18

The ACA and Its Effects on Employers

for Small Employers – Oregon

2012 - 2013

Summary of Benefits and Coverage

This document allows for comparison between carriers and plan designs. It became effective September 23, 2012, and is being distributed to employers upon renewal or benefit change. Distribution of the SBC is a shared responsibility between employers and insurers.

Women's Preventive Care

The definition of preventive care was expanded to include additional services for women as groups and individual policies renew on or after August 1, 2012. Member cost-sharing and dollar limits are eliminated for certain services when received in-network.

These services include contraceptives, breast pumps and support, gestational diabetes screening, and screening and counseling services for things such as HPV, domestic violence, HIV, and sexually transmitted diseases.

W-2 Reporting of Employer-sponsored Health Coverage

For groups with fewer than 250 W-2s: this requirement is suspended until further guidance is provided by the IRS, but may be required in the future.

Changes to FSAs

Beginning on or after January 1, 2013, there is a \$2,500 maximum contribution to health care flexible spending accounts (FSAs).

ACA Mandates at a Glance

2012 - 2013	<ul style="list-style-type: none"> • Women's preventive care – upon renewal on or after August 1, 2012 • Summary of Benefits and Coverage (SBC) – upon application or renewal on or after September 23, 2012 • W-2 reporting of employer-sponsored health coverage if 250 or more W-2s • Changes to flexible spending accounts (FSAs) • Notification of exchanges and premium subsidies • Exchange begins open enrollment in October for January
2014	<ul style="list-style-type: none"> • Coverage obtained through the exchange takes effect • Coverage for essential health benefits required with no annual or lifetime dollar limits • Maximum deductibles • Maximum out-of-pocket limits • Pre-existing condition exclusions eliminated • Probationary waiting periods limited to 90 days • Hourly eligibility requirements changed • Nondiscrimination rules and other eligibility/enrollment rules begin • Mandatory coverage for clinical trials of life-threatening diseases • Employer-based wellness program incentives enhanced • Proposed Oregon legislation to define small group as 1-50 employees • Small group size definition changes to 1-100 employees.
2016	<ul style="list-style-type: none"> • Small group size definition changes to 1-100 employees.

Notification of the Exchange

Health insurance exchanges are online marketplaces where individuals and small businesses can compare and shop for health plans. (Individuals will also be able to find out if they qualify for financial assistance.) Employers are not required to purchase their health plan through the exchange.

Employers will be required to notify current employees of the exchanges. While an exact deadline has not been announced, the expected timeframe for this requirement is late summer or fall of 2013. After the initial notice, all new employees must receive the notice at their date of hire. The written notice must provide the following information:

Additional Women's Preventive Care Services and Limits

Effective when your group plan renews on or after August 1, 2012

Injectable contraceptives	Contraceptive injections are covered at no cost.
Services for contraceptive devices	Vaginal ring, patch, implant, cervical caps, diaphragm, and IUD: Insertion and removal of contraceptive devices.
Sterilization of female	Tubal ligation is covered at no cost, as well as the associated charges (anesthesia, labs, etc.) Any applicable exclusion periods continue to apply. Complications of the surgery are subject to standard medical benefits.
Sterilization of male <i>(not required by ACA)</i>	Vasectomy is covered at no cost when performed in an office setting, as well as the associated charges (anesthesia, labs, etc.). Any applicable exclusion periods continue to apply. Complications of the surgery are subject to standard medical benefits. Vasectomy in an outpatient hospital setting subject to standard medical benefits.
Education and training	Education and training on contraceptive methods are covered at no cost annually.
Well-woman visits	Preventive care visits for adult women continue to be covered at no cost annually.
Breastfeeding pumps	Manual and electric breast pumps - per pregnancy when purchased or rented from a licensed provider, or purchased from a retail outlet. Note: Hospital-grade pumps are excluded under preventive care and regular benefits. Other breastfeeding supplies are not covered, except those included with breast pump.
Lactation support and counseling	Lactation support and counseling is covered at no cost per pregnancy from a licensed provider (in hospital or in office).
Screening for gestational diabetes	Screening is covered at no cost for pregnant women between 24 and 28 weeks of gestation, and first prenatal visit for pregnant women at high risk for diabetes.
Human papillomavirus (HPV) test	Screening is covered at no cost (no age limit).
Counseling and screening during annual well-woman visits for:	<ul style="list-style-type: none"> • Sexually transmitted infections (for sexually active women) • HIV screening and counseling (for sexually active women) • Interpersonal and domestic violence (for all women)

Baker County Library District
Employee Insurance Deductible Reimbursement History and Plan Option Analysis

	<u>Deductible Reimbursement Amount Paid to staff</u>	<u>Total # Claims</u>	<u>Claims * Full liability Plan K</u>	<u>Claims * Full liability Plan L</u>
FY08-09	2,527.82			
FY09-10	9,215.61	6	10,800	27,000
FY10-11	14,266.08	6	16,800	27,000
FY11-12	9,239.27	5	14,000	22,500
FY12-13	15,029.81	6	16,800	27,000

	Emp	Spouse	Family	Children		
Plan L	315.16	699.6	831.97	583.01		
Tiered Rx 15/30	138.69	307.9	366.14	219.69	Plan K	99,400
Vision Option II	9.04	20.04	23.86	14.3	Plan L	82,648
	462.89	1027.54	1221.97	817		
Dental Option I	49.53	89.9	130.34	89.55	Difference	16,752
	512.42	1117.44	1352.31	906.55		
Plan K	353.72	785.19				
Plan L vs K	-12.24%	-12.23%				

Recommendation:

- a. Stick with Plan K until extra premium cost equals the contingency amount necessary to cover deductible claims
- b. Increase staff portion of deductible cost back to 10% min (Plan K \$300)

09-10	10-11	% incr Prev Yr	Plan L	% incr vs Plan K	% incr since 09-10
200 10%	200 7%		500	10%	150%
1800 90%	2800 93%	56%	4500	90%	150%
<u>2000</u>	<u>3000</u>	50%	<u>5000</u>	67%	150%

**FORM
LB-20**

**RESOURCES
GENERAL FUND**

BAKER COUNTY LIBRARY DISTRICT

(Fund)

(Name of Municipal Corporation)

	Historical Data					Original Budget This Year 12/13	Adopted Budget This Year 12/13	FINAL Budget This Year 12/13	RESOURCE DESCRIPTION	Budget for Next Year 13/14							
	Actual				Second Preceding Year 10/11					First Preceding Year 11/12	Proposed By Budget Officer	Variance %	Budget %	Variance \$	Approved By Budget Committee	Adopted By Governing Body	
	06/07	07/08	08/09	09/10													
1						213,741	219,273	219,343	1. Available cash on hand* (cash basis) or							1	
2	-24,101	-29,161	24,343	48,565	125,733	157,670			2. Net working capital (accrual basis)	218,484	0%	19%	-859			2	
3	27,236	23,139	17,780	23,353	39,949	29,565	35,000	35,000	3. Previously levied taxes estimated to be received	40,000	1%	3%	500			3	
4	9,121	8,444	5,501	5,626	8,686	7,076	9,000	9,000	4. Interest	8,000	3%	0.7%	250			4	
5					0	2,100	2060	2,060	5. Transferred IN, from other funds	3,000	46%	0.3%	940			5	
6	13,419	13,880	18,061	16,110					OTHER RESOURCES							6	
7	6,172	7,724	7,417	6,987	13,987	16,429	13,000	13,000	7 Fines & Fees	16,000	-11%	1.4%	-2,000			7	
8	2,008	1,637	2,218	2,387	4,975	5,727	6,000	6,000	8 State Govt Funds (R2R Grant)	6,000	0%	0.5%	0			8	
9	49	900	2,540	21,169	17,481	6,780	1,200	1,200	9 Other Tax Revenues	3,500	0%	0.3%	0			9	
10	9,105	9,081	8,047	3,696	1,673	3,456	6,500	6,500	10 Federal Funds (E-rate)	5,000	-32%	0.4%	-2,400			10	
11	653	0	0	1907	3,563	1,848	2,700	2,700	11 Tech Support Contracts	3,100	15%	0.3%	400			11	
12	0	2,500	2600	0	0	8,787	5000	5,000	12 Job Training Programs	100	-98%	0.0%	-5,300			12	
13				15,162	2,493	1,000	0	0	13 Grant Revenues	0	0%	0.0%	0			13	
14					622	200	200	200	14 Donations & Misc	200	-78%	0.0%	-700			14	
15									15							15	
16									16							16	
17									17							17	
18									18							18	
19									19							19	
20									20							20	
21									21							21	
22									22							22	
23									23							23	
24									24							24	
25									25							25	
26									26							26	
27									27							27	
28									28							28	
29	43,662	38,144	88,507	144,962	219,162	240,638	294,401	299,933	29. Total resources, except taxes to be levied	303,384	-3%	25.9%	-9,169	0	0	29	
30							846,438	846,438	30. Taxes estimated to be received	869,817	1%	74.1%	10,817			30	
31	554,997	748,010	786,373	810,674	821,285	835,709			31. Taxes collected in year levied							31	
32	598,659	786,154	874,880	955,636	1,040,447	1,076,347	1,140,839	1,146,371	1,171,553	32. TOTAL RESOURCES	1,173,201	0%	100.0%	1,648	0	0	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

DETAILED REQUIREMENTS

General Fund - Personal Services
 (Name of Organizational Unit - Fund)

Line Item	Historical Data					REQUIREMENTS DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2013-2014					
	Actual		Original Budget	Adopted Budget	Year End Budget				Proposed by Budget Officer	Variance %	Variance \$	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 10/11	First Preceding Year 11/12	This Year 12-13	This Year 12/13	This Year 12/13									
1						PERSONAL SERVICES								
2						Salaries								
3	64,629	65,274	68,014	68,014	70,536	3 Library Director	1.0	MGT4	69,384	-2%	-1,152			
4	50,757	52,924	55,457	55,456	55,456	4 Managing Librarian I	1.4	13	55,492	0%	36			
5	19,968	20,176	20,290	20,290	20,290	5 Administrative Services Manager	0.5	13	20,321	0%	31			
6	39,816	43,199	44,890	46,949	45,249	6 IT Systems Administrator	1.0	14	45,074	0%	-175			
7	0	0	6,101	6,101	4,987	7 Facilities Maintenance	0.4	3	9,102	83%	4,115			
8	22,781	28,950	27,628	27,628	29,706	8 Librarian I	0.8	11	27,650	-7%	-2,056			
9	50,369	58,713	60,648	60,648	59,508	9 Library Tech II	1.9	7	56,353	-5%	-3,155			
10	22,971	23,369	24,440	24,440	23,586	10 Library Tech I	0.8	6	23,734	1%	148			
11	49,398	39,472	43,127	43,127	42,773	11 Library Asst III	1.6	5	42,077	-2%	-696			
12	68,679	73,091	74,125	74,125	73,864	12 Library Asst II	2.9	4	73,438	-1%	-426			
13	18,837	22,006	25,661	25,661	26,388	13 Library Asst I	1.2	3	29,124	10%	2,736			
14	461	193	0	0	0	14 Library Page I	0.0	2	0					
15	6,661	7,447	7,845	7,845	7,845	15 Library Asst (Substitutes, wkend help)	0.3	X	7,921	1%	76			
16	0	9,071	2,076	2,076	6,000	16 Job Training Staff (Interns) / Library Page I	1.0	3	2,076	-65%	-3,924			
17	2,118	1,283	1,700	1,700	1,700	17 Tech Support Contracts		14	2,100	24%	400			
18	417,445	445,168	462,001	464,060	467,888	18 Total Salaries	14.6		463,847	-1%	-4,041			
19														
20						Benefits								
21	27,574	43,757	47,309	47,309	46,000	21 Retirement (PERS)			68,812	50%	22,812			
22	31,933	33,786	35,098	35,480	35,480	22 Social Security (FICA)			35,484	0%	4			
23	416	922	459	459	459	23 State Unemployment Tax (SUTA @ .001) + Payroll Exp			464	1%	5			
24	88,392	88,951	77,582	77,582	94,086	24 Group Health Insurance			89,408	-5%	-4,678			
25	1,646	1,708	2,110	2,110	2,200	25 Workers Comp Insurance			2,134	-3%	-66			
26	851	803	900	900	930	26 Life Insurance			952	2%	22			
27	4,312	2,102	0	0	0	27 Severance			0					
28	155,124	172,029	163,459	163,840	179,155	28 Total Benefits			197,254	10%	18,099			
29														
30						Payroll Expenses			500					
31						31 Ending balance (prior years)								
32						32 UNAPPROPRIATED ENDING FUND BALANCE								
33	572,569	617,197	625,461	627,900	647,493	33 TOTAL REQUIREMENTS			661,601	2%	14,108	0	0	33

**FORM
LB-31**

DETAILED REQUIREMENTS

General Fund - Personal Services
(Name of Organizational Unit - Fund)

	Historical Data				Actual			Original Budget This Year 12-13	Adopted Budget This Year 12/13	FINAL Budget This Year 12/13	REQUIREMENTS DESCRIPTION	Number of Employ- ees	Range*	Budget for Next Year 2013-2014				
	06-07	07-08	08-09	09-10	Second Preceding Year 10/11	First Preceding Year 11/12	Proposed by Budget Officer							Variance %	Variance \$	Approved by Budget Committee	Adopted by Governing Body	
1	32,232	54,080	58,252	58,252	64,629	65,274	68,014	68,014	70,536	1 Library Director	1.0	MGT4	69,384	-2%	-1,152			1
2	34,411	37,837	38,783	17,422	17,893	18,071	18,670	18,670	18,670	2 Managing Librarian I - HR+Pub Svcs+Coll Mgmt (Acq/Cat)	0.5	13/5	17,723	-5%	-947			2
3	17,202	19,063	19,433	19,713	19,968	20,176	20,290	20,290	20,290	3 Finance + HR Administrator (.5 FTE)	0.5	13/5	20,321	0%	31			3
4	12,765	13,572	14,056	13,748	11,510					4 Library Asst II - Public Services/Outreach / Processing		5/5						4
5	26,960	28,232	28,940	28,940	32,864	34,853	36,786	36,786	36,786	5 Managing Librarian I - HR+Pub Svcs+Coll Mgmt (ILL/Cat)	1.0	13/4	37,769	3%	983			5
6		429	431	732	461	193			1,307	6 Library Asst I - Public Services	0.1	3/3	2,832		1,525			6
7	11,034	12,281	13,295	20,050	20,560	28,606	30,264	30,264	30,264	7 Library Tech II - Coll Mgmt / Serials Specialist	1.0	7/5	29,713	-2%	-551			7
8	24,448	25,051	25,352	22,336	22,971	23,369	24,440	24,440	23,586	8 Library Asst II - Public Services / Children & Teen Specialist	0.8	6/5	23,734	1%	148			8
9	26,960	28,234	28,940	28,940	29,809	30,107	30,384	30,384	29,244	9 Library Tech II - Coll Mgmt / Cataloging Specialist	0.9	7/5	26,640	-9%	-2,604			9
10	21,984	25,305	26,213	19,762	20,498	12,026	10,369	10,369	8,829	10 Library Asst II - Col Mgmt / Processing & Eval. Specialist	0.4	5/5	10,373	17%	1,544			10
11	10,490	12,739	13,064	14,203	14,852	14,625	14,960	14,960	14,357	11 Library Asst I - Public Services	0.6	3/5	14,351	0%	-6			11
12	12,892	13,449	13,881	13,940	16,250	15,921	15,806	15,806	16,204	12 Library Asst III - Coll Mgmt / Shelving/Page Lead+Volunteer Coord	0.5	5/5	14,576	-10%	-1,628			12
13	5,872	6,662	0	3,348	3,985	7,381	10,701	10,701	10,724	13 Library Asst I - Coll Mgmt / Processing	0.5	3/4	11,941	11%	1,217			13
14				1,873	1,140	11,525	16,952	16,952	17,740	14 Library Asst II - Col Mgmt / Processing & Eval. Specialist	0.6	5/4	17,128	-3%	-612			14
15	2,032	9,201	14,953	16,195	22,781	28,950	27,628	27,628	29,706	15 Librarian I - Public Services + Coll Mgmt Lead	0.8	11/5	27,650	-7%	-2,056			15
16	11,236	11,211	8,790	3,513	7,975	7,602	7,824	7,824	6,800	16 Library Asst I - Public Services / Outreach (Bookmobile)	0.3	4/5	7,251	7%	451			16
17	7,609	7,737	4,980	10,907	5,302	6,600	7,451	7,451	6,400	17 Library Asst I - Public Services / Outreach (Bookmobile)	0.3	4/5	7,903	23%	1,503			17
18							6,101	6,101	4,987	18 Facilities Maintenance	0.4	3/3	9,102	83%	4,115			18
19	653	0	2,204	2,560	0	9,071	2,076	2,076	6,000	19 Job Training Intern / Library Page I	0.1	3/3	2,076	-65%	-3,924			19
20	22,483	29,280	35,865	37,432	39,816	43,199	44,890	46,949	45,249	20 IT Network and Systems Administrator	1.0	14/5	45,074	0%	-175			20
21	5,027	3,854	2,798	1,268	2,118	1,283	1,700	1,700	1,700	21 Tech Support Contracts		14/5	2,100	24%	400			21
22	1,385	2,088	2,912	3,783	6,661	7,447	7,845	7,845	7,845	22 Vacation Subs + Wkend Assistants	0.3	X	7,921	1%	76			22
23	30,511	37,754	45,756	49,940	55,402	58,889	58,850	58,850	60,664	23 Library Asst I - Public Services / Outreach (Branch Leads)	2.25	4/5	58,284	-4%	-2,380			23
24	22,662	30,891	33,841	27,657	27,574	43,757	47,309	47,309	46,000	24 Retirement (PERS)			68,812	50%	22,812			24
25	24,707	29,215	33,516	29,715	31,933	33,786	35,098	35,480	35,480	25 Social Security (FICA)			35,484	0%	4			25
26	735	389	488	493	416	922	459	459	909	26 State Unemployment Tax (SUTA @ .001) + Payroll Exp			964	6%	55			26
27	48,784	69,596	75,031	84,598	88,392	88,951	77,582	77,582	94,086	27 Group Health Insurance			89,408	-5%	-4,678			27
28	1,289	1,302	1,228	1,156	1,646	1,708	2,110	2,110	2,200	28 Workers Comp Insurance			2,134	-3%	-66			28
29	635	667	727	757	851	803	900	900	930	29 Life Insurance			952	2%	22			29
30			15,162		4,312	2,102				30 Severance								30
		747	85							Miscellaneous (Bank fees & book sales commissions)								
31										31 Ending balance (prior years)								31
32										32 UNAPPROPRIATED ENDING FUND BALANCE								32
33	416,998	510,866	558,976	533,233	572,569	617,197	625,461	627,900	647,493	33 TOTAL REQUIREMENTS	13.7		661,601	2%	14,108	0	0	33

150-504-031 (Rev 12/09)

**FORM
LB-31**

DETAILED REQUIREMENTS

General Fund - Materials & Services
(Name of Organizational Unit - Fund)

	Historical Data									REQUIREMENTS DESCRIPTION	Budget for Next Year <u>2013-2014</u>						
	Actual				Original Budget	Adopted Budget	FINAL Budget	Proposed by Budget Officer	Variance %		Variance \$	Approved by Budget Committee	Adopted by Governing Body				
	<u>06-07</u>	<u>07-08</u>	<u>08-09</u>	<u>09-10</u>	Second Preceding Year <u>10/11</u>	First Preceding Year <u>11/12</u>	This Year <u>12-13</u>							This Year <u>12/13</u>	This Year <u>12/13</u>		
1	57,111	74,367	81,253	94,155	100,067	95,017	84,673	87,766	97,600	1 Collection Development (Books, audiovisual, digital, etc)	81,107	-17%	-16,493			1	81,107
2	14,669	15,796	16,062	16,484	17,082	10,296	11,100	11,100	10,400	2 Library Consortium (Sage)	11,400	10%	1,000			2	11,400
3	13,465	18,446	18,103	27,341	22,408	30,751	27,000	27,000	28,900	3 Facilities Maintenance	23,800	-18%	-5,100			3	
4	4,950	6,590	7,090	8,800	9,375	10,320	10,500	10,500	10,500	4 Janitorial Contract	11,000	5%	500			4	
5	2,035	2,114	2,483	1,990	2,089	1,993	2,000	2,000	2,000	5 Janitorial Supplies	2,100	5%	100			5	
6	6,281	4,000	3,695	2,808	3,855	3,299	3,800	3,800	3,800	6 Office Supplies and Equipment Maintenance	3,500	-8%	-300			6	
7	6,494	11,995	12,919	14,347	23,211	18,357	17,000	17,000	18,600	7 Computer Maintenance	17,500	-6%	-1,100			7	57,900
8	7,712	10,411	6,145	6,746	9,658	7,576	7,500	7,500	8,700	8 Bookmobile Operations	8,000	-8%	-700			8	
9	13,259	12,490	8,645	13,987	13,100	12,305	12,450	12,450	13,139	9 Insurance	13,500	3%	361			9	
10	2,661	2,502	2,822	1,507	2,884	2,261	3,000	6,000	3,500	10 Travel and Training	3,000	-14%	-500			10	
11	3,171	0	3,165	0	3,172	0	3,200	3,200	3,200	11 Election	0	-100%	-3,200			11	
12	7,050	6,200	6,500	6,865	7,070	7,050	7,250	7,250	7,285	12 Audit	7,500	3%	215			12	
13				0	0	0	10	10	10	13 Professional Services	10	0%	0			13	
14	548	746	549	985	413	802	900	900	1,700	14 Bookkeeping	800	-53%	-900			14	
15	1,256	895	961	1,409	1,359	2,073	2,100	2,100	1,400	15 Association Dues	1,700	21%	300			15	
16	5,170	3,010	2,328	5,949	7,980	758	100	100	952	16 Debt Service	1,000	5%	48			16	100
17	651	385	657	673	395	700	1,000	1,000	1,250	17 Publication	1,000	-20%	-250			17	
18		599	712	866	1,016	485	950	950	620	18 Financial Mgt Fees	775	25%	155			18	
19	200	200	200	200	200	200	200	200	200	19 Legal Administration	200	0%	0			19	
20	518	827	1,517	793	2,035	1,239	2,000	2,000	800	20 Public Programs	2,000	150%	1,200			20	30,485
21	843	1,469	2,117	1,924	1,800	2,691	2,500	2,500	2,500	21 Branch Mileage	2,500	0%	0			21	
22	14,017	12,174	16,461	14,313	14,532	17,548	15,000	15,000	13,500	22 Library Services Supplies	14,000	4%	500			22	
23		2,023	1,190	1,365	1,563	1,637	3,900	3,900	3,300	23 Storytime/Summer Reading Program	3,500	6%	200			23	
24	2,695	2,641	2,613	2,677	1,555	1,998	2,400	2,400	1,500	24 Postage	1,700	13%	200			24	
25	34,053	35,703	42,270	43,046	43,532	42,316	45,045	45,045	45,525	25 Utilities	46,485	2%	960			25	
26	3,165	11,505	13,130	14,707	11,456	13,056	12,700	12,700	13,095	26 Telecommunications	14,625	12%	1,530			26	
27	2,977	3,857	3,752	1,483	1,704	775	1,000	1,000	600	27 Special Contract - Technician Travel	1,000	67%	400			27	
28	871					0				28 Miscellaneous						28	91,810
29										29						29	
30										30						30	
31										31 Ending balance (prior years)						31	
32										32 UNAPPROPRIATED ENDING FUND BALANCE						32	
33	205,822	240,945	257,339	285,420	303,511	285,503	279,278	285,371	294,576	33 TOTAL REQUIREMENTS	273,702	-4%	-20,874	0	0	33	272,802

150-504-031 (Rev 12/09)

**FORM
LB-30**

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
BAKER COUNTY LIBRARY DISTRICT - GENERAL FUND
(name of organizational unit - fund)

	Historical Data									REQUIREMENTS DESCRIPTION	Budget For Next Year <u>13/14</u>					
					Actual		Original Budget	Adopted Budget	FINAL Budget		Proposed By Budget Officer	% Variance	% Ops Bgt	\$ Variance	Approved By Budget Committee	Adopted By Governing Body
	Year 06-07	Year 07-08	Year 08-09	Year 09-10	Second Preceding Year 10/11	First Preceding Year 11/12	This Year 12-13	This Year 12/13	This Year 12/13							
PERSONNEL SERVICES																
1	318,186	378,595	396,102	387,589	415,327	434,814	458,225	460,284	460,188	1 Salaries	461,747	0%	49%	1,559		1
2	98,812	132,271	144,914	144,376	150,812	169,927	163,459	163,840	179,155	2 Benefits	197,254	10%	21%	18,099		2
3			2,798	1,268	2,118	10,354	3,776	3,776	7,700	3 Special Contracts - Tech Support, Job Training	2,100	-73%	0%	-5,600		3
4			15,162	0	4,312	2,102	0	0	0	4 Severance	0	0%	0%	0		4
5									450	5 Payroll Expenses	500	11%	0%	50		5
6										6						6
7	416,998	510,866	558,976	533,233	572,569	617,197	625,461	627,900	647,493	7 TOTAL PERSONNEL SERVICES	661,601	2%	71%	14,108	0	0
	12	13	13	12.8	13	14	15	15	15	Total Full-Time Equivalent (FTE)	15					
MATERIALS AND SERVICES																
8	57,111	74,367	81,253	94,155	100,067	95,017	84,673	87,766	97,600	8 Collection Development (Books, audiovisual, digital, etc)	81,107	-17%	8.7%	-16,493		8
9	14,669	15,796	16,062	16,484	17,082	10,296	11,100	11,100	10,400	9 Library Consortium (Sage)	11,400	10%	1.2%	1,000		9
10	33,225	43,145	44,290	27,341	60,938	64,720	60,300	60,300	63,800	10 Facilities & IT Maintenance	57,900	-9%	6.2%	-5,900		10
11	33,162	28,701	29,480	27,285	31,644	27,115	33,060	37,060	33,704	11 Corporate Costs (Ins., audit, admin fees, election, etc)	31,485	-7%	3.4%	-2,219		11
12	62,485	75,926	83,926	114,206	85,800	87,597	90,045	89,045	88,120	12 Library Operations (travel, bkmb, programs, supplies, utilities)	90,810	3%	9.7%	2,690		12
13	5,170	3,010	2,328	5,949	7,980	758	100	100	952	13 Debt Service	1,000	5%	0.1%	48		13
14	205,822	240,945	257,339	285,420	303,511	285,503	279,278	285,371	294,576	14 TOTAL MATERIALS AND SERVICES	273,702	-7%	29.3%	-20,874	0	0
CAPITAL OUTLAY																
15	0	0	0	0	0	0	100	100	0	15 Capital Outlay	100		0.0%	100		15
16										16						16
17										17						17
18										18						18
19										19						19
20										20			0			20
21	0	0	0	0	0	0	100	100	0	21 TOTAL CAPITAL OUTLAY	100				0	0
TRANSFERRED TO OTHER FUNDS																
22	5,000	0	0	1,250	0	1,000	1,000	1,000	1,000	22 Transfer - Technology & Election	2,500	150%		1,500		22
23	0	10,000	10,000	10,000	6,700	10,000	10,000	10,000	10,000	23 Transfer - Severance Liability	10,000	0%		0		23
24							0	15,000	0	24 Contingency - Health Insurance Reserve	0	0%		0		24
25	5,000	10,000	10,000	11,250	6,700	11,000	11,000	26,000	11,000	25 TOTAL TRANSFERS	12,500	14%		1,500	0	0
							225,000	207,000	218,484	26 OPERATING CONTINGENCY	225,298	3%	19.2%			
26	(24,101)	(29,161)	24,343	48,565	157,670	162,647				27 Ending balance (prior years)						26
27										28 UNAPPROPRIATED ENDING FUND BALANCE						27
28	603,719	732,650	850,658	878,468	1,040,450	1,076,347	1,140,839	1,146,371	1,171,553	29 TOTAL REQUIREMENTS	1,173,201	0%	19.2%	1,648	0	0

150-504-030 (Rev 02/13)

OPERATING BUDGET

622,820 751,811 816,315 818,653 876,080 902,700 904,739 913,271 942,069

PERSONAL SERVICES

66.95% 67.95% 68.48% 65.14% 65.36% 68.37% 69.13% 68.75% 68.73%

COLLECTION DEVELOPMENT

9.17% 9.89% 9.95% 11.50% 11.42% 10.53% 9.36% 9.61% 10.36%

OPERATING BUDGET

935,303

PERSONAL SERVICES

70.74%

COLLECTION DEVELOPMENT

8.67%

**FORM
LB-10**

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

"Other Uses" Funds by Department

Baker County Library District

(Fund)

(Name of Municipal Corporation)

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year <u>2013-2014</u>			
	Actual		Adopted Budget This Year <u>12-13</u>		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year <u>10-11</u>	First Preceding Year <u>11-12</u>						
				RESOURCES				
1	45,982	52,094	60,000	1. Cash on hand * (cash basis), or	81,381			1
2				2. Working Capital* (accrual basis)				2
3				3. Previously levied taxes estimated to be received				3
4	191	223	300	4. Interest	350			4
5	6,700	11,000	11,000	5. Transferred IN, from other funds	11,000			5
6	10,000	7,500	15,000	6. Grants and Loans	80,000			6
7	0	350	2,000	7. Donations	1,000			7
8	2,164	1,883	2,500	8. Book Sales online	3,000			8
9	65,037	73,050	90,800	9. Total Resources, except taxes to be levied	176,731	0	0	9
10				10. Taxes estimated to be received				10
11				11. Taxes collected in year levied				11
12	65,037	73,050	90,800	12. TOTAL RESOURCES	176,731	0	0	12
				REQUIREMENTS				
1	15,451	18,219	29,300	1 Memorial & Grants Dept.	91,931			1
2	3	3	1,000	2 Literacy Dept.	1,000			2
3	18	11	12,000	3 Technology Dept.	12,000			3
4	0	0	5,000	4 Capital Projects Dept.	10,000			4
5	43	62	41,000	5 Severance Liability Dept.	58,000			5
6		2,100	2,500	6 Operating Transfer	3,000			6
7				7 Corporate Costs (Bank & sales fees)	800			7
8				8				8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15	52,094	52,655		15. Ending balance (prior years)				15
16				16. UNAPPROPRIATED ENDING FUND BALANCE				16
17	67,609	73,050	90,800	17. TOTAL REQUIREMENTS	176,731	0	0	17

*Includes ending balance from prior year

						PROJECTED	ADOPTED	\$ Over Budget	% of Budget	FINAL FY12-13 BUDGET 3	vs		NOTES	FY13-14 PROPOSED BGT	vs FINAL FY12-13 BGT 3	
	Q1 Jul - Sep 12	Q2 Oct - Dec 12	Q3 Jan - Mar 13	Q1-3 TOTAL	Q4 ESTIMATE 1	TOTAL EST 1	FY12-13 Budget 2				Budget 2	vs Est 1			BGT	BGT 3
Income																
4000 - Current Year Tax Levy																
4001 - Current Tax Levy	0	480,928	100,183	581,111	32,271	613,382	604,200	9,182	101.52%	615,000	10,800	1,618	3.15% county property TAV growth	628,835	13,835	2.2%
Total 4006 - Local Option Levy	0	187,923	39,441	227,364	14,669	242,032	242,238	-206	99.92%	244,000	1,762	1,968	Growth negated by compression	240,983	-3,017	-1.2%
Total 4000 - Current Year Tax Levy	0	668,850	139,624	808,474	46,940	855,414	846,438	8,976	101.06%	859,000	12,562	3,586		869,817	10,817	1.3%
Total 4005 - Prior Year Taxes	10,723	15,618	8,161	34,502	3,837	38,339	35,000	3,339	109.54%	39,500	4,500	1,161		40,000	500	1.3%
4020 - Other Taxes/Bond Priors-LandSale	0	0	0	0	3,200	3,200	1,200	2,000	266.67%	3,500	2,300	300		3,500	0	0.0%
4060 - State funding (Ready2Read)	0	0	5,838	5,838	0	5,838	6,000	-162	97.3%	6,000	0	162		6,000	0	0.0%
4066 - Grant Revenue	0	0	0	0	0	0	0	0	0%	0	0	0		0	0	0%
4100 - Fines and Fees	4,976	3,761	4,700	13,437	4,000	17,437	13,000	4,437	134.13%	18,000	5,000	563	Planned decr in child materials fines	16,000	-2,000	-11.1%
Total 4200 - Interest Income	141	369	615	1,125	6,500	7,625	9,000	-1,375	84.72%	7,750	-1,250	125		8,000	250	3.2%
4300 - Other Revenues				0												
4301.1 - Job Training Reimb/ODHS	3,704	1,657	0	5,361	0	5,361	5,000	361	107.23%	5,400	400	39		100	-5,300	-98.1%
4302 - Donations	150	0	30	180	-30	150	200	-50	75.0%	200	0	50		200	0	0.0%
4303 - Program Support	163	222		385	0	385		385		400						
4307 - E-Rate Refunds	1,339	0	0	1,339	6,000	7,339	6,500	839	112.91%	7,400	900	61		5,000	-2,400	-32.4%
4309 - Other Revenues - Miscellaneous	0	280	0	280	0	280				300	300	300				
Total 4300 - Other Revenues	5,356	2,160	30	7,546	5,970	13,516	11,700	1,816	115.52%	13,700	2,000	184		5,300	-8,400	-61.3%
4310 - Tech Support Contracts	924	0	0	924	1,800	2,724	2,700	24	100.89%	2,700	0	-24		3,100	400	14.8%
4500 - Transfer Income	0	0	0	0	2,000	2,000	2,060	-60	97.09%	2,060	0	60		3,000	940	45.6%
4999 - Beginning Cash				0												
4999.2 - LGIP cash on hand	219,343	0	0	219,343	0	219,343	19,273	200,070	1,138.08%	19,343	70			18,484		
4999 - Beginning Cash - Other	0	0	0	0	0	0	200,000	-200,000	0.0%	200,000	0			200,000		
Total 4999 - Beginning Cash	219,343	0	0	219,343	0	219,343	219,273	70	100.03%	219,343	70	0		218,484	-859	-0.4%
Total Income	241,463	690,759	158,968	1,091,189	74,247	1,165,436	1,146,371	19,065	101.66%	1,171,553	25,182	6,117		1,173,201	1,648	0.1%
Expense																
5102 - PS-Library Director	17,275	17,753	17,753	52,782	17,753	70,536	68,014	2,522	103.71%	70,536	2,522	0	Prior calc error on step incr wage.	69,384	-1,152	-1.6%
Total 5104 - SD-Administrative Assistant	4,548	4,562	4,562	13,673	4,562	18,235	18,670	-435	97.67%	18,670	0	435		17,723	-947	-5.1%
5105 - CH-Business Manager	4,686	5,211	5,093	14,991	5,211	20,202	20,290	-88	99.57%	20,290	0	88		20,321	31	0.2%
5120 - CW-Lib Asst/Supplies Mgr, ILL	9,065	9,241	9,241	27,546	9,241	36,786	36,786	0	100.0%	36,786	0	0	Step incr	37,769	983	2.7%
Total 5123 - AD-Lib Asst/Window, Media	2,107	2,318	2,087	6,511	2,318	8,829	10,369	-1,540	85.15%	8,829	-1,540	0		10,373	1,544	17.5%
Total 5124 - CA-Lib Asst/Shelver, Volntr Mgr	3,979	4,115	3,994	12,088	4,115	16,204	15,806	398	102.52%	16,204	398	0		14,576	-1,628	-10.0%
Total 5125 - LC-Lib Asst/Catalog Specialist	7,577	7,602	7,032	22,212	7,032	29,244	30,384	-1,140	96.25%	29,244	-1,140	0	Reduced hrs from 40 to 36 (no Sun.)	26,640	-2,604	-8.9%
5126 - MS-Lib Asst/Childrens Services	5,940	5,898	5,850	17,689	5,898	23,586	24,440	-854	96.51%	23,586	-854	0	Reclass postponed to this FY	23,734	148	0.6%
5127 - Job Training Intern / Lib Page														2,076	2,076	
5128 - SM-Lib Asst/Public Services	3,421	3,671	3,593	10,686	3,671	14,357	14,960	-603	95.97%	14,357	-603	0		14,351	-6	0.0%
5129 - SB-Lib Asst/Periodicals Mgr	7,458	7,602	7,602	22,662	7,602	30,264	30,264	0	100.0%	30,264	0	0		29,713	-551	-1.8%
Total 5131 - DP-Reference Services	7,156	7,557	7,437	22,149	7,557	29,706	27,628	2,078	107.52%	29,706	2,078	0	Extra hrs for project & branch visits	27,650	-2,056	-6.9%
5132 - HS-Lib Asst/Processing	2,651	2,768	2,537	7,956	2,768	10,724	10,701	23	100.22%	10,724	23	0	Step incr	11,941	1,217	11.4%
5133 - CS Lib Asst/Media Processing	4,285	4,441	4,374	13,099	4,441	17,540	16,952	588	103.47%	17,740	788	200	Step incr	17,128	-612	-3.5%
Total 5140 - Vacation Substitutes	2,157	1,647	1,016	4,820	2,157	6,976	7,845	-869	88.93%	7,845	0	869		7,921	76	1.0%
5141 - Weekend Staff	0	0		0												
5142 - TG-Library Asst, Sunday	0	0	580	580	726	1,307				1,307	1,307	1,307	New hire 1/13	2,832	1,525	116.7%
5150 - Bookmobile/Maintenance				0												
5150.3 - SK-Bookmobile Driver	1,226	2,037	1,872	5,134	2,037	7,170	7,824	-654	91.65%	6,800	-1,024	-370	SK 2012 injury. Retiring	7,251	451	6.6%
5150.5 - RW-Bookmobile Driver	1,777	1,257	1,395	4,429	1,257	5,687	7,451	-1,765	76.32%	6,400	-1,051	714	Hrs subbed for SK not incl. here	7,903	1,503	23.5%
5150 - Bookmobile/Maintenance - Other	0	0		0										0	0	
Total 5150 - Bookmobile/Maintenance	3,002	3,294	3,267	9,563	3,294	12,857	15,275	-2,418	84.17%	13,200	-2,075	343		15,154	1,954	14.8%
5152 - JW-Technology Manager - Other	11,569	11,794		23,363												
Total 5152 - JW-Technology Manager	11,569	11,794	11,794	35,156	11,794	46,950	46,949	1	100.0%	45,249	-1,700	-1,701		45,074	-175	-0.4%
5173 - Facilities Maintenance	0	665	2,161	2,826	2,161	4,987	6,101	-1,114	81.74%	4,987	-1,114	0	New hire 11/12	9,102	4,115	82.5%
Total 5100 - Baker Branch	96,876	100,139	99,973	296,988	102,301	399,289	401,434	-2,145	99.47%	399,524	-1,910	235		403,463	3,939	1.0%
5200 - Branch Attendants				0												
5202 - Haines	3,112	2,856	2,618	8,586	2,856	11,442	11,736	-294	97.5%	11,442	-294	0		11,900	458	4.0%

						PROJECTED				FINAL FY12-13 BUDGET 3	vs			NOTES	FY13-14 PROPOSED BGT	vs FINAL FY12-13 BGT 3		
	Q1 Jul - Sep 12	Q2 Oct - Dec 12	Q3 Jan - Mar 13	Q1-3 TOTAL	Q4 ESTIMATE 1	TOTAL EST 1	ADOPTED FY12-13 Budget 2	\$ Over Budget	% of Budget		Adopted Budget 2	vs Est1						
5203 - Halfway	3,260	3,362	3,248	9,870	3,362	13,233	11,736	1,497	112.75%	13,233	1,497	0	Under review	11,900	-1,333	-10.1%		
5204 - Richland	3,203	2,727	2,838	8,767	2,727	11,494	11,456	38	100.33%	11,700	244	206		11,877	177	1.5%		
5205 - Huntington	2,502	2,659	2,268	7,428	2,659	10,087	10,686	-599	94.4%	10,087	-599	0		10,708	621	6.2%		
5206 - Sumpter	3,060	3,148	3,047	9,255	3,148	12,402	11,736	666	105.68%	12,202	466	-200		11,900	-302	-2.5%		
5209 - Branch Training	0	937	0	937	937	1,873	1,500	373	124.9%	2,000	500	127			-2,000			
Total 5200 - Branch Attendants	15,137	15,688	14,018	44,843	15,688	60,532	58,850	1,682	102.86%	60,664	1,814	132		58,284	-2,380	-3.9%		
Total 5001 - District salaries	112,013	115,827	113,991	341,832	117,989	459,821	460,284	-463	99.9%	460,188	-96	367		461,747	1,559	0.3%		
5300 - Intergovernmental Contracts				0														
Total 5153 - Tech Support Contracts	0	0	0	0	0	0	1,700	-1,700	0.0%	1,700	0	1,700		2,100	400			
5160 - Jobs Plus/Vocation Programs	3,780	2,191	0	5,971	0	5,971	2,076	3,895	287.61%	6,000	3,924	29		0	-6,000			
Total 5300 - Intergovernmental Contracts	3,780	2,191	0	5,971	0	5,971	3,776	2,195	158.13%	7,700	3,924	1,729		2,100	-5,600	-72.7%		
5400 - Benefits & Payroll Taxes				0														
5401 - Group Insurance				0														
5401.1 - Health Insurance Premiums	18,572	18,572	18,571	55,715	18,572	74,286	73,294	992	101.35%	74,286	992	0	CH verified	89,408	9,322			
5401.2 - Insurance benefit (in lieu)	1,447	1,447	1,447	4,341	1,447	5,788	4,288	1,500	134.98%	5,800	1,512	12	CH verified					
5401.3 - Deductible Reimbursements	0	1,030	8,400	9,430	5,600	15,030		15,030		14,000	14,000	-1,030	\$15,000 from contingency					
Total 5401 - Group Insurance	20,019	21,049	28,418	69,485	25,619	95,104	77,582	17,522	122.59%	94,086	16,504	-1,018		89,408	-4,678	-5.0%		
5403 - Life Insurance	228	236	238	702	236	938	900	38	104.22%	930	30	-8	CH verified	952	22	2.4%	PERS + HIns	
5404 - Retirement (PERS)	11,498	11,841	11,402	34,741	11,402	46,142	47,309	-1,167	97.53%	46,000	-1,309	-142	CH verified	68,812	22,812	49.6%	33,329	
5405 - Social Security (FICA)	8,747	8,902	9,467	27,116	8,902	36,018	35,480	538	101.52%	35,480	0	-538	CH verified	35,484	4	0.0%		
5406 - Unemployment Ins (SUTA)	97	102	135	334	102	436	459	-23	94.96%	459	0	23		464	5	1.1%		
5407 - Workmans Comp Ins	1,798	103	191	2,092	103	2,195	2,110	85	104.04%	2,200	90	5		2,134	-66	-3.0%		
Total 5400 - Benefits & Payroll Taxes	42,386	42,233	49,851	134,469	46,364	180,833	163,840	16,993	110.37%	179,155	15,315	-1,678		197,254	18,099	10.1%		
6560 - Payroll Expenses	97	108	100	305	0	305				450	450	450		500	50		Ops bdgt	
Total 5000 - Personal Services	158,276	160,359	163,942	482,577	164,353	646,930	627,900	19,030	103.03%	647,493	19,593	563		661,601	14,108	2.2%	70.81%	
6000 - Materials and Services				0														
6100 - Books & Periodicals				0														
6110 - Adult Books	4,801	12,948	16,039	33,788	7,000	40,788	33,766	7,022	120.8%	37,000	3,234	-3,788		32,107	-4,893	-13.2%		
6120 - Childrens & Juvenile Books	3,264	5,346	2,398	11,007	2,000	13,007	12,000	1,007	108.39%	13,500	1,500	493		12,000	-1,500	-11.1%		
Total 6130 - Reference Books	770	2,615	371	3,756	1,700	5,456	7,500	-2,045	72.74%	5,500	-2,000	45		6,000	500	9.1%		
6134 - Electronic Subscriptions	4,550	4,646	689	9,885	0	9,885	9,000	885	109.83%	10,600	1,600	715		9,000	-1,600	-15.1%		
6140 - Periodicals	2,824	2,368	4,318	9,510	2,500	12,010	12,000	10	100.08%	11,500	-500	-510		8,000	-3,500	-30.4%		
6150 - Audio	1,199	1,526	1,419	4,144	1,200	5,344	6,000	-656	89.06%	6,500	500	1,156		6,000	-500	-7.7%		
6160 - Video/DVD	1,802	3,862	4,928	10,592	1,500	12,092	6,000	6,092	201.54%	11,000	5,000	-1,092		7,500	-3,500	-31.8%		
6169 - Ready-2-Read Grant Purchases	0	0	0	0	0	0	1,000	-1,000	0.0%	1,000	0	1,000			-1,000			
6171 - Music	0	191	426	617	200	817	500	317	163.42%	1,000	500	183		500	-500	-50.0%	Ops bdgt	
Total 6100 - Books & Periodicals	19,209	33,501	30,588	83,299	16,100	99,399	87,766	11,633	113.26%	97,600	9,834	-1,799		81,107	-16,493	-16.9%	8.68%	
6200 - Library Consortium				0														
6201 - SAGE Network	0	10,000	0	10,000	0	10,000	10,500	-500	95.24%	10,100	-400	100		11,000	900	8.9%		
6204 - OCLC/ILL Referall	113	16	6	135	200	335	600	-265	55.86%	300	-300	-35		400	100	33.3%		
Total 6200 - Library Consortium	113	10,016	6	10,135	200	10,335	11,100	-765	93.11%	10,400	-700	65		11,400	1,000	9.6%		
6300 - Building Eq. & Supplies				0														
6310 - Building & Grounds Maintenance				0														
6311 - Branch building expenses	1,375	714	3,713	5,803	1,000	6,803	5,000	1,803	136.05%	7,000	2,000	198		5,000	-2,000	-28.6%		
6312 - Snow Removal	0	0	742	742	152	894	2,000	-1,106	44.7%	900	-1,100	6		1,800	900	100.0%		
6310 - Building & Grounds Maintenance - Other	1,992	4,161	4,115	10,267	3,000	13,267	20,000	-6,733	66.34%	21,000	1,000	7,733		17,000	-4,000	-19.0%		
Total 6310 - Building & Grounds Maintenance	3,368	4,875	8,570	16,812	4,152	20,964	27,000	-6,036	77.64%	28,900	1,900	7,936		23,800	-5,100	-17.6%		
6320 - Custodial Service																		
6321 - Cleaning contract	2,580	2,580	2,580	7,740	2,580	10,320	10,500	-180	98.29%	10,500	0	180		11,000	500	4.8%		
6322 - Supplies	389	506	484	1,379	500	1,879	2,000	-121	93.93%	2,000	0	121		2,100	100	5.0%		
Total 6320 - Custodial Service	2,969	3,086	3,064	9,119	3,080	12,199	12,500	-301	97.59%	12,500	0	301		13,100	600	4.8%		
6340 - Equipment Maint. & Supplies	928	1,212	779	2,919	1,000	3,919	3,800	119	103.12%	3,800	0	-119		3,500	-300	-7.9%		
6345 - Computer Maintenance				0											0			

					PROJECTED				FINAL FY12-13 BUDGET 3	vs		NOTES	FY13-14 PROPOSED BGT	vs FINAL FY12-13 BGT 3	
	Q1 Jul - Sep 12	Q2 Oct - Dec 12	Q3 Jan - Mar 13	Q1-3 TOTAL	Q4 ESTIMATE 1	TOTAL EST 1	ADOPTED FY12-13 Budget 2	\$ Over Budget		% of Budget	Adopted Budget 2			vs Est 1	
6345.1 - Computer - Maintenance	1,739	1,279	221	3,240	700	3,940	5,000	-1,060	78.79%	5,000	0	1,060	4,500	-500	-10.0%
6345.2 - Software subscriptions	59	1,851	2,160	4,070	500	4,570	5,000	-430	91.41%	4,600	-400	30	5,000	400	8.7%
6345.3 - Comp Tech - Branch Travel	544	565	636	1,745	636	2,381	2,000	381	119.07%	2,500	500	119	2,500	0	0.0%
6345.4 - Computer - Hardware	3,017	1,619	638	5,274	1,000	6,274	5,000	1,274	125.47%	6,500	1,500	226	5,500	-1,000	-15.4%
Total 6345 - Computer Maintenance	5,359	5,314	3,656	14,328	2,836	17,165	17,000	165	100.97%	18,600	1,600	1,435	17,500	-1,100	-5.9%
6300 - Building Eq. & Supplies - Other	0	0		0											
Total 6300 - Building Eq. & Supplies	12,623	14,487	16,068	43,178	11,068	54,246	60,300	-6,054	89.96%	63,800	3,500	9,554	57,900	-5,900	-9.2%
6400 - Bookmobile Operations				0											
6410 - Bookmobile Fuel	822	839	798	2,459	1,050	3,509	4,000	-491	87.71%	3,500	-500	-9	3,500	0	0.0%
6420 - Bookmobile Maintenance	1,077	986	2,272	4,336	900	5,236	3,500	1,736	149.59%	5,200	1,700	-36	4,500	-700	-13.5%
Total 6400 - Bookmobile Operations	1,899	1,825	3,070	6,794	1,950	8,744	7,500	1,244	116.59%	8,700	1,200	-44	8,000	-700	-8.0%
6600 - Corporate Costs				0											
6610 - Insurance				0											
6612 - Boiler	0	0	1,068	1,068	0	1,068	1,100	-32	97.09%	1,100	0	32	1,100	0	0.0%
6613 - SDAO Liability	0	0	10,725	10,725	0	10,725	10,100	625	106.18%	10,725	625	1	11,000	275	2.6%
6614 - Flood Insurance	0	0	1,314	1,314	0	1,314	1,250	64	105.12%	1,314	64	0	1,400	86	6.5%
Total 6610 - Insurance	0	0	13,107	13,107	0	13,107	12,450	657	105.27%	13,139	689	33	13,500	361	2.7%
Total 6620 - Travel & Training	1,335	452	254	2,040	1,000	3,040	6,000	-2,960	50.67%	3,500	-2,500	460	3,000	-500	-14.3%
6621 - Tech Support Contracts Travel	0	0	0	0	400	400	1,000	-600	40.0%	600	-400	200	1,000	400	66.7%
6630 - Election	0	0	0	0	3,200	3,200	3,200	0	100.0%	3,200	0	0	0	-3,200	-100.0%
6640 - Auditor	0	0	7,283	7,283	0	7,283	7,250	33	100.46%	7,285	35	2	7,500	215	3.0%
6641 - Bookkeeping Supplies & Services	0	0	936	936	772	1,708	900	808	189.78%	1,700	800	-8	800	-900	-52.9%
6660 - Association dues	423	190	270	883	500	1,383	2,100	-717	65.86%	1,400	-700	17	1,700	300	21.4%
6680 - Publication	250	253	195	698	375	1,073	1,000	73	107.34%	1,250	250	177	1,000	-250	-20.0%
6690 - Financial Mgmt Fees				0		0									
6690.1 - Checking Account Fees	55	54	66	175	70	245	450	-205	54.36%	350	-100	105	275	-75	-21.4%
6690.2 - Pool 5291 Fees	43	45	34	123	40	163	200	-37	81.26%	170	-30	7	200	30	17.6%
6690.3 - PayPal Transaction Fees	0	0	10	10	50	60	300	-240	19.95%	100	-200	40	300	200	200.0%
Total 6690 - Financial Mgmt Fees	98	99	110	307	160	467	950	-483	49.16%	620	-330	153	775	155	25.0%
6691 - Legal Administration	0	200	0	200	0	200	200	0	100.0%	200	0	0	200	0	0.0%
6692 - Professional services	0	0	0	0	0	0	10	-10	0.0%	10	0	10	10	0	0.0%
6696 - PR Events, Programs	412	0	0	412	0	412	2,000	-1,588	20.61%	800	-1,200	388	2,000	1,200	
Total 6600 - Corporate Costs	2,518	1,194	22,154	25,866	7,407	33,273	37,060	-3,787	89.78%	33,704	-3,356	431	31,485	-2,219	-6.6%
6700 - Other Operating Expenses				0											
6720 - Branch Mileage	768	699	620	2,086	700	2,786	2,500	286	111.45%	2,500	0	-286	2,500	0	0.0%
Total 6730 - Library Services Supplies	3,583	3,625	2,981	10,189	3,500	13,689	15,000	-1,311	91.26%	13,500	-1,500	-189	14,000	500	3.7%
6731 - Children & Youth Programs				0											
6731.2 - Summer Reading	555	0	21	576	800	1,376	1,500	-124	91.76%	1,500	0	124		-1,500	
6731.3 - Storytime	0	83	101	184	65	249				500	500	500		-500	
6731.4 - Other Youth Programs	0	186	9	195	25	220				250	250	250		-250	
6731.5 - Teen Activities	616	-149	0	467	200	667				800	800	800		-800	
6731.6 - Haines Summer Reading	96	0	0	96	400	496	400	96	124.01%	250	-150	-246		-250	
6731 - Children & Youth Programs - Other	0	0	0	0	0	0	2,000	-2,000	0.0%				3,500	3,500	
Total 6731 - Children & Youth Programs	1,267	121	131	1,519	1,490	3,009	3,900	-891	77.16%	3,300	-600	291	3,500	200	6.1%
6740 - Postage & Freight	358	342	398	1,098	500	1,598	2,400	-802	66.58%	1,500	-900	-98	1,700	200	13.3%
6750 - Utilities															
6751 - Garbage															
6751.1 - Baker-Baker Sanitary	404	412	408	1,224	410	1,634	1,650	-16	99.03%	1,650	0	16	1,700	50	3.0%
6751.2 - Haines-Baker Sanitary	54	27	54	135	54	189	175	14	108.0%	165	-10	-24	190	25	15.2%
6751.3 - Halfway-LaRue Sanitary	0	16	16	32	16	48	100	-52	47.96%	65	-35	17	75	10	15.4%
6751.4 - Richland-Eagle Cap Sanitation	0	12	12	24	12	36	90	-54	40.0%	60	-30	24	75	15	25.0%
6751.5 - Huntington-Baker Sanitary	64	32	64	160	64	224	200	24	112.0%	200	0	-24	225	25	12.5%
6751 - Garbage - Other	0	0		0											

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						PROJECTED				FINAL FY12-13 BUDGET 3	vs		NOTES	FY13-14 PROPOSED BGT	vs FINAL FY12-13 BGT 3	
	Q1 Jul - Sep 12	Q2 Oct - Dec 12	Q3 Jan - Mar 13	Q1-3 TOTAL	Q4 ESTIMATE 1	TOTAL EST 1	ADOPTED FY12-13 Budget 2	\$ Over Budget	% of Budget		Adopted Budget 2	vs Est 1				
Total 6751 - Garbage	522	499	554	1,575	556	2,131	2,215	-84	96.2%	2,140	-75	9		2,265	125	5.8%
6752 - Heating Fuel																
6752.1 - Baker-Cascade Natural Gas	408	1,413	2,391	4,212	1,600	5,812	6,000	-188	96.87%	6,000	0	188		6,200	200	3.3%
6752.2 - Haines-Ed Staub	40	476	1,470	1,986	350	2,336	2,500	-164	93.44%	2,350	-150	14		2,500	150	6.4%
6752.3 - Halfway-Ed Staub	0	682	914	1,596	50	1,646	1,600	46	102.89%	1,650	50	4		1,750	100	6.1%
6752.6 - Sumpter-City of Sumpter(Shared)	0	0	0	0	1,200	1,200	2,500	-1,300	48.0%	1,200	-1,300	0		1,300	100	8.3%
Total 6752 - Heating Fuel	448	2,570	4,776	7,794	3,200	10,994	12,600	-1,606	87.26%	11,200	-1,400	206		11,750	550	4.9%
6753 - Water/Sewer				0												
6753.1 - Baker-City of Baker City	1,107	425	404	1,936	300	2,236	2,000	236	111.78%	2,400	400	164		2,500	100	4.2%
6753.2 - Haines-City of Haines	201	201	201	603	205	808	800	8	101.0%	810	10	2		820	10	1.2%
6753.3 - Halfway-City of Halfway	257	277	210	743	220	963	850	113	113.33%	825	-25	-138		850	25	3.0%
6753.4 - Richland (Pine Eagle agreemt)	188	192	128	508	180	688	800	-112	86.0%	650	-150	-38		700	50	7.7%
6753.5 - Huntington-City of Huntingtn	176	176	176	527	175	702	680	22	103.16%	650	-30	-52		700	50	7.7%
6753.6 - Sumpter-City of Sumpter(Shared)	0	0	0	0	0	0	500	-500	0.0%	0	-500	0		0	0	
Total 6753 - Water/Sewer	1,928	1,270	1,119	4,316	1,080	5,396	5,630	-234	95.85%	5,335	-295	-61		5,570	235	4.4%
6754 - Electric				0												
6754.1 - Baker - OTEC	5,452	4,277	3,863	13,592	5,400	18,992	16,500	2,492	115.11%	18,600	2,100	-392		19,000	400	2.2%
6754.2 - Haines - OTEC	241	446	212	899	350	1,249	1,100	149	113.57%	1,350	250	101		1,300	-50	-3.7%
6754.3 - Halfway-Idaho Power	329	162	177	668	220	888	900	-12	98.65%	900	0	12		900	0	0.0%
6754.4 - Richland (Pine Eagle agreemt)	522	1,082	2,235	3,839	700	4,539	3,500	1,039	129.69%	4,000	500	-539		3,600	-400	-10.0%
6754.5 - Huntington-Idaho Power	345	299	519	1,163	260	1,423	1,400	23	101.66%	1,400	0	-23		1,500	100	7.1%
6754.6 - Sumpter-City of Sumpter(Shared)	0	0	0	0	600	600	1,200	-600	50.0%	600	-600	0		600	0	0.0%
Total 6754 - Electric	6,888	6,267	7,007	20,162	7,530	27,692	24,600	3,092	112.57%	26,850	2,250	-842		26,900	50	0.2%
Total 6750 - Utilities	9,786	10,606	13,455	33,847	12,366	46,213	45,045	1,168	102.59%	45,525	480	-688		46,485	960	2.1%
6756 - Telecommunications																
6756.0 - Telephone																
6756.1 - Baker Tel - BendTel	571	421	408	1,400	420	1,820	2,000	-180	91.02%	1,850	-150	30		2,000	150	8.1%
6756.2 - Haines Tel- Reliance(Cascade)	191	191	185	566	190	756	750	6	100.85%	750	0	-6		775	25	3.3%
6756.3 - Halfway Tel- Pine Telephone	99	116	103	318	120	438	480	-42	91.32%	415	-65	-23		460	45	10.8%
6756.4 - Richland Tel- Eagle Telephone	81	81	85	248	90	338	325	13	103.99%	325	0	-13		350	25	7.7%
6756.5 - Huntington Tel- CenturyTel	170	172	174	517	175	692	625	67	110.68%	700	75	8		725	25	3.6%
6756.6 - Sumpter - Qwest	152	151	144	447	153	600	600	-1	99.92%	600	0	1		625	25	4.2%
6756.8 - US Cellular (3 Lines)	522	494	505	1,520	520	2,040	1,200	840	169.97%	2,025	825	-15	Under review	2,100	75	3.7%
Total 6756.0 - Telephone	1,786	1,626	1,604	5,016	1,668	6,684	5,980	704	111.77%	6,665	685	-19		7,035	370	5.6%
6757.0 - Internet				0												
6757.1 - Baker - NERO Network	0	0	0	0	1,980	1,980	2,800	-820	70.71%	2,000	-800	20	CH verified	3,000	1,000	50.0%
6757.2 - Haines - Reliance(Cascade)	180	180	180	540	180	720	740	-20	97.24%	720	-20	0		750	30	4.2%
6757.3 - Halfway - Pine Telephone	129	129	129	386	130	516	540	-24	95.57%	520	-20	4		540	20	3.8%
6757.4 - Richland - Eagle Telephone	114	114	114	342	115	457	480	-23	95.12%	420	-60	-37		450	30	7.1%
6757.5 - Huntington -SkyeVista/Sch Dist	401	626	401	1,429	600	2,029	1,380	649	147.04%	2,050	670	21	CH verified	2,100	50	2.4%
6757.6 - Sumpter - Qwest	180	180	180	540	180	720	780	-60	92.31%	720	-60	0		750	30	4.2%
Total 6757.0 - Internet	1,004	1,229	1,004	3,236	3,185	6,421	6,720	-299	95.56%	6,430	-290	9		7,590	1,160	18.0%
Total 6756 - Telecommunications	2,790	2,855	2,608	8,252	4,853	13,105	12,700	405	103.19%	13,095	395	-10		14,625	1,530	11.7%
Total 6700 - Other Operating Expenses	18,552	18,248	20,192	56,991	23,409	80,400	81,545	-1,145	98.6%	79,420	-2,125	-980		82,810	3,390	4.3%
Total 6000 - Materials and Services	54,914	79,271	92,079	226,264	60,134	286,398	285,271	1,127	100.4%	293,624	8,353	7,226		272,702	-20,922	-7.1%
7500 - Debt Service	0	952	0	952	0	952	100	852	951.56%	952	852	0		1,000	48	
8000 - Transfers & Contingency				0												
8005 - Transfers				0												
8005.1 - Transfer-Technology Fund	0	0	0	0	1,000	1,000	1,000	0	100.0%	1,000	0	0		1,000	0	0.0%
8005.2 - Transfer-Severence Liab Fund	0	0	0	0	10,000	10,000	10,000	0	100.0%	10,000	0	0		10,000	0	0.0%
8005.3 - Transfer-Election Fund	0	0	0	0										1,500	1,500	

	Q1 Jul - Sep 12	Q2 Oct - Dec 12	Q3 Jan - Mar 13	Q1-3 TOTAL	Q4 ESTIMATE 1	PROJECTED	ADOPTED	\$ Over Budget	% of Budget	FINAL FY12-13 BUDGET 3	vs		FY13-14 PROPOSED BGT	vs FINAL FY12-13 BGT 3	
						TOTAL EST 1	FY12-13 Budget 2				Budget 2	vs Est1			
Total 8005 - Transfers	0	0	0	0	11,000	11,000	11,000	0	100.0%	11,000	0	0	12,500	1,500	13.6%
8999 - Contingency															
8999.1 - Operating Contingency						0	7,000			18,484		0	10,000	-8,484	-45.9%
8999.2 - Group Insurance Liability						0	15,000			0		0	15,298	15,298	
8999.4 - Contingency Reserve					200,000	200,000	200,000			200,000			200,000	0	0.0%
Total 8999 - Contingency					200,000	200,000	222,000			218,484			225,298	6,814	3.1%
8000 - Transfers & Contingency - Other	0	0		0											
Total 8000 - Transfers & Contingency	0	0	0	0	211,000	211,000	233,000	-22,000	90.56%	229,484	-3,516	18,484	237,798	8,314	3.6%
Total Expense	213,190	240,582	256,021	709,792	435,488	1,145,280	1,146,371	-1,091	99.91%	1,171,553	25,182	26,273	1,173,201	1,648	0.1%
Net Income	28,273	450,177	-97,053	381,397	-361,241	20,156	0	20,156	100.0%	0	0	-20,156	0		

NOTES

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	% CHG	Q1	Q2	Q3	Q4
Baker																		
2013	11,799	11,829	12,658	11,696									47,982	-64.35%	36,286	11,696	0	0
Top (5) item highlighted 2012	11,892	11,892	11,967	11,014	10,704	11,531	11,066	10,788	10,270	11,074	11,297	11,112	134,607	11.26%	35,751	33,249	32,124	33,483
2011	9,918	10,646	11,870	9,856	9,836	10,560	9,835	9,970	9,311	9,319	9,848	10,019	120,988	10.14%	32,434	30,252	29,116	29,186
2010	10,372	9,275	10,399	9,318	8,891	9,870	8,216	8,949	8,753	9,191	8,413	8,206	109,853	-5.20%	30,046	28,079	25,918	25,810
2009	11,085	10,503	11,481	9,811	8,694	10,266	8,965	8,910	8,643	9,380	9,042	9,104	115,884	12.87%	33,069	28,771	26,518	27,526
2008	8,852	9,044	9,501	8,474	8,142	8,650	9,097	8,225	7,943	8,504	8,451	7,791	102,674	4.39%	27,397	25,266	25,265	24,746
2007	8,985	7,922	8,939	7,791	7,340	8,220	8,361	9,041	7,345	8,709	8,182	7,523	98,358	-5.68%	25,846	23,351	24,747	24,414
2006	9,414	8,953	10,459	8,927	7,982	8,787	8,740	8,813	7,824	7,803	8,860	7,717	104,279		28,826	25,696	25,377	24,380
	FY06-07		FY07-08		CHG	FY08-09		CHG	FY09-10		CHG	FY10-11						
	98,954		101,824		2.90%	111,851		9.85%	112,169		0.28%	114,414		2.00%				
						83,080			84,090		1.22%	84,162		0.09%				
	FY11-12		FY12-13		CHG													
	127,302		113,589		-10.77%													
LY Q1-3	94,053	11.75%	86,431	-8.10%														
Bookmobile																		
2013	348	369	392	354									1,463		1,109	354	0	0
2012	335	384	393	289	300	292	282	346	309	415	371	388	4,104	1.74%	1,112	881	937	1,174
2011	193	372	343	352	303	230	345	267	325	426	505	373	4,034	-8.42%	908	885	937	1,304
2010	528	433	437	637	439	492	208	184	269	245	322	211	4,405	-19.63%	1,398	1,568	661	778
2009	276	354	501	256	460	495	665	553	579	657	393	292	5,481	81.01%	1,131	1,211	1,797	1,342
2008	248	312	335	363	187	277	208	136	217	277	203	265	3,028	-25.88%	895	827	561	745
2007	581	326	427	436	352	295	358	143	330	363	243	231	4,085	54.97%	1,334	1,083	831	837
2006	0	0	0	0	276	320	238	285	131	391	471	524	2,636		0	596	654	1,386
	FY06-07		FY07-08		CHG	FY08-09		CHG	FY09-10		CHG	FY10-11						
	4,457		3,390		-23.94%	3,648		7.61%	6,105		67.35%	3,232		-47.06%				
LY Q1-3						2,437			4,537		86.17%	2,347		-48.27%				
	FY11-12		FY12-13		CHG													
	4,234		3,574		-15.59%													
LY Q1-3	3,353	42.86%	3,220	-3.97%														

Haines

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	% CHG	Q1	Q2	Q3	Q4	
2013		362	338	322	315								1,337	-71.72%	1,022	315	0	0	
2012		360	484	398	345	462	488	421	379	345	412	326	307	4,727	7.43%	1,242	1,295	1,145	1,045
2011		342	483	396	383	229	312	485	332	296	432	365	345	4,400	28.06%	1,221	924	1,113	1,142
2010		246	270	251	309	270	325	424	407	286	238	185	225	3,436	10.30%	767	904	1,117	648
2009		275	234	340	263	262	333	335	247	190	245	190	201	3,115	18.98%	849	858	772	636
2008		250	188	163	265	137	201	289	167	193	240	285	240	2,618	-4.24%	601	603	649	765
2007		275	204	226	278	242	187	266	293	177	194	217	175	2,734	119.95%	705	707	736	586
2006		0	0	0	0	150	136	161	191	119	166	174	146	1,243		0	286	471	486
	<u>FY06-07</u>		<u>FY07-08</u>		CHG	<u>FY08-09</u>		CHG	<u>FY09-10</u>		CHG	<u>FY10-11</u>							
	2,369		2,526		6.63%	3,121		23.56%	3,079		-1.35%	3,910		26.99%					
LY Q1-3						2,263			2,175		-3.89%	2,986		37.29%					
	<u>FY11-12</u>		<u>FY12-13</u>		CHG														
	4,792		3,527		-26.40%														
LY Q1-3	3,497		3,212		-8.15%														

Halfway

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	% CHG	Q1	Q2	Q3	Q4	
2013		429	340	338	323								1,430	-68.86%	1,107	323	0	0	
2012		376	407	481	342	362	407	344	425	276	355	384	433	4,592	0.11%	1,264	1,111	1,045	1,172
2011		360	381	455	393	375	437	338	410	349	370	330	389	4,587	6.77%	1,196	1,205	1,097	1,089
2010		469	379	367	395	336	377	377	356	387	291	286	276	4,296	-10.20%	1,215	1,108	1,120	853
2009		494	409	471	457	423	343	360	324	366	428	385	4,784	10.66%	1,374	1,223	1,008	1,179	
2008		335	310	276	332	315	361	421	417	431	340	329	456	4,323	27.18%	921	1,008	1,269	1,125
2007		382	344	309	268	275	237	271	289	278	274	228	244	3,399	59.35%	1,035	780	838	746
2006		0	0	0	0	281	313	203	265	275	224	300	272	2,133		0	594	743	796
	<u>FY06-07</u>		<u>FY07-08</u>		CHG	<u>FY08-09</u>		CHG	<u>FY09-10</u>		CHG	<u>FY10-11</u>							
	3,354		3,513		4.74%	4,991		42.07%	4,510		-9.64%	4,374		-3.02%					
LY Q1-3						3,768			3,402		-9.71%	3,169		-6.85%					
	<u>FY11-12</u>		<u>FY12-13</u>		CHG														
	4,561		3,647		-20.04%														
LY Q1-3	3,450		3,324		-3.65%														

Huntington

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	% CHG	Q1	Q2	Q3	Q4	
2013		230	240	247	234								951	-63.07%	717	234	0	0	
2012		303	277	209	195	225	241	197	134	149	221	199	225	2,575	-12.74%	789	661	480	645
2011		198	154	190	188	194	221	165	212	405	377	364	283	2,951	68.92%	542	603	782	1,024
2010		202	139	146	116	108	126	134	84	120	155	218	199	1,747	23.20%	487	350	338	572
2009		101	105	87	102	106	143	124	91	148	122	120	169	1,418	50.53%	293	351	363	411
2008		72	57	71	91	44	95	74	63	100	62	87	126	942	-8.01%	200	230	237	275
2007		87	51	50	80	56	71	136	107	76	108	101	101	1,024	170.90%	188	207	319	310
2006		0	0	0	0	1	4	34	37	47	89	87	79	378		0	5	118	255
	<u>FY06-07</u>		<u>FY07-08</u>		CHG	<u>FY08-09</u>		CHG	<u>FY09-10</u>		CHG	<u>FY10-11</u>							
	768		1,059		37.89%	1,156		9.16%	1,611		39.36%	2,055		27.56%					
LY Q1-3						805			1,261		56.65%	1,452		15.15%					
	<u>FY11-12</u>		<u>FY12-13</u>		CHG														
	3,256		2,076		-36.24%														
LY Q1-3	2,595		1,842		-29.02%														

Richland

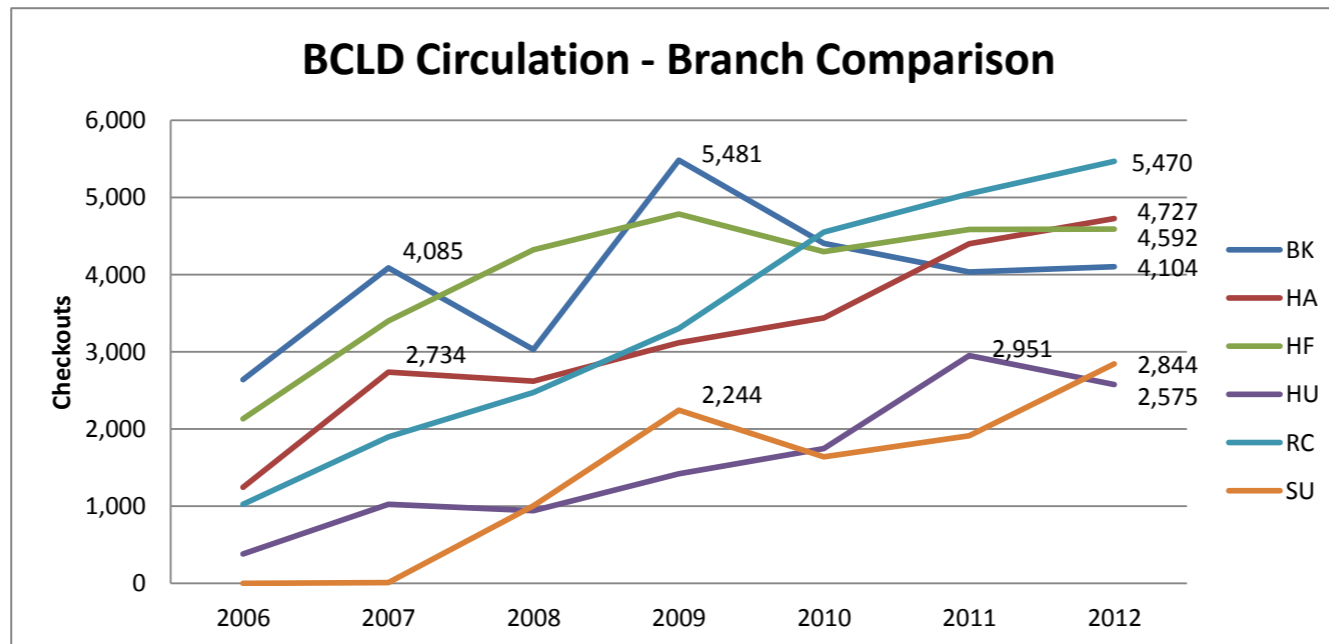
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	% CHG	Q1	Q2	Q3	Q4	
2013		425	493	520	489								1,927	-64.77%	1,438	489	0	0	
2012		546	556	525	488	400	469	527	484	438	403	321	313	5,470	8.32%	1,627	1,357	1,449	1,037
2011		424	426	414	358	378	472	410	447	387	399	453	482	5,050	10.96%	1,264	1,208	1,244	1,334
2010		417	308	432	329	323	432	385	598	299	360	303	365	4,551	37.74%	1,157	1,084	1,282	1,028
2009		275	242	271	202	239	282	305	237	338	328	270	315	3,304	33.60%	788	723	880	913
2008		198	129	255	202	201	148	196	156	212	192	276	308	2,473	30.30%	582	551	564	776
2007		198	143	265	145	167	105	119	100	81	186	208	181	1,898	85.71%	606	417	300	575
2006		0	0	0	0	158	131	109	83	126	114	144	157	1,022		0	289	318	415
	<u>FY06-07</u>		<u>FY07-08</u>		CHG	<u>FY08-09</u>		CHG	<u>FY09-10</u>		CHG	<u>FY10-11</u>							
	1,756		2,008		14.35%	2,851		41.98%	4,034		41.49%	4,782		18.54%					
LY Q1-3						2,128			2,950		38.63%	3,574		21.15%					
	<u>FY11-12</u>		<u>FY12-13</u>		CHG														
	5,562		4,413		-20.66%														
LY Q1-3	4,205		3,924		-6.68%														

Sumpter

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	% CHG	Q1	Q2	Q3	Q4	
2013		198	222	247	238								905	-68.18%	667	238	0	0	
2012		170	168	321	269	224	242	266	293	209	198	254	230	2,844	48.67%	659	735	768	682
2011		206	192	197	143	126	151	114	181	156	182	109	156	1,913	16.72%	595	420	451	447
2010		164	153	196	173	66	98	129	81	147	173	135	124	1,639	-26.96%	513	337	357	432
2009		189	167	187	168	181	249	288	238	190	152	107	128	2,244	123.51%	543	598	716	387
2008		1	0	6	37	138	130	145	154	94	113	72	114	1,004	9940.00%	7	305	393	299
2007		0	0	0	0	0	0	0	1	3	0	2	4	10		0	0	4	6
2006														0		0	0	0	0
FY06-07		FY07-08		CHG		FY08-09		CHG		FY09-10		CHG		FY10-11					
LY Q1-3		322				1,833		469.25%		1,953		6.55%		1,804		-7.63%			
						1,235				1,616		30.85%		1,384		-14.36%			
FY11-12		FY12-13		CHG															
LY Q1-3		2,292		27.05%		2,355		2.75%											
		1,557		12.50%		2,117		35.97%											

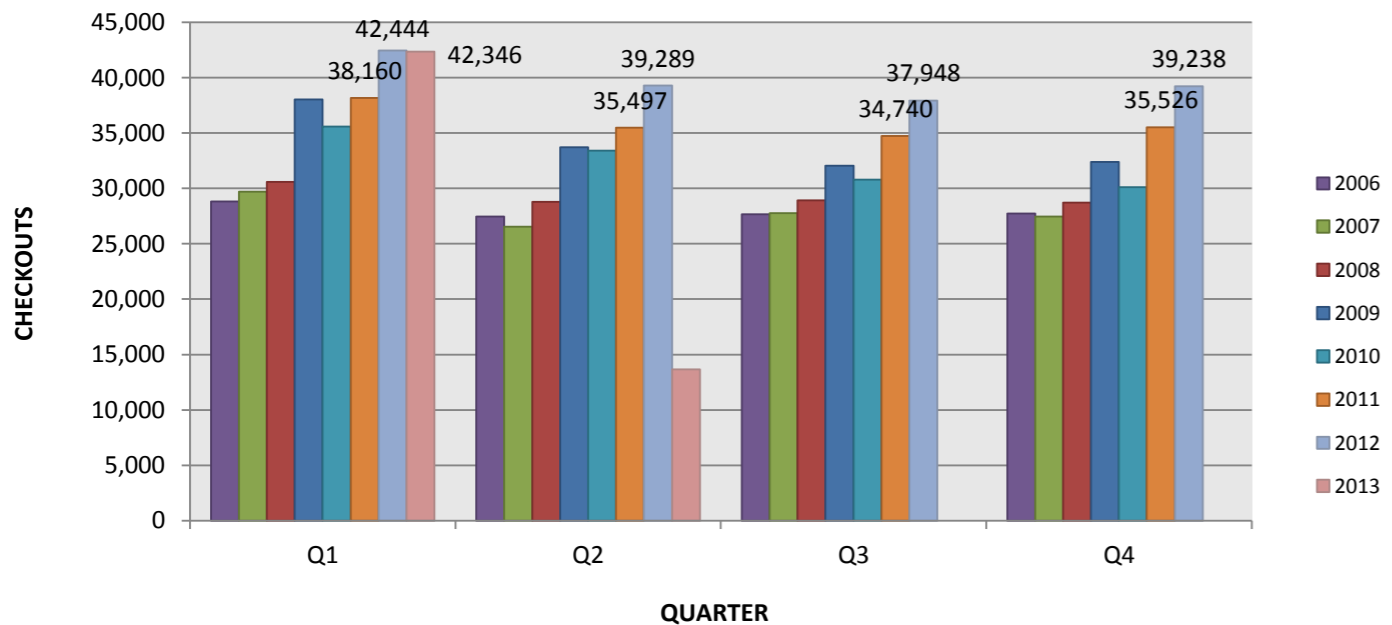
Branch Comparison

	BCL	BK	HA	HF	HU	RC	SU						TOTAL	% CHG				
2006	104,279	2,636	1,243	2,133	378	1,022	0						111,691					
2007	98,358	4,085	2,734	3,399	1,024	1,898	10						111,508	-0.16%				
2008	102,674	3,028	2,618	4,323	942	2,473	1,004						117,062	4.98%				
2009	115,884	5,481	3,115	4,784	1,418	3,304	2,244						136,230	16.37%				
2010	109,853	4,405	3,436	4,296	1,747	4,551	1,639						129,927	-4.63%				
2011	120,988	4,034	4,400	4,587	2,951	5,050	1,913						143,923	10.77%				
2012	134,607	4,104	4,727	4,592	2,575	5,470	2,844						158,919	10.42%				
2013	47,982	1,463	1,337	1,430	951	1,927	905						55,995	-64.77%				

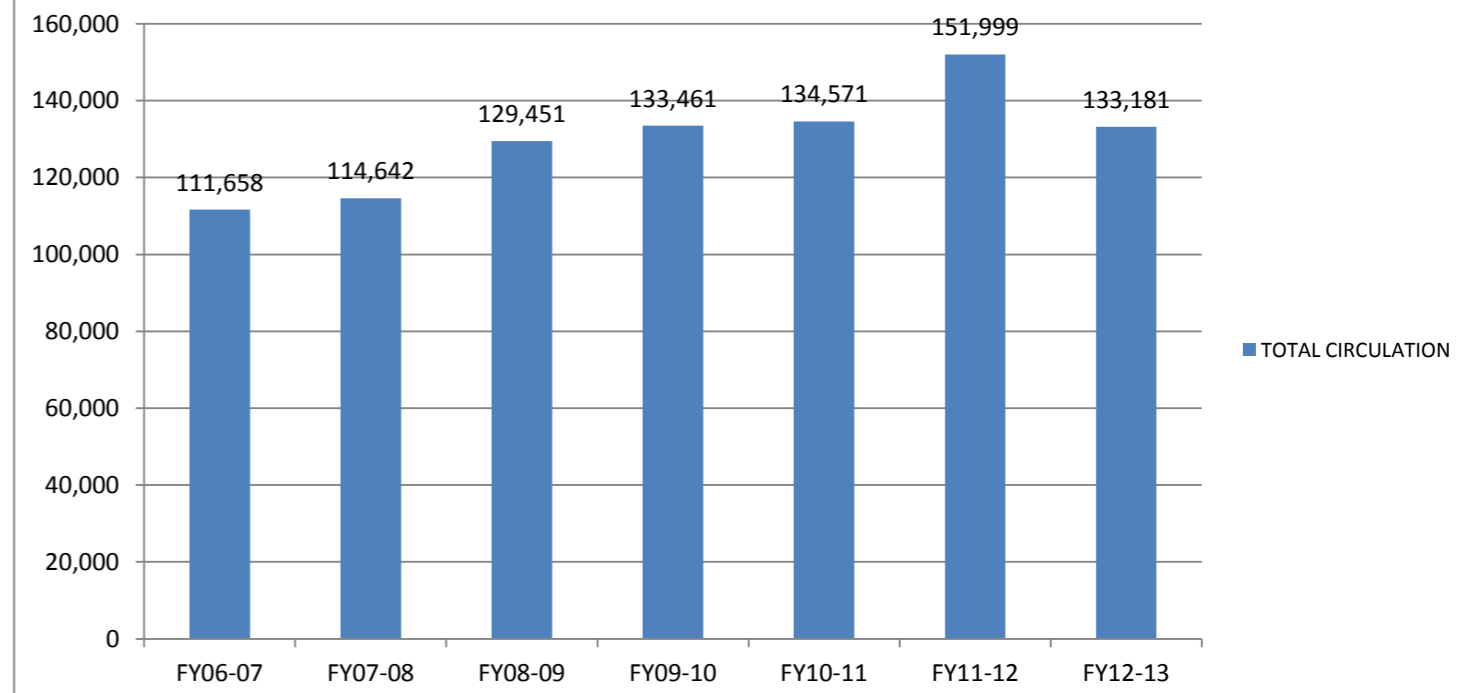


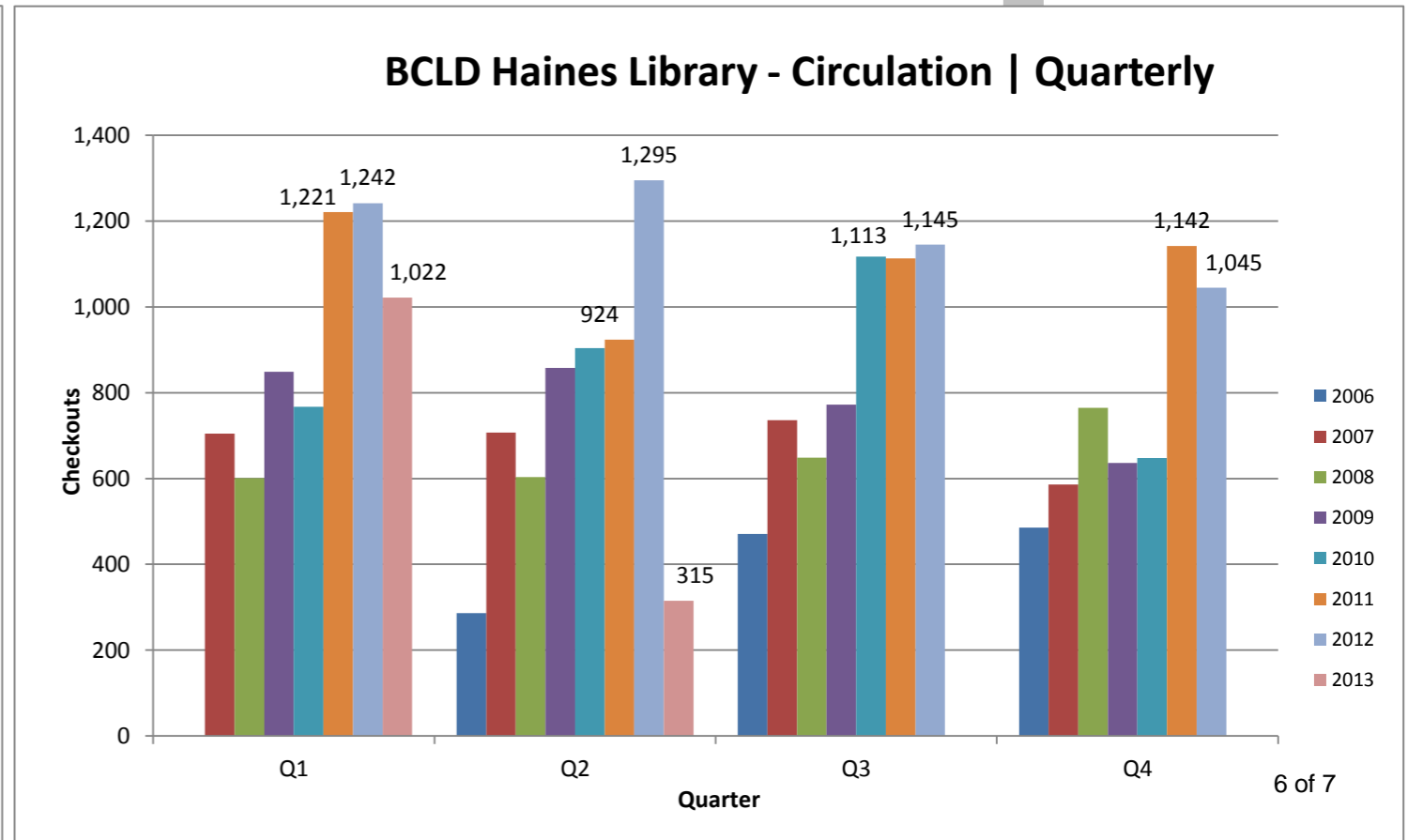
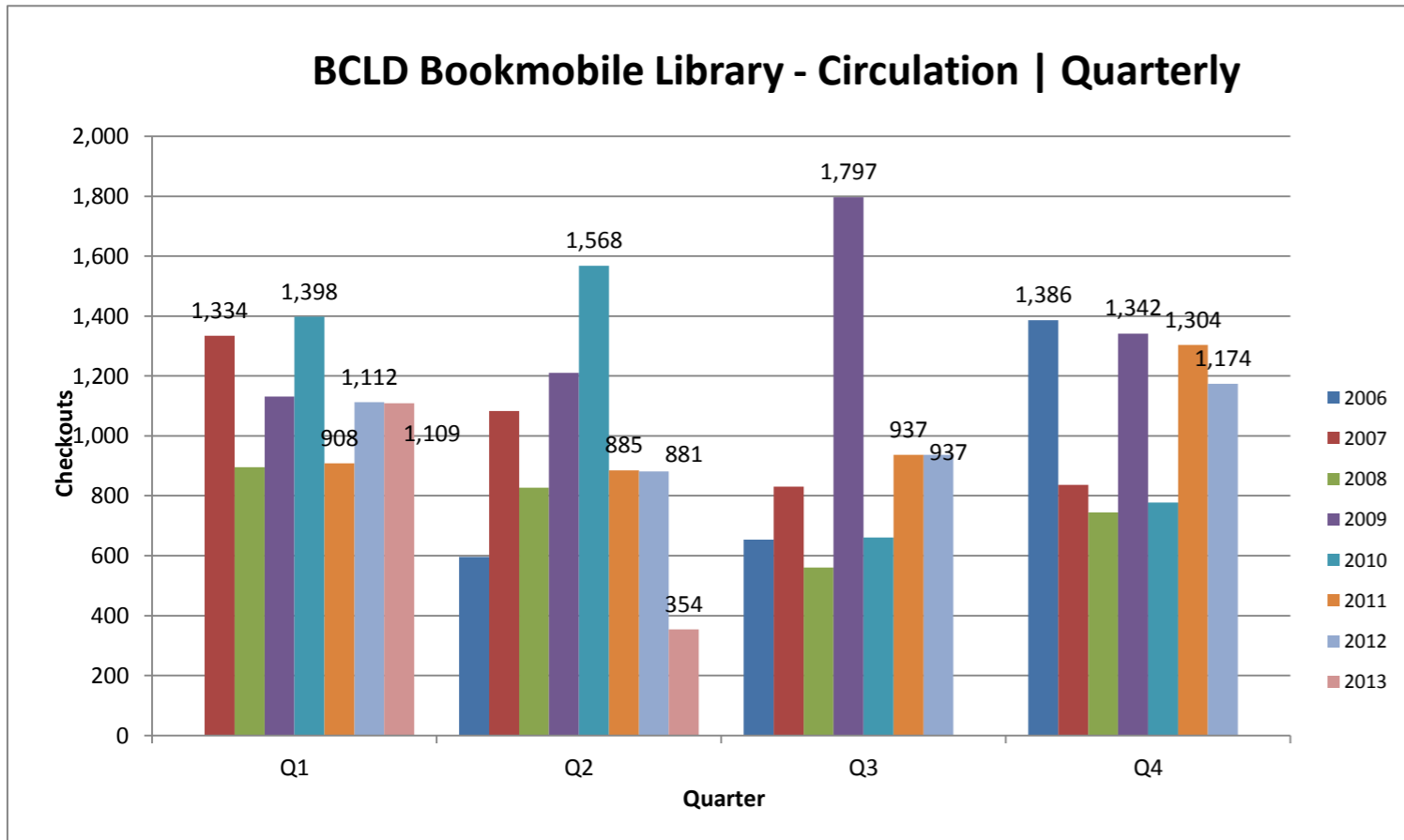
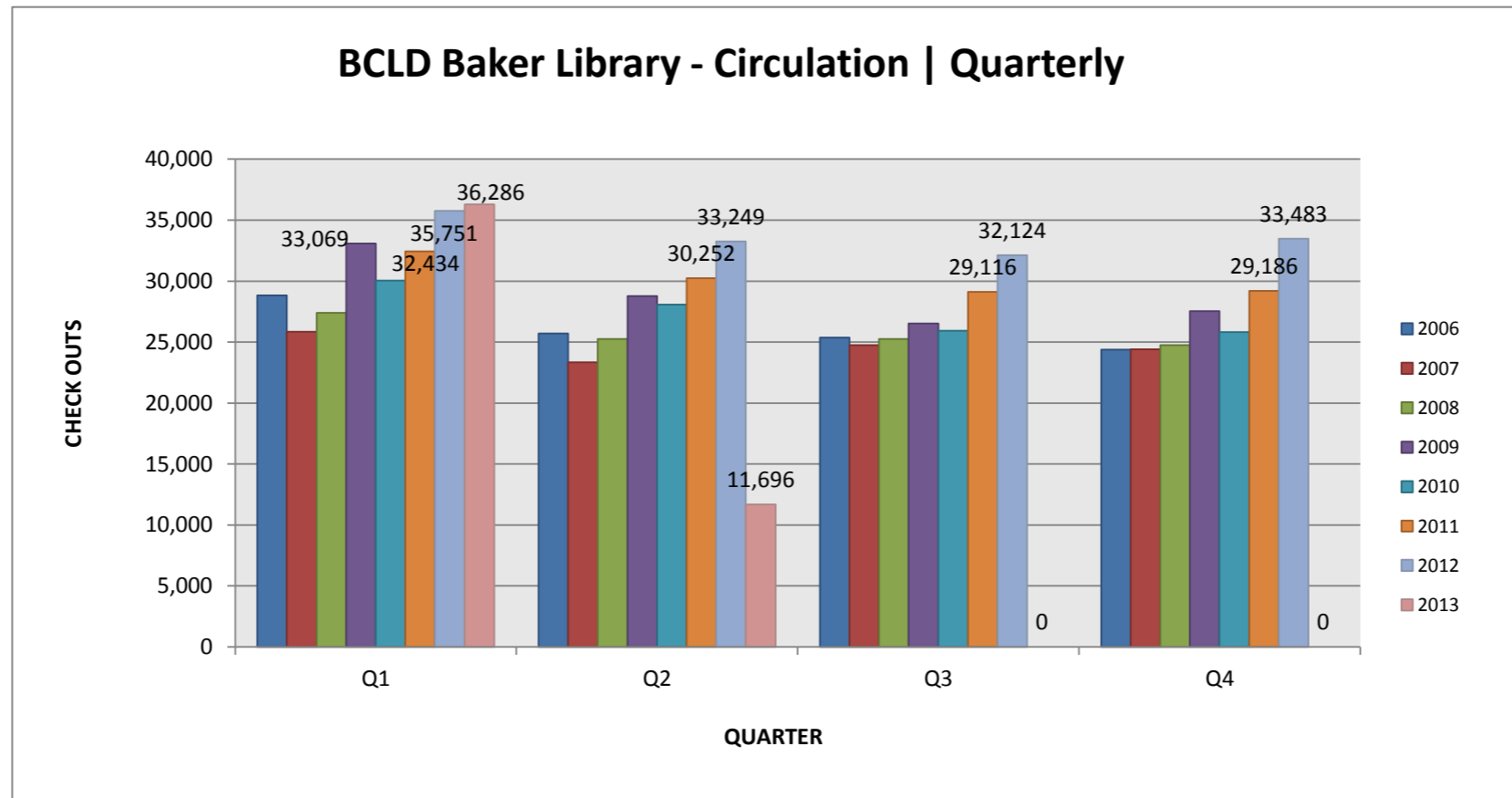
		Chg vs LY mo																	
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	% CHG	Q1	Q2	Q3	Q4
BCLD CHECKOUT TOTALS	2013	13,791	13,831	14,724	13,649									55,995		0	0	0	0
	2012	13,982	14,168	14,294	12,942	12,677	13,670	13,103	12,849	11,996	13,078	13,152	13,008	158,919	10.42%	42,346	13,649	0	0
	2011	11,641	12,654	13,865	11,673	11,441	12,383	11,692	11,819	11,229	11,505	11,974	12,047	143,923	10.77%	38,160	35,497	34,740	35,526
	2010	12,398	10,957	12,228	11,277	10,433	11,720	9,873	10,659	10,261	10,653	9,862	9,606	129,927	-4.63%	35,583	33,430	30,793	30,121
	2009	12,695	12,014	13,338	11,259	10,365	12,111	11,042	10,600	10,412	11,250	10,550	10,594	136,230	16.37%	38,047	33,735	32,054	32,394
	2008	9,956	10,040	10,607	9,764	9,164	9,862	10,430	9,318	9,190	9,728	9,703	9,300	117,062	4.98%	30,603	28,790	28,938	28,731
	2007	10,508	8,990	10,216	8,998	8,432	9,115	9,511	9,974	8,290	9,834	9,181	8,459	111,508	-0.16%	29,714	26,545	27,775	27,474
	2006	9,414	8,953	10,459	8,927	8,848	9,691	9,485	9,674	8,522	8,787	10,036	8,895	111,691		28,826	27,466	27,681	27,718
		FY06-07		FY07-08		CHG	FY08-09		CHG	FY09-10		CHG	FY10-11						
		111,658		114,642			129,451		12.92%	133,461		3.10%	134,571		0.83%				
LY Q1-3				85,852			95,716		11.49%	100,031		4.51%	99,074		-0.96%				
		FY11-12		FY12-13		CHG													
		151,999		133,181		-12.38%													
LY Q1-3		112,710		119,532		6.05%													

BCLD TOTAL CIRCULATION - QUARTERLY

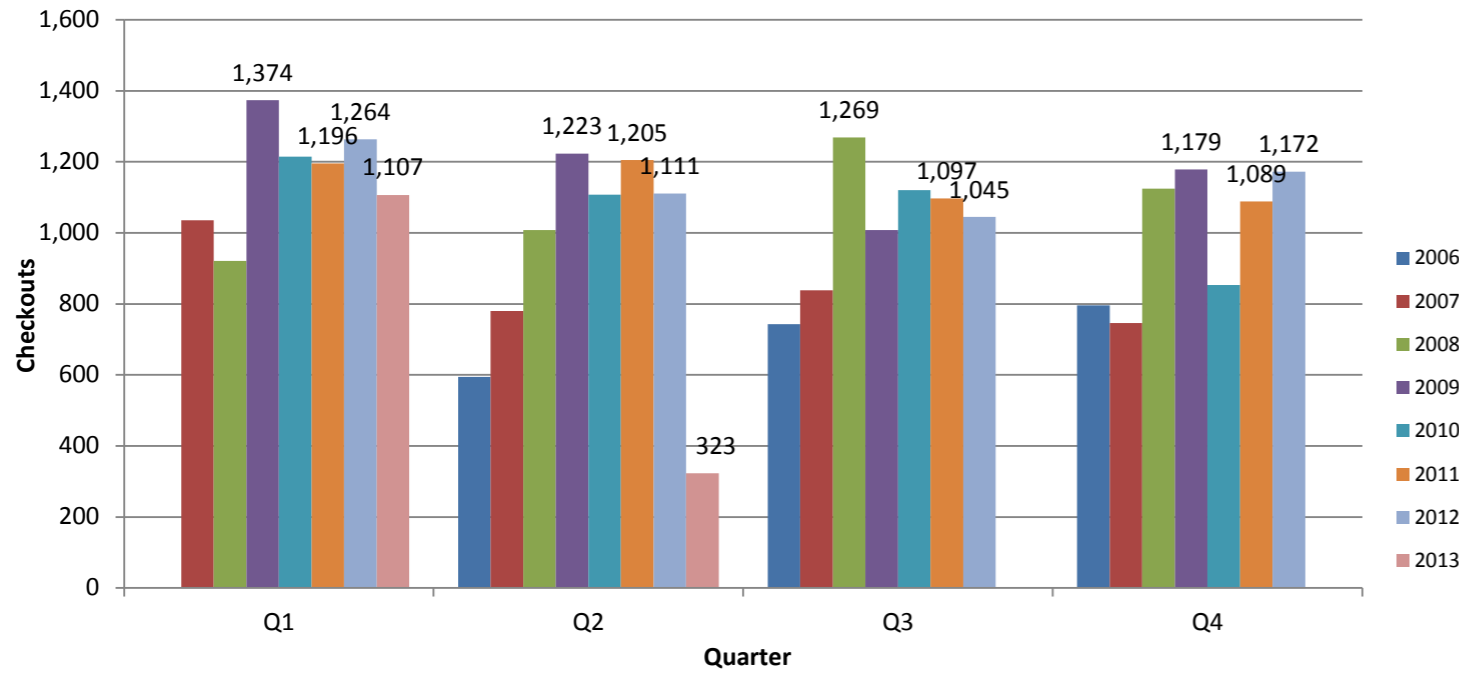


BCLD - TOTAL CIRCULATION BY FY

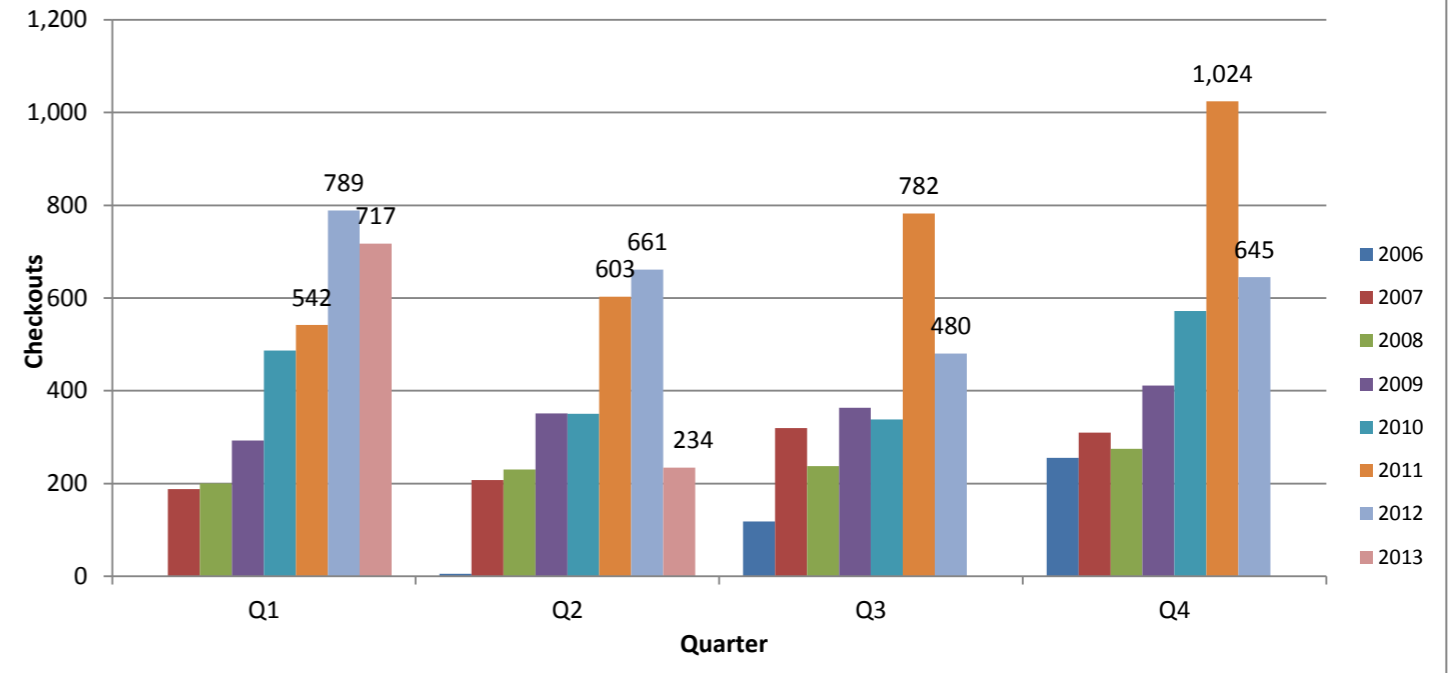




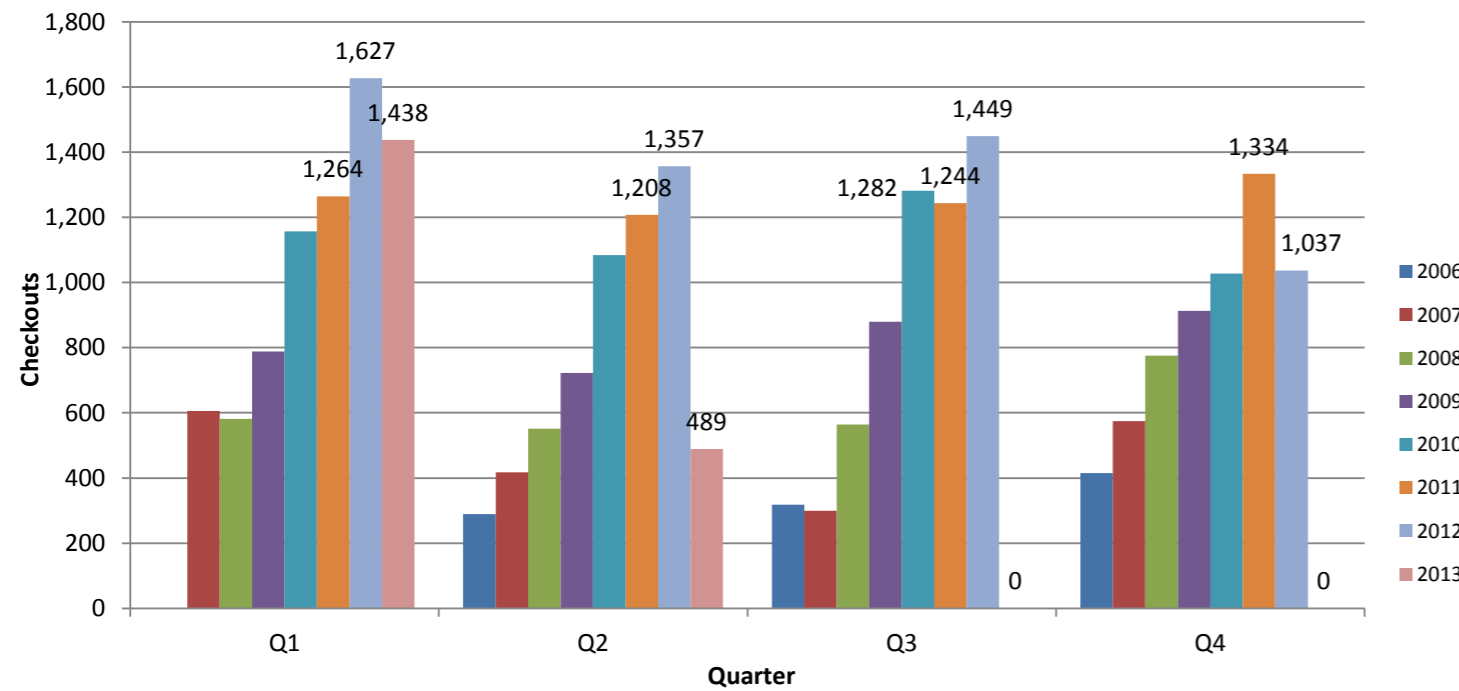
BCLD Halfway Library - Circulation | Quarterly



BCLD Huntington Library - Circulation | Quarterly



BCLD Richland Library - Circulation | Quarterly



BCLD Sumpter Library - Circulation | Quarterly

