

Baker County Library District Profit & Loss Budget Performance November 2023

	Nov 23	Bu...	% of B...	Jul - Nov 23	YTD Budget	% of Budget	Annual Budget
Income							
4000 · Current Year Tax Levy							
4001 · Current Tax Levy	51,569.96	0.00	100.0%	51,569.96	1,047,642.00	4.9%	1,047,642.00
4006 · Local Option Levy	22,971.54	0.00	100.0%	22,971.54	400,000.00	5.7%	400,000.00
Total 4000 · Current Year Tax Levy	74,541.50	0.00	100.0%	74,541.50	1,447,642.00	5.1%	1,447,642.00
4005 · Prior Year Taxes							
4011 · Levy 1st year prior	967.58			5,041.67			
4012 · Levy 2nd year prior	565.13			2,080.87			
4013 · Levy 3rd year prior	221.03			1,428.74			
4014 · Levy 4th year prior	31.39			2,293.81			
4015 · Levy 5th year prior	0.00			154.64			
4016 · Levy 6th year prior	0.00			63.49			
4005 · Prior Year Taxes - Other	0.00	0.00	0.0%	0.00	60,000.00	0.0%	60,000.00
Total 4005 · Prior Year Taxes	1,785.13	0.00	100.0%	11,063.22	60,000.00	18.4%	60,000.00
4020 · Other Taxes/Bond Priors-LandSale	0.00	0.00	0.0%	0.00	1,500.00	0.0%	1,500.00
4060 · State Ready-2-Read Grant	0.00	0.00	0.0%	0.00	8,500.00	0.0%	8,500.00
4066 · Grant Revenue	0.00	0.00	0.0%	0.00	5,500.00	0.0%	5,500.00
4100 · Fines and Fees							
4101 · Fines	52.70			2,313.15			
4102 · Copies	52.10			1,100.60			
4103 · Fax	1.00			206.00			
4104 · Lost/damaged item reimb	0.00			495.21			
4105 · Library card replacement	2.00			47.00			
4106 · Non-resident card fees	5.00			156.00			
4110 · Misc and weekly over/short	-7.20			5.10			
4100 · Fines and Fees - Other	0.00	0.00	0.0%	25.70	14,000.00	0.2%	14,000.00
Total 4100 · Fines and Fees	105.60	0.00	100.0%	4,348.76	14,000.00	31.1%	14,000.00
4200 · Interest Income	0.00	0.00	0.0%	6,369.80	30,000.00	21.2%	30,000.00
4300 · Other Revenues							
4302 · Donations	4.85	0.00	100.0%	128.10	500.00	25.6%	500.00
4303 · Program Support	0.00	0.00	0.0%	0.00	500.00	0.0%	500.00
4307 · E-Rate Refunds	0.00	0.00	0.0%	1,886.34	7,600.00	24.8%	7,600.00
4308 · Rebate Refunds	0.00	0.00	0.0%	1,000.00	5,000.00	20.0%	5,000.00
4309 · Friends Bookshop Sales	0.00			79.02			
4310 · Summer BookSale visa sales	0.00			20.00			
4320 · Other Revenues - Miscellaneous	0.00	0.00	0.0%	91.75	47,000.00	0.2%	47,000.00
Total 4300 · Other Revenues	4.85	0.00	100.0%	3,205.21	60,600.00	5.3%	60,600.00
4330 · Sage Fiscal Agency Fee	0.00	0.00	0.0%	0.00	2,270.00	0.0%	2,270.00
4500 · Transfer Income	0.00	0.00	0.0%	0.00	4,000.00	0.0%	4,000.00
4800 · Other Financing Sources	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00

76,326.63

*Tax Turnovers received
11/02/23 \$ 76,326.63
Plus funds coming 11/14/23
\$ 259,404.68 (not on this report)*

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	Nov 23	Bu...	% of B...	Jul - Nov 23	YTD Budget	% of Budget	Annual Budget
4999 · Beginning Cash							
4999.1 · Checking cash on hand	0.00			44,188.61			
4999.2 · LGIP cash on hand	0.00			626,680.18			
4999 · Beginning Cash - Other	0.00	0.00	0.0%	0.00	625,000.00	0.0%	625,000.00
Total 4999 · Beginning Cash	0.00	0.00	0.0%	670,868.79	625,000.00	107.3%	625,000.00
Total Income	76,437.08	0.00	100.0%	770,397.28	2,259,012.00	34.1%	2,259,012.00
Gross Profit	76,437.08	0.00	100.0%	770,397.28	2,259,012.00	34.1%	2,259,012.00
Expense							
5000 · Personal Services							
5001 · District salaries							
5100 · Baker Branch							
5102 · Admin, Library Director	7,565.89	0.00	100.0%	30,263.56	90,781.00	33.3%	90,781.00
5105 · Admin, Business Manager	3,536.08	0.00	100.0%	14,144.32	42,439.00	33.3%	42,439.00
5129 · Lib Assoc II, TechSvc/ Serials	3,015.58	0.00	100.0%	12,062.32	34,472.00	35.0%	34,472.00
5131 · Admin I, Community Svcs	4,017.36	0.00	100.0%	16,518.76	49,494.00	33.4%	49,494.00
5132 · Lib Tech I, TechSvc/Catalog Asst	2,470.80	0.00	100.0%	9,491.28	28,362.00	33.5%	28,362.00
5133 · Lib Tech I, TechSvc/ Media	3,148.64	0.00	100.0%	12,594.56	37,215.00	33.8%	37,215.00
5134 · Admin I, Tech/Catalog Specialst	4,581.82	0.00	100.0%	18,327.31	54,993.00	33.3%	54,993.00
5135 · Librarian I, Circ/Office Mgr	3,957.99	0.00	100.0%	15,831.93	47,492.00	33.3%	47,492.00
5136 · Library Asst, Public Svc/Desk	1,490.67	0.00	100.0%	6,264.64	10,551.00	59.4%	10,551.00
5137 · Library Tech II, Youth Services	3,419.08	0.00	100.0%	13,676.32	41,037.00	33.3%	41,037.00
5138 · Library Tech I, TechSvc/Acqstn	1,363.33	0.00	100.0%	5,327.51	16,038.00	33.2%	16,038.00
5139 · Library Asst, Pages/Shelving	2,628.34	0.00	100.0%	8,429.77	37,980.00	22.2%	37,980.00
5150 · Lib Asst III Bookmobile	742.60	0.00	100.0%	3,426.40	16,460.00	20.8%	16,460.00
5152 · Admin, IT Systems Manager	2,152.71	0.00	100.0%	11,904.17	53,464.00	22.3%	53,464.00
5156 · IT Specialist & Asst	0.00	0.00	0.0%	1,702.89	0.00	100.0%	0.00
5174 · Lib Tech I, Facilities Specialst	3,256.25	0.00	100.0%	13,025.00	39,072.00	33.3%	39,072.00
5194 · Vacation Subs & Special Projects	432.51	0.00	100.0%	5,077.20	19,474.00	26.1%	19,474.00
5195 · Staff Training	0.00	0.00	0.0%	308.58	3,245.00	9.5%	3,245.00
Total 5100 · Baker Branch	47,779.65	0.00	100.0%	198,376.52	622,569.00	31.9%	622,569.00
5200 · Branches, Lib Asst III							
5202 · Haines	1,100.87	0.00	100.0%	4,139.68	5,833.00	71.0%	5,833.00
5203 · Halfway	1,548.47	0.00	100.0%	5,959.34	16,460.00	36.2%	16,460.00
5204 · Richland	1,381.99	0.00	100.0%	5,627.48	16,460.00	34.2%	16,460.00
5205 · Huntington	1,390.71	0.00	100.0%	5,879.07	16,460.00	35.7%	16,460.00
5206 · Sumpter	1,414.32	0.00	100.0%	5,283.25	16,460.00	32.1%	16,460.00
5209 · Branch Training	221.35	0.00	100.0%	1,077.80	13,292.00	8.1%	13,292.00

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Total 5200 · Branches, Lib Asst III	7,057.71	0.00	100.0%	27,966.62	84,965.00	32.9%	84,965.00
Total 5001 · District salaries	54,837.36	0.00	100.0%	226,343.14	707,534.00	32.0%	707,534.00
5400 · Payroll Taxes & Benefits						<i>OK in total ≈ 33%</i>	
5401 · Group Insurance							
5401.1 · Health Insurance	11,006.73†	0.00	100.0%	55,904.78	141,652.00	39.5%	141,652.00
5401.3 · Group Insurance Liability	0.00	0.00	0.0%	1,500.00	6,000.00	25.0%	6,000.00
5401 · Group Insurance - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 5401 · Group Insurance	11,006.73	0.00	100.0%	57,404.78	147,652.00	38.9%	147,652.00
5403 · Life Insurance	0.00	0.00	0.0%	458.46	1,040.00	44.1%	1,040.00
5404 · PERS Retirement — NOV has posted	12,664.03†	0.00	100.0%	57,790.27	143,828.00	40.2%†	143,828.00
5405 · Federal Employer Taxes	4,140.48	0.00	100.0%	17,097.03	54,126.00	31.6%	54,126.00
5406 · State Employer Taxes	263.51	0.00	100.0%	1,103.02	4,245.00	26.0%	4,245.00
5407 · Workmans Comp Ins	24.32	0.00	100.0%	1,205.31	2,124.00	56.7%	2,124.00
Total 5400 · Payroll Taxes & Benefits	28,099.07	0.00	100.0%	135,058.87	353,015.00	38.3%	353,015.00
6560 · Payroll Expenses	0.00			0.01		<i>OK in total ≈ 41%</i>	
Total 5000 · Personal Services	82,936.43	0.00	100.0%	361,402.02	1,060,549.00	34.1%	1,060,549.00
6000 · Materials and Services							
6100 · Books & Periodicals							
6110 · Adult Books	2,206.35	0.00	100.0%	11,880.86	40,000.00	29.7%	40,000.00
6120 · Children/Juv Books	3,372.24	0.00	100.0%	4,209.21	15,000.00	28.1%	15,000.00
6121 · Teen/YA (young adult) Books	612.34	0.00	100.0%	2,252.48	7,500.00	30.0%	7,500.00
6130 · Reference Books	0.00	0.00	0.0%	135.36	5,000.00	2.7%	5,000.00
6134 · Digital Materials	30.00	0.00	100.0%	19,396.96	30,000.00	64.7%	30,000.00
6140 · Periodicals	134.92	0.00	100.0%	11,379.88	14,000.00	81.3% <i>OK Annual</i>	14,000.00
6150 · Audio	269.84	0.00	100.0%	1,052.32	5,000.00	21.0%	5,000.00
6160 · Video/DVD	1,431.12	0.00	100.0%	13,325.07	16,000.00	83.3%	16,000.00
6172 · Elder Care Kits - book expense	108.34	0.00	100.0%	108.34	1,000.00	10.8%	1,000.00
6177 · LSTA Grant Youth Books	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 6100 · Books & Periodicals	6,165.15	0.00	100.0%	63,740.48	133,500.00	47.7% <i>OK</i>	133,500.00
6200 · Catalog Services							
6201 · SAGE Network	0.00	0.00	0.0%	16,428.00	16,450.00	99.9% <i>OK Annual</i>	16,450.00
6204 · Content Subscr(OCLC,LibraryElf)	24.61	0.00	100.0%	1,198.96	2,500.00	48.0%	2,500.00
Total 6200 · Catalog Services	24.61	0.00	100.0%	17,626.96	18,950.00	93.0%	18,950.00
6300 · Facilities & IT Maintenance							
6310 · Building & Grounds Maintenance							
6310.1 · Roof Repair Expense	0.00	0.00	0.0%	617.49	500.00	123.5%	500.00
6311 · Branch building expenses	455.47			2,023.95			
<i>Arros Electric \$373.47</i>							
<i>Huntington - repair outside lights</i>							
<i>ON VISA \$82.00</i>							
<i>USPS Halfway - P.O. Current</i>							

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6312 · Snow Removal	0.00	0.00	0.0%	0.00	15,000.00	0.0%	15,000.00
6313 · Library of Things	0.00	0.00	0.0%	0.00	3,000.00	0.0%	3,000.00
6310 · Building & Grounds Maintenance - Other	516.95	0.00	100.0%	13,425.66	45,000.00	29.8%	45,000.00
Total 6310 · Building & Grounds Maintenance	972.42	0.00	100.0%	16,067.10	63,500.00	25.3%	63,500.00
6320 · Janitorial Supplies							
6321 · Janitorial Contract — <i>monthly</i>	2,200.00 <i>OK</i>	0.00	100.0%	8,800.00	25,000.00	35.2%	25,000.00
6322 · Janitorial Supplies	373.89	0.00	100.0%	1,698.10	3,200.00	53.1%	3,200.00
Total 6320 · Janitorial Supplies	2,573.89	0.00	100.0%	10,498.10	28,200.00	37.2%	28,200.00
6340 · Equipment Maintenance/ Lease	0.00	0.00	0.0%	644.10	3,000.00	21.5%	3,000.00
6345 · Computer Maintenance							
6345.1 · Computer - Maintenance	59.96	0.00	100.0%	282.94	20,500.00	1.4%	20,500.00
6345.2 · Software subscriptions	3,599.03	0.00	100.0%	4,956.75	20,000.00	24.8%	20,000.00
6345.21 · Patron Hotspot Services	0.00	0.00	0.0%	2,618.58			
6345.3 · Comp Tech - Branch Travel	0.00	0.00	0.0%	0.00	500.00	0.0%	500.00
6345.4 · Computer - Hardware	0.00	0.00	0.0%	1,049.00	7,500.00	14.0%	7,500.00
6345.5 · Pandemic / ECF Funds	628.49 <i>OK</i>	0.00	100.0%	628.49	9,000.00	7.0%	9,000.00
6345.71 · Lego-Robotics Club	0.00	0.00	0.0%	0.00	1,000.00	0.0%	1,000.00
Total 6345 · Computer Maintenance	4,287.48	0.00	100.0%	9,535.76	58,500.00	16.3%	58,500.00
Total 6300 · Facilities & IT Maintenance	7,833.79	0.00	100.0%	36,745.06	153,200.00	24.0%	153,200.00
6400 · Bookmobile & Vehicle Operations							
6410 · Bookmobile & Vehicle Fuel	263.08	0.00	100.0%	1,746.97	7,000.00	25.0%	7,000.00
6420 · Bkmbil & Vehicle Maintenance	1,185.01	0.00	100.0%	1,568.44	9,000.00	17.4%	9,000.00
Total 6400 · Bookmobile & Vehicle Operations	1,448.09	0.00	100.0%	3,315.41	16,000.00	20.7%	16,000.00
6600 · Corporate Costs							
6610 · Insurance							
6613 · SDIS Liability	0.00	0.00	0.0%	0.00	23,500.00	0.0%	23,500.00
Total 6610 · Insurance	0.00	0.00	0.0%	0.00	23,500.00	0.0%	23,500.00
6620 · Travel, Training, Prof Developmnt	145.00	0.00	100.0%	584.51	5,000.00	11.7%	5,000.00
6640 · Auditor	0.00	0.00	0.0%	0.00	9,500.00	0.0%	9,500.00
6641 · Bookkeeping Supplies & Services	0.00	0.00	0.0%	7.60	3,000.00	0.3%	3,000.00
6660 · Association Dues	0.00	0.00	0.0%	1,140.00	4,500.00	25.3%	4,500.00
6680 · Marketing/ Publication	238.04	0.00	100.0%	711.18	8,000.00	8.9%	8,000.00
6690 · Financial Mgmt Fees							
6690.1 · Checking Account Fees	0.00			169.50			
6690.2 · Pool 5291 Fees	0.00			70.50			
6690.3 · PayPal Transaction Fees	0.00			77.68			
6690.4 · Quick Books Direct Deposit Fees	0.00			211.50			

Streamline
\$ 200. -
website
on Visa
GoDaddy
\$ 358.02
88 emails
x \$ 38.10/ea
subscriptions
Verizon
\$ 772.58
includes
Patron hot spots
\$ 628.49
Grumpy's
\$ 1185.01
bookmobile
repair

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6690 · Financial Mgmt Fees - Other	0.00	0.00	0.0%	0.00	1,500.00	0.0%	1,500.00
Total 6690 · Financial Mgmt Fees	0.00	0.00	0.0%	529.18	1,500.00	35.3%	1,500.00
6691 · Legal Administration	0.00	0.00	0.0%	0.00	3,600.00	0.0%	3,600.00
6692 · Professional services	50.00	0.00	100.0%	269.90	1,200.00	22.5%	1,200.00
6696 · Public Programs							
6696.4 · Grant-SLO Worksource	0.00	0.00	0.0%	0.00	1,000.00	0.0%	1,000.00
6696.6 · Public Tech	0.00	0.00	0.0%	0.00	1,000.00	0.0%	1,000.00
6696 · Public Programs - Other	24.97	0.00	100.0%	2,270.76	6,000.00	37.8%	6,000.00
Total 6696 · Public Programs	24.97	0.00	100.0%	2,270.76	8,000.00	28.4%	8,000.00
Total 6600 · Corporate Costs	458.01	0.00	100.0%	5,513.13	67,800.00	8.1%	67,800.00
6700 · Other Operating Expenses							
6720 · Branch Mileage	218.25	0.00	100.0%	1,289.43	4,500.00	28.7%	4,500.00
6730 · Library Services Supplies	1,256.79	0.00	100.0%	7,540.36	20,000.00	37.7%	20,000.00
6731 · Youth Programs							
6731.2 · Summer Reading (SRP)	0.00	0.00	0.0%	1,361.68	6,000.00	22.7%	6,000.00
6731.3 · Storytime	208.01	0.00	100.0%	1,576.60	4,000.00	39.4%	4,000.00
6731.4 · Other Youth Programs	12.56	0.00	100.0%	36.75	1,000.00	3.7%	1,000.00
6731.42 · R2R Ready-To-Read program	0.00	0.00	0.0%	0.00	1,000.00	0.0%	1,000.00
6731.5 · Teen Activities	44.28	0.00	100.0%	214.69	500.00	42.9%	500.00
6731.51 · Teen Services OLA Grant	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
6731.6 · Makerspace Club	42.97	0.00	100.0%	428.66	2,000.00	21.4%	2,000.00
6731.7 · Battle of the Books Program	0.00	0.00	0.0%	0.00	3,000.00	0.0%	3,000.00
6731.8 · Bikes-for-Books Program	0.00	0.00	0.0%	234.28	1,000.00	23.4%	1,000.00
6731 · Youth Programs - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 6731 · Youth Programs	307.82	0.00	100.0%	3,852.66	18,500.00	20.8%	18,500.00
6740 · Postage & Freight	54.14	0.00	100.0%	323.20	1,500.00	21.5%	1,500.00
6750 · Utilities							
6751 · Garbage							
6751.1 · Baker-Baker Sanitary	161.50	0.00	100.0%	708.80	2,000.00	35.4%	2,000.00
6751.2 · Haines-Baker Sanitary	32.00	0.00	100.0%	96.00	250.00	38.4%	250.00
6751.3 · Halfway-LaRue Sanitary	26.63	0.00	100.0%	106.52	350.00	30.4%	350.00
6751.5 · Huntington-Baker Sanitary	39.50	0.00	100.0%	118.50	250.00	47.4%	250.00
Total 6751 · Garbage	259.63	0.00	100.0%	1,029.82	2,850.00	36.1%	2,850.00
6752 · Heating Fuel							
6752.1 · Baker-Cascade Natural Gas	689.37	0.00	100.0%	730.44	16,000.00	4.6%	16,000.00
6752.2 · Haines-Ed Staub	0.00	0.00	0.0%	0.00	3,500.00	0.0%	3,500.00
6752.3 · Halfway-Ed Staub	0.00	0.00	0.0%	0.00	3,000.00	0.0%	3,000.00
6752.6 · Sumpter-City of Sumpter(Shared)	0.00	0.00	0.0%	0.00	1,600.00	0.0%	1,600.00

ON VISA includes when-to-work \$220 Staff scheduling

EMEDCO waterproof Labels, 4 rolls \$853.35

current month due

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Total 6752 · Heating Fuel	689.37	0.00	100.0%	730.44	24,100.00	3.0%	24,100.00
6753 · Water/Sewer							
6753.1 · Baker-City of Baker City	0.00	0.00	0.0%	532.85	2,100.00	25.4%	2,100.00
6753.2 · Haines-City of Haines	0.00	0.00	0.0%	352.00	1,100.00	32.0%	1,100.00
6753.3 · Halfway-City of Halfway	0.00	0.00	0.0%	328.00	1,000.00	32.8%	1,000.00
6753.4 · Richland (NEOHA agreement)	0.00	0.00	0.0%	156.37	500.00	31.3%	500.00
6753.5 · Huntington-City of Huntingtn	85.00	0.00	100.0%	340.00	1,100.00	30.9%	1,100.00
Total 6753 · Water/Sewer	85.00	0.00	100.0%	1,709.22	5,800.00	29.5%	5,800.00
6754 · Electric							
6754.1 · Baker - OTEC	0.00	0.00	0.0%	4,532.82	15,000.00	30.2%	15,000.00
6754.2 · Haines - OTEC	104.06	0.00	100.0%	395.83	1,600.00	24.7%	1,600.00
6754.3 · Halfway-Idaho Power	0.00	0.00	0.0%	371.67	1,200.00	31.0%	1,200.00
6754.4 · Richland (NEOHA agreement)	0.00	0.00	0.0%	618.38	4,000.00	15.5%	4,000.00
6754.5 · Huntington-Idaho Power	0.00	0.00	0.0%	431.02	1,600.00	26.9%	1,600.00
6754.6 · Sumpter-City of Sumpter(Shared)	0.00	0.00	0.0%	0.00	1,000.00	0.0%	1,000.00
Total 6754 · Electric	104.06	0.00	100.0%	6,349.72	24,400.00	26.0%	24,400.00
6750 · Utilities - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 6750 · Utilities	1,138.06	0.00	100.0%	9,819.20	57,150.00	17.2%	57,150.00
6756 · Telecommunications							
6756.0 · Telephone							
6756.1 · Baker - BendTel	0.00	0.00	0.0%	896.09	2,100.00	42.7%	2,100.00
6756.2 · Haines - Cascade/Reliance	64.52	0.00	100.0%	323.03	850.00	38.0%	850.00
6756.3 · Halfway - Pine Telephone	35.79	0.00	100.0%	180.13	500.00	36.0%	500.00
6756.4 · Richland - Eagle Telephone	33.41	0.00	100.0%	136.95	550.00	24.9%	550.00
6756.5 · Huntington - CenturyTel	84.00	0.00	100.0%	339.71	1,000.00	34.0%	1,000.00
6756.6 · Sumpter - CenturyLink/Qwest	37.57	0.00	100.0%	154.20	500.00	30.8%	500.00
6756.8 · Cellular Service-Verizon	103.24	0.00	100.0%	515.62	1,200.00	43.0%	1,200.00
Total 6756.0 · Telephone	358.53	0.00	100.0%	2,545.73	6,700.00	38.0%	6,700.00
6757.0 · Internet							
6757.1 · Baker - Link Oregon	0.00	0.00	0.0%	360.00	1,600.00	22.5%	1,600.00
6757.2 · Haines - Cascade/Reliance	71.95	0.00	100.0%	359.75	950.00	37.9%	950.00
6757.3 · Halfway - Pine Tel	91.95	0.00	100.0%	459.75	1,150.00	40.0%	1,150.00
6757.4 · Richland - Pine Tel	45.26	0.00	100.0%	226.30	600.00	37.7%	600.00
6757.5 · Huntington -CenturyTel	475.86	0.00	100.0%	1,903.44	5,500.00	34.6%	5,500.00
6757.6 · Sumpter - CenturyLink/Qwest	100.95	0.00	100.0%	403.80	1,300.00	31.1%	1,300.00
6757.8 · Bookmobile - Verizon hot spot	40.85	0.00	100.0%	204.33	500.00	40.9%	500.00
Total 6757.0 · Internet	826.82	0.00	100.0%	3,917.37	11,600.00	33.8%	11,600.00
6756 · Telecommunications - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00

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Baker County Library District Profit & Loss Budget Performance November 2023

	Nov 23	Bu...	% of B...	Jul - Nov 23	YTD Budget	% of Budget	Annual Budget
Total 6756 · Telecommunications	1,185.35	0.00	100.0%	6,463.10	18,300.00	35.3%	18,300.00
Total 6700 · Other Operating Expenses	4,160.41	0.00	100.0%	29,287.95	119,950.00	24.4%	119,950.00
Total 6000 · Materials and Services	20,090.06	0.00	100.0%	156,228.99	509,400.00	30.7%	509,400.00
7000 · Capital Outlay	0.00	0.00	0.0%	17,906.50	15,000.00	119.4%	15,000.00
7500 · Debt Service — Paid off debt	0.00	0.00	0.0%	11,310.29	13,000.00	87.0%	13,000.00
8000 · Transfers & Contingency							
8004 · Contingency							
8004.1 · Operating Contingency	0.00	0.00	0.0%	0.00	25,000.00	0.0%	25,000.00
8004.2 · Reserve for future expenditure	0.00	0.00	0.0%	0.00	556,063.00	0.0%	556,063.00
Total 8004 · Contingency	0.00	0.00	0.0%	0.00	581,063.00	0.0%	581,063.00
8005 · Transfers							
8005.1 · Transfer-Technology Fund	0.00	0.00	0.0%	0.00	5,000.00	0.0%	5,000.00
8005.2 · Transfer-Severence Liab Fund	0.00	0.00	0.0%	0.00	10,000.00	0.0%	10,000.00
8005.3 · Transfer-Election Fund	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
8005.4 · Transfer-Capital Inv Fund	0.00	0.00	0.0%	0.00	65,000.00	0.0%	65,000.00
8005 · Transfers - Other	7,000.00			7,000.00			
Total 8005 · Transfers	7,000.00	0.00	100.0%	7,000.00	80,000.00	8.8%	80,000.00
8000 · Transfers & Contingency - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 8000 · Transfers & Contingency	7,000.00	0.00	100.0%	7,000.00	661,063.00	1.1%	661,063.00
Total Expense	110,026.49	0.00	100.0%	553,847.80	2,259,012.00	24.5%	2,259,012.00
Net Income	-33,589.41	0.00	100.0%	216,549.48	0.00	100.0%	0.00

*Transfer Grant to
Other Funds
Roundhouse
Foundation
Rec'd April 2023
move to OF to
pay expenses*

** Capital Outlay
includes*

*9/2023 Oregon Corrections \$15,461.00
Set of 20 flip top tables
Less: Friends support <7730.50>
Cost to BCLD 7730.50*

*9/2023 Mary's Glass \$7500.00
new weather stripping in Baker
Library window walls*

*9/2023 Mary's Glass \$2676.00
replace front door, Huntington*

CH 11/13/2023

Baker Co Library - Other Funds Board Monthly P&L Budget Performance November 2023

	Nov 23	Bu...	% of Budget	Jul - Nov 23	YTD Budget	% of Budget	Annual Budget
Income							
4400.0 · OTHER USES Funds							
4415.0 · LITERACY Department							
4415.1 · Beginning Cash Literacy	0.00	0.00	0.0%	1,070.30	1,100.00	97.3%	1,100.00
4415.7 · Other Revenues	0.00			264.98			
4415.9 · Interest Income Literacy	0.00	0.00	0.0%	16.27	100.00	16.3%	100.00
Total 4415.0 · LITERACY Department	0.00	0.00	0.0%	1,351.55	1,200.00	112.6%	1,200.00
4420.0 · MEMORIAL Department							
4420.1 · Beginning Cash Memorial	0.00	0.00	0.0%	85,519.50	92,300.00	92.7%	92,300.00
4420.2 · Contributions							
4420.21 · Baker Contributions	0.00			1,300.00			
4420.2 · Contributions - Other	0.00	0.00	0.0%	0.00	2,000.00	0.0%	2,000.00
Total 4420.2 · Contributions	0.00	0.00	0.0%	1,300.00	2,000.00	65.0%	2,000.00
4420.5 · Grant Income							
4420.69 · Misc Grant Income	7,000.00			7,000.00			
4420.5 · Grant Income - Other	0.00	0.00	0.0%	0.00	10,000.00	0.0%	10,000.00
Total 4420.5 · Grant Income	7,000.00	0.00	100.0%	7,000.00	10,000.00	70.0%	10,000.00
4420.7 · Other Revenue							
4420.71 · Amazon Book Sales	0.00	0.00	0.0%	1,443.24	4,000.00	36.1%	4,000.00
Total 4420.7 · Other Revenue	0.00	0.00	0.0%	1,443.24	4,000.00	36.1%	4,000.00
4429.8 · Transfers from General Fund	0.00	0.00	0.0%	0.00	4,000.00	0.0%	4,000.00
4429.9 · Interest Income Memorial	0.00	0.00	0.0%	1,211.64	2,200.00	55.1%	2,200.00
Total 4420.0 · MEMORIAL Department	7,000.00	0.00	100.0%	96,474.38	114,500.00	84.3%	114,500.00
4430.0 · SEVERANCE Liability Dept							
4430.1 · Beginning cash Severance Liab	0.00	0.00	0.0%	94,955.03	95,000.00	100.0%	95,000.00
4430.8 · Transfer from General Fund	0.00	0.00	0.0%	0.00	10,000.00	0.0%	10,000.00
4430.9 · Interest Income Severance Liab	0.00	0.00	0.0%	1,443.63	2,500.00	57.7%	2,500.00
Total 4430.0 · SEVERANCE Liability Dept	0.00	0.00	0.0%	96,398.66	107,500.00	89.7%	107,500.00
4524.0 · TECHNOLOGY Department							
4524.1 · Beginning cash Technology	0.00	0.00	0.0%	6,537.02	6,600.00	99.0%	6,600.00
4524.8 · Transfer from General Fund	0.00	0.00	0.0%	0.00	1,000.00	0.0%	1,000.00
4524.9 · Interest income Technology	0.00	0.00	0.0%	99.38	200.00	49.7%	200.00
Total 4524.0 · TECHNOLOGY Department	0.00	0.00	0.0%	6,636.40	7,800.00	85.1%	7,800.00
Total 4400.0 · OTHER USES Funds	7,000.00	0.00	100.0%	200,860.99	231,000.00	87.0%	231,000.00

4600 · CAPITAL INVESTMENT Fund

*Move Diversity Grant from GF 7,000.00
Roundhouse Foundation Recd April 2023*

Ch 11/13/23

Baker Co Library - Other Funds Board Monthly P&L Budget Performance November 2023

	Nov 23	Bu...	% of Budget	Jul - Nov 23	YTD Budget	% of Budget	Annual Budget
4600.1 · Beginning Cash Capital Invest	0.00	0.00	0.0%	81,356.35	85,000.00	95.7%	85,000.00
4600.5 · Capital Inv - Grant Income	0.00	0.00	0.0%	0.00	5,250.00	0.0%	5,250.00
4600.8 · Transfer from General Fund	0.00	0.00	0.0%	0.00	65,000.00	0.0%	65,000.00
4600.9 · Interest Income Capital Invest	0.00	0.00	0.0%	1,244.24	4,000.00	31.1%	4,000.00
Total 4600 · CAPITAL INVESTMENT Fund	0.00	0.00	0.0%	82,600.59	159,250.00	51.9%	159,250.00
Total Income	7,000.00	0.00	100.0%	283,461.58	390,250.00	72.6%	390,250.00
Expense							
6000 · Other Uses Fund							
6200 · Literacy Department							
6200.1 · Literacy Program Expense							
6220 · Materials and Services	264.98			264.98			
Total 6200.1 · Literacy Program Expense	264.98			264.98			
6200 · Literacy Department - Other	0.00	0.00	0.0%	0.00	2,000.00	0.0%	2,000.00
Total 6200 · Literacy Department	264.98	0.00	100.0%	264.98	2,000.00	13.2%	2,000.00
6300 · Memorial Department							
6320 · Personnel - Wages & Related	0.00	0.00	0.0%	0.00	3,750.00	0.0%	3,750.00
6350 · General Memorial M&S	775.00	0.00	100.0%	2,855.31	99,550.00	2.9%	99,550.00
6364.5 · Amazon Book Sales Expenses	71.96			399.19			
6380 · Grants Dept							
6380.80 · Other Misc Grant	4,200.00			4,200.00			
Total 6380 · Grants Dept	4,200.00			4,200.00			
6397 · Transfer to GF Election Reserve	0.00	0.00	0.0%	0.00	6,500.00	0.0%	6,500.00
6399 · Transfer to General Fund	0.00	0.00	0.0%	0.00	4,000.00	0.0%	4,000.00
6300 · Memorial Department - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 6300 · Memorial Department	5,046.96	0.00	100.0%	7,454.50	113,800.00	6.6%	113,800.00
6400 · Technology Department							
6400.1 · Materials & Services							
6400.11 · General Materials & Services	0.00			0.00			
Total 6400.1 · Materials & Services	0.00			0.00			
6400 · Technology Department - Other	0.00	0.00	0.0%	0.00	10,000.00	0.0%	10,000.00
Total 6400 · Technology Department	0.00	0.00	0.0%	0.00	10,000.00	0.0%	10,000.00
6430 · Severance Liability Dept	0.00	0.00	0.0%	0.00	105,000.00	0.0%	105,000.00
6900 · Misc. bank charges							
6900.2 · Bank Fees-Memorial Fund	0.00			48.05			

Visa included: \$264.98 - Literacy expense for a laptop. BCCLC reimbursed for this; and \$71.96 Amazon book shipping

Check to Foundation \$775. - more memorial donations

Check to Ingram \$4200 for Diversity Audit of collection

CR 11/13/23

11:00 AM

11/13/23

Accrual Basis

Baker Co Library - Other Funds
Board Monthly P&L Budget Performance
November 2023

	<u>Nov 23</u>	<u>Bu...</u>	<u>% of Budget</u>	<u>Jul - Nov 23</u>	<u>YTD Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
6900 · Misc. bank charges - Other	0.00	0.00	0.0%	0.00	200.00	0.0%	200.00
Total 6900 · Misc. bank charges	0.00	0.00	0.0%	48.05	200.00	24.0%	200.00
Total 6000 · Other Uses Fund	5,311.94	0.00	100.0%	7,767.53	231,000.00	3.4%	231,000.00
6600 · CAPITAL INVESTMENT Expense	0.00	0.00	0.0%	0.00	159,250.00	0.0%	159,250.00
Total Expense	5,311.94	0.00	100.0%	7,767.53	390,250.00	2.0%	390,250.00
Net Income	1,688.06	0.00	100.0%	275,694.05	0.00	100.0%	0.00

Baker Co Library - Sage Fund Profit & Loss Budget Overview July through November 2023

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
Income				
4000 · Membership Dues	261,796.00	263,000.00	-1,204.00	99.5%
4010 · Grant Revenue				
4011 · LSTA Grant #1 - Courier	0.00	66,000.00	-66,000.00	0.0%
4012 · LSTA Grant #1- Indirect Charges	0.00	2,000.00	-2,000.00	0.0%
Total 4010 · Grant Revenue	0.00	68,000.00	-68,000.00	0.0%
4200 · Interest Income	2,141.14	5,000.00	-2,858.86	42.8%
4300 · Other Revenues	0.00	3,500.00	-3,500.00	0.0%
4999 · Beginning Cash	223,285.53	200,000.00	23,285.53	111.6%
Total Income	487,222.67	539,500.00	-52,277.33	90.3%
Expense				
5000 · Sage Personal Services				
5100 · Sage Staff Salaries & Wages				
5101 · System Administrator- ER	22,603.06	77,000.00	-54,396.94	29.4%
5102 · Business Manager- CH	2,525.64	7,325.00	-4,799.36	34.5%
Total 5100 · Sage Staff Salaries & Wages	25,128.70	84,325.00	-59,196.30	29.8%
5200 · Sage Payroll Taxes & Benefits				
5201 · Group Health Insurance	0.00	17,700.00	-17,700.00	0.0%
5203 · Life Insurance	0.00	120.00	-120.00	0.0%
5204 · PERS Retirement	6,739.75	18,100.00	-11,360.25	37.2%
5205 · Fed SS Employer Taxes	1,922.35	6,500.00	-4,577.65	29.6%
5206 · State Employer Taxes	109.17	600.00	-490.83	18.2%
5207 · Workmans Comp	6.98	200.00	-193.02	3.5%
66000 · Payroll Expenses	34.03	150.00	-115.97	22.7%
Total 5200 · Sage Payroll Taxes & Benefits	8,812.28	43,370.00	-34,557.72	20.3%
Total 5000 · Sage Personal Services	33,940.98	127,695.00	-93,754.02	26.6%
6000 · Materials & Services				
6110 · Administrative Services (BCLD)	0.00	2,270.00	-2,270.00	0.0%
6130 · Courier Services & Supplies				
6131 · LSTA Courier Grant	54,798.75	66,000.00	-11,201.25	83.0%
6132 · Sage Courier Expense	12,340.39	40,000.00	-27,659.61	30.9%
6133 · Courier Supplies	0.00	2,500.00	-2,500.00	0.0%
6130 · Courier Services & Supplies - Other	0.00	0.00	0.00	0.0%
Total 6130 · Courier Services & Supplies	67,139.14	108,500.00	-41,360.86	61.9%
6140 · Dues & Subscriptions	1,481.90	5,000.00	-3,518.10	29.6%
6180 · Postage & Freight	9.65	60.00	-50.35	16.1%
6190 · Printing	0.00	25.00	-25.00	0.0%
6200 · Supplies, Office	0.25	500.00	-499.75	0.1%
6210 · Technical Services & Maint				

Membership deposits :

11/02 \$42,561
11/09 \$84,856
\$127,417

0.0% to small couriers \$2,983.15

OCLC \$1481.90
COUR EXPRESS subscription

Ch 11/13/23

10:45 AM

11/13/23

Accrual Basis

Baker Co Library - Sage Fund Profit & Loss Budget Overview July through November 2023

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
6210.1 · System Specialist Contract	24,450.66	75,141.00	-50,690.34	32.5%
6210.3 · Technical Maint (Marchive)	880.86	5,500.00	-4,619.14	16.0%
Total 6210 · Technical Services & Maint	25,331.52	80,641.00	-55,309.48	31.4%
6220 · Technology				
6220.2 · Development	<u>1,168.10</u>			
6220 · Technology - Other	0.00	6,000.00	-6,000.00	0.0%
Total 6220 · Technology	1,168.10	6,000.00	-4,831.90	19.5%
6240 · Telecommunications	0.00	150.00	-150.00	0.0%
6250 · Training & Prof Development	0.00	1,000.00	-1,000.00	0.0%
6260 · Travel	0.00	2,000.00	-2,000.00	0.0%
Total 6000 · Materials & Services	95,130.56	206,146.00	-111,015.44	46.1%
7000 · Capital Outlay	0.00	15,000.00	-15,000.00	0.0%
8000 · Contingency	0.00	40,659.00	-40,659.00	0.0%
Total Expense	129,071.54	389,500.00	-260,428.46	33.1%
Net Income	358,151.13	150,000.00	208,151.13	238.8%

*Check to
Kenneth Cox
\$300
Sage App
Updates*

OK 11/13/23

Baker Co Library - Sage Fund
Balance Sheet
As of November 14, 2023

Cash Report

Nov 14, 23

ASSETS

Current Assets

Checking/Savings

1000 · US Bank Checking

161,721.55

1005 · LGIP Pool Account #6500

110,695.74

Total Checking/Savings

272,417.29

Accounts Receivable

1300 · Accounts Receivable

80,362.00

Total Accounts Receivable

80,362.00

Total Current Assets

352,779.29

TOTAL ASSETS

352,779.29

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2100 · Payroll Liabilities

2115 · State Form OQ liability

7.52

2116 · STT Statewide Transit Tax

11.12

2117 · State Paid Family Leave tax

1.13

Total 2100 · Payroll Liabilities

19.77

Total Other Current Liabilities

19.77

Total Current Liabilities

19.77

Total Liabilities

19.77

Equity

3000 · Opening Balance Equity

103,619.37

3001 · Cash Adjustment Account

-223,285.53

32000 · Owners Equity

114,274.55

Net Income

358,151.13

Total Equity

352,759.52

TOTAL LIABILITIES & EQUITY

352,779.29

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