

Baker County Library District
 Board of Directors
Budget Hearing / Regular Meeting Agenda
 Monday, Oct 9, 2017, 6:00 – 8:00 pm
 Riverside Meeting Room, Baker County Public Library
 2400 Resort St, Baker City
 Gary Dielman, President



- | | | |
|--------------|--|------------------|
| I. | CALL TO ORDER | Dielman |
| II. | Consent agenda (ACTION)
a. Additions/deletions from the agenda
b. Minutes of previous meeting | Dielman |
| III. | Conflicts or potential conflicts of interest | Dielman |
| IV. | Open forum for general public, comments & communications
In the interests of time and to allow as many members of the public an opportunity to speak, the board asks guests to limit remarks to five (5) minutes if speaking on behalf of an individual, or ten (10) minutes if speaking on behalf of a group or organization. | Dielman |
| V. | REPORTS
a. Director
b. Finance | Stokes
Hawes |
| VI. | OLD BUSINESS
a. None | |
| VII. | NEW BUSINESS
a. 2016-17 OR State Library Statistics report
b. Board Training:
i. SDAO - Successful Governance for Local Officials | Stokes
Stokes |
| VIII. | Agenda items for next regular meeting: Nov 13, 2017 | Dielman |
| IX. | ADJOURNMENT | Dielman |

The times of all agenda items except open forum are approximate and are subject to change. Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Topics marked with an asterisk* are scheduled for the current meeting's executive session.

- | | |
|--|-------------------------------------|
| ORS 192.660 (2) (d) Labor Negotiations | ORS 192.660 (2) (e, j) Property |
| ORS 192.660 (2) (h) Legal Rights | ORS 192.660 (2) (a, b, i) Personnel |

Library Board Meeting – Annotated Agenda

Monday, Oct 9, 2017, 6:00 pm

Notes prepared by Library Director Perry Stokes

Annotated Agenda

- | | |
|--|---------|
| I. CALL TO ORDER | Dielman |
| II. Consent agenda (ACTION) | Dielman |
| a. Additions/deletions from the agenda | |
| b. Minutes of previous meeting | |

Attachments:

- II.b. Board meeting minutes, Sep 11 2017

- | | |
|--|---------|
| III. Conflicts or potential conflicts of interest | Dielman |
| IV. Open forum for general public, comments & communications | Dielman |

In response to the 10/4/17 Baker City Herald article “Freedom to Choose”, I received verbal praise and expressions of gratitude from two patrons.

V. REPORTS

- | | |
|-------------|--------|
| a. Director | Stokes |
|-------------|--------|

Friends & Foundation

The Friends now meet quarterly, so have not met since August. The next meeting will be in November to begin planning for the winter book sale.

On September 26, the District and Foundation co-hosted representatives from McMinnville library and the DollyWood Foundation for a community presentation on the **Dolly Parton Imagination Library** (DPIL). An Oregon philanthropist has offered to fund 50% of the cost of DPIL programs in eastern Oregon for a three year pilot project. Estimated annual cost for Baker County at full capacity is \$10,000-\$12,000. The Baker County Library Foundation has been interested in launching the program but is concerned about financial sustainability.

The meeting had a strong community turnout, including representatives from OTEC. General Manager Les Penning stated that the co-op will be considering contributing to the bring DPIL to its four county service territory.

Facilities

- **Roof, soffit & gutter repair**

The district has received payment of approximately \$19,000 from SDAO for repair work on the soffits. This settlement does not address damage and repair to the gutter and roof. SDAO seems to have taken the position that the roof damage is a pre-existing condition unrelated to the 2016-17 severe winter. The gutters were somehow not addressed in the insurance adjustor’s settlement report. Ed is continuing to obtain evidence in argument that the gutter and roof repairs should be included in the claim resolution. He is also crafting an RFP to meet public contracting requirements for the repair work.

Library Board Meeting – Annotated Agenda

Monday, Oct 9, 2017, 6:00 pm

Notes prepared by Library Director Perry Stokes

- **Drainage system repair**

Baker City Public Works excavated and replaced collapsed sections of the building storm drainage pipe at the northeast end of the building. Some of the Leo Adler Pathway was temporarily removed for the project. The drainage line was found to have several right-angle bends which were taken out and replaced with a more direct path of piping. With repair of the pathway asphalt, we also were able to have the City fill the staff parking lot depression in which a large pool of water has collected for several years. The pool often froze in winter, so this project improves safety in the area. The Public Works crew also repaired the recessed drainage point at the northernmost end of the public parking lot with a new cement collar.



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Notes prepared by Library Director Perry Stokes

- **Stone engraved in Memorial Rose Garden**

The face of the monument stone alongside the rose garden was engraved to read BAKER COUNTY PUBLIC LIBRARY. It features an art deco-like font similar to the bronze lettering on the front of the building for the work. A solar-powered spotlight was purchased to illuminate the stone after dark.



- **Grounds keeping volunteer**

The landscaped beds at the main branch have seen a vast improvement with weeding, pruning, and winterizing thanks to the work of a new volunteer. We are immensely grateful for her outstanding efforts.

- **Surplus equipment sold/discarded**

Various surplus maintenance equipment was disposed of through public sales this past month. Items included battery-powered yardwork tools, a snow-blower, and floor buffer. An illuminated drafting table that has been in one of the Tutor Rooms will be recycled for its aluminum. The district received it as a gift many years ago. The glass top unfortunately fell out and shattered while staff was relocating it and it is not worth replacing.

- **Phone system voice mail add-on**

A two-port voice mail component has been ordered for the main branch phone system. The module cost approximately \$380 and will provide voice mail functionality for the Director and Facilities staff extensions.

Library Board Meeting – Annotated Agenda

Monday, Oct 9, 2017, 6:00 pm

Notes prepared by Library Director Perry Stokes

Outreach

BCLD has been prominently featured in **2017 Banned Books Week news stories** in the region. I was interviewed by reporters for stories in the Portland Tribune and Baker City Herald newspapers, and Boise's KBOI (Channel 2) news. Social media response to the stories has been mostly positive. A couple of comments have argued that the LGBT films are inappropriate for a public library, based on religious objections. The KBOI story is expected to run Monday evening, 10/9/17.



Personnel

Two new high school student **Library Pages** began working in mid-September. One is tasked with shelving duties and the other is being trained to assist with donation management. The student Library Page arrangement is working very well both for library operations and for the goal of providing valuable work experience for these youth. Staff and I regret that we don't have funding for more student workers.

Public Services

Children's Services Specialist Missy Grammon has made adjustments to the weekly **StoryTime schedule**. The Tuesday evening program was moved back to Tuesday morning due to low turnout. She is also looking at providing a Saturday program.

Jim White and Bryan Ames launched a weekly **Robotics Club** in mid-September. Jim has been coordinating with educators at the high school and BMCC. Participation has started out lower than anticipated and club capacity has expanded courtesy of the school partnerships, so we will increase the advertising.

Security

Continued **trespassing on the roof** of the Baker branch is suspected after staff found a blanket and notebook left up there. A couple of months ago, staff observed two youth on the roof after library hours.

The incidents have been reported to Baker City Police Department. An investigating officer reports that a youth suspect said he was just retrieving his hat someone had thrown on the roof. We have placed an additional security camera situated to monitor the suspected point of access. Ed will also be installing other materials to deter use of the suspected access route.



Library Board Meeting – Annotated Agenda

Monday, Oct 9, 2017, 6:00 pm

Notes prepared by Library Director Perry Stokes

Other

None.

b. Finance

Hawes

Report documents to be distributed at the meeting.

VI. OLD BUSINESS

a. None

VII. NEW BUSINESS

a. 2016-17 OR State Library Statistics report

Stokes

Attachments:

- VII.a.i. 2016-2017 OSL Statistics Report + Notes
- VII.a.ii. Supplemental charts

The 2016-2017 statistics report was submitted to the Oregon State Library on Oct 2. Significant items from the data include

- Total card count is at 62% of the County population, up 3% from last year.
- Steep downward trends continuing in total circulation, public computer use, and library visits.
- Adult and Children's checkouts were down the most, -13.4% and -10.6%. YA borrowing was down the least, 3.8%.
- Digital checkouts are about the same as last year, near 7,400 at 5% of total circulation.
- Book checkouts remain strong over the past 5 year period. Other formats show usage decline – particularly movies and magazines, but also audiobooks and music.
- Interlibrary Loans continue to grow, up 5% from last year.
- BCLD lent about the same number of ILL as it borrowed, a decrease of 8.5% from last year.
- The number of volunteer hours logged reached another 10-year high, at 4,445 hours.
- The total number of books added jumped by 25% back up to a historically average figure, having dipped in 2015 when the district's cataloger position was vacant for many months.
- The count of wireless sessions is still trending upward (+22.5%) while public computer use continues to decline in total sessions (10%), total hours (-13%), and average session length (-6%).

b. Board Training:

Stokes

i. SDAO - Successful Governance for Local Officials

SDAO has developed an online training course designed for public officials. For Board training, we will share the first one or two of the five lessons. These lessons cover the importance of local government, protecting rights, ethics and ethical behavior, managing multiple roles, and community leadership strategy.

Library Board Meeting – Annotated Agenda

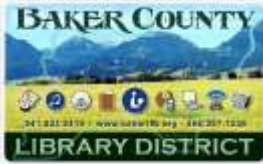
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Notes prepared by Library Director Perry Stokes

VIII. **Agenda items for next regular meeting: Nov 13, 2017** Dielman

- Policy review/revision
 - Fee schedule
 - Digital Archive Copyright Statement / Rights Statements for digital cultural heritage object

IX. **ADJOURNMENT** Dielman



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Call To Order	Gary Dielman, President called the meeting to order at 6:02 pm. The meeting was held in the Archive Meeting Room. Present at the meeting were Gary Dielman , Nellie Forrester , and Kyra Rohner-Ingram , Directors; Perry Stokes , Library Director and Christine Hawes , Business Manager.
Consent Agenda	Dielman asked if there were any changes or additions the consent agenda. There were no changes to the agenda or the minutes. Forrester made a motion to approve the Consent Agenda as presented; Rohner-Ingram seconded; the motion passed unanimously.
Conflicts or Potential Conflicts of Interest	Dielman asked for any potential conflicts of interest. There were none stated. Rohner-Ingram said that she always has a potential conflict with Sid Johnson & Co and wants to declare that since there will be discussion on building repair issues.
Open Forum for general public	Dielman stated for the record that there were no members of the public present. Stokes had no correspondence to share.
REPORTS: Director	<p>Stokes gave highlights from his annotated Director's Report in the packets.</p> <p>Friends & Foundation – The Friends President, Barbara Haynes has moved out of the state and resigned from her office last month. None of the current friends want to take the position so new recruits are needed. The remaining group has changed their meetings to quarterly, with the next meeting in November to plan for the winter book sale.</p> <p>Facilities – We are still waiting on a revised repair estimate from Sid Johnson & Company for the soffits. Facility specialist, Ed Adamson, received a memo from the insurance company that he can start on the soffits while the weather is good. The roof inspection report will be covered under new business.</p> <p>Six new garbage can bins have been ordered for the library grounds which the Friends have generously approved to pay for. The wood bins crafted by the PRCF crew have deteriorated and need to be replaced. The new bins will be similar to the new ones on Resort Street. After surveying the staff, a dark green was chosen, which also happens to be the Library District's "official color".</p> <p>The City of Baker City has approved placement of library logo banners.</p>



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Two will be placed on two resort street lamp posts near the front entrance; another two along the riverside, one on a bridge lamp post and another on the boardwalk railing. We will order other various signs in November after tax revenues begin to come in. These will include no smoking, dismount zone, quiet zone, and security-camera-in-use signs.

The Huntington Branch had a plugged toilet that overflowed on Saturday, September 2 with a fair amount of water flowing onto the carpet in the children and staff areas. Ed Adamson responded. Stokes appreciates and applauds his work on the Labor Day weekend, spent cleaning and drying the area. The cause is being investigated.

The Bookmobile repair was completed last week. The body and graphics look great.

The Halfway Branch has freshly painted trim around the building. Diana Pearson and a handyman in Halfway worked on the project. A photo was passed around for the board to review agreeing it improved the looks of the building.

Public Services – Library operations before and after the Eclipse weekend went smoothly. The library had extra staff scheduled that weekend. The janitorial staff cleaned two additional days, Saturday and Sunday, so the district assumed an extra charge for those services. The total door count for that week was similar to Miner’s Jubilee with Sunday being the busiest day. Total attendance was considerably less than the high estimates projected.

Baker County Community Literacy Coalition organized a special book sale for the eclipse weekend and was pleased with the funds they raised. Following the book sale, staff shipped two-and-half pallets of surplus materials to Better World Books. Dielman commented that it looks like more boxes have accumulated by the back door aisle than have gone out. Stokes agreed that donations have been heavy; the library is temporarily not accepting donations to help with that catch up effort.

The OPB crew that had requested use of the library Monday morning, apparently had a change of plans and did not visit.

Personnel – We are in the process of hiring two high school students for Library Page positions, mostly shelving and some desk time. One of the



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	<p>new positions will focus on processing book donations.</p> <p>Security – Stokes had nothing to report.</p>
<p>Finance</p>	<p>Hawes had already passed out financial reports at the beginning of the meeting. Check packets were handed out for signatures.</p> <p>The General Fund received tax turnovers on September 5th of \$4,777.21 in prior taxes. You will note that Fines & Fees has been expanded into several categories. Stokes requested this for better tracking of this revenue source. Under Other Revenues, a check has been written to the Friends for \$526.29 for book sale and eclipse viewer sales through the end of August. Other Miscellaneous Revenues includes a \$400 cash sale of surplus equipment and a new line for Insurance Proceeds includes recent insurance claim reimbursements for the bookmobile repair. Personnel Services is on target with its year-to-date total percentage; however, the PERS percentage is low as the wages for September will be reported later this week. Materials & Services, the book budget includes a check to Ingram for \$2,175.81. There are a number of checks in the Building and Maintenance lines including Scott’s Heating & A/C \$5,087.82 to repair the condenser fan motor and valve leak for the Baker A/C unit, Alan Hanley \$588 for painting trim on the Halfway library building, Thatchers Ace Hardware \$401.99 for grounds and building repairs (wood trash can bin repairs, gutter repairs, book drop/downspout repairs by the back door), Crown \$787.77 for extra janitorial supplies for the event weekend, and Eagle Valley Collision Repair \$2,314.20 for bookmobile repairs (we received reimbursements less the \$500 deductible of \$1,814.20; net cost to the District was \$500). In Library Supplies, a check to Quill of \$1,523.82 included restocking several printer cartridges, copy paper, Xerox toner and other office supplies. Under Youth Programs, a check to the Museum of Natural & Cultural History \$1,020 for summer reading programs at 4 library branches. The General Funds portion of the current Visa statement is \$5,391.97 included \$1,775.27 in new computers updating the teen and adult rooms plus two branches (Jim found PC’s for \$70 each and ordered 17 to replace older computers), staff training \$199 for cataloging, and facility equipment needed for upcoming projects \$606.35 (portable scaffolding and a work table). Under Utilities, a check to CenturyTel for \$425 this is the first full invoice for the new Internet service at the Huntington library with 80% being covered by E-Rate this fiscal year (net cost to the District is \$85/month).</p>



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	<p>The General Fund has an ending cash balance of \$51,780. We will go over cash flow after reviewing the remaining 2 funds.</p> <p>Other Funds had minimal activity all related to Amazon book sales, revenues of \$455.70 in August and shipping costs of \$58.61 on visa.</p> <p>Sage Fund had no revenues recently but will be sending out membership dues shortly (last year in October). The PERS line is also low; again, the wages will be reported this week. Checks of interest include Umatilla County Special Library District \$9,236 for annual Intermountain ESD courier services, and 8 checks for small monthly couriers totaling \$2,223.80. This fund has a cash balance of \$117,125 which is ample for operations until memberships begin coming in. Beth Ross will also be submitting a grant reimbursement request for over \$40,000 anticipated in the next month. Dielman asked why such large amounts for annual services are paid at the beginning of the year before services are rendered. Stokes said that these vendors are under an annual contract to provide the services. He believes it is standard to pay the full year services up front. There are two major vendors (Orbis Cascade and Umatilla County SLD) that provide the main backbone of the Sage courier system. The smaller couriers are paid monthly.</p> <p>In addition, a Cash Flow Projection report was included with financial reports passed out earlier. The report starts with current general fund cash deducts the remaining bills anticipated for September and payroll prepared at the end of the month will bring the General Fund cash balance to \$8,000. The District is projected to borrow \$77,000 to operate in October from the Other Funds–Memorial cash currently available of \$97,500; it appears we will not need to use other available funds in this account, held there for other purposes, the largest of which is the severance savings for future retirements. There are no known retirements this fiscal year.</p> <p>The first round of audit documentation was delivered to the auditors on September 1 when it was scheduled.</p> <p>The check packets were handed back after having been signed and check lists approved for three funds.</p>
<p>New Business: Roof Inspection</p>	<p>Stokes said that a roof repair estimate has been submitted by Upson Company based in Caldwell. The roof inspection report shows repairs</p>



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<p>Report</p>	<p>\$60,659 and cost to the District of \$12,370 for remedial items (primarily heat tape in the gutters to prevent ice buildup). A full roof replacement would cost \$117,353. At this point we do not know what will be covered by the insurance. The roof company is offering warranty with the repairs. SDAO has hired a structural engineer to inspect the roof damage and provide their recommendations for the repair for damage due to the ice and snow. Dielman commented that in his experience heat tape in the gutters can be a safety liability, giving the Baker High School fire as example.</p> <p>We are still waiting on the final estimate for the cost of demolition and repair of the soffits from Sid Johnson & Co. SDAO felt the initial soffit repair estimate was higher than expected. They are in the process of reviewing the repairs needed to determine what will be covered. We can proceed with soffit repairs, but they cannot guarantee how much will be covered at this time.</p> <p>SDAO has scheduled a structural engineer to inspect the roof on Friday. Originally, they wanted to come in October, but Adamson was able to expedite the date. Another representative from SDAO had already come to inspect the soffits.</p> <p>At this point, there is no action required. He wanted to update the board on this project.</p>
<p>Proposal to modify fountain basin</p>	<p>Dielman moved on to the next agenda item. Stokes is presenting a proposals to modify or remove the fountain basin in front of the library building. Facility Specialist, Ed Adamson, has proposed two options to do something with this structure, both costing about the same. The drain doesn't work in the fountain, so it fills up with water, becomes gross and has to be treated and pumped out to keep it clean.</p> <p>Option 1 – sculpture pedestal: one idea is to make a pedestal platform on which local art can be displayed. This would require filling it in and repair to landscaping. Adamson has contacted the art teacher at the high school who is very excited about the idea. We could also schedule time frames for other local artists that are interested. Adamson is suggesting using solar lighting for night. Stokes said there is already a camera on that area for security. The total cost is estimated at \$1,206.</p> <p>Option 2 – removal: the second idea is to simply remove the concrete,</p>



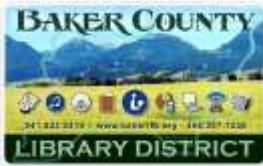
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	<p>add soil and incorporate the area it into the landscaping. The cost of removal is estimated at \$1,300.</p> <p>Rohner-Ingram said she likes the sculpture idea. Dielman agreed, adding his main concern is getting rid of the “mosquito pond”. He asked if Baker has a local foundry; we may want to approach them for art to display. Forrester liked the idea of placing sculptures for 3-6 months at a time. She was concerned about the liability, asking if the District would need to insure the art against theft or damage. Stokes said that is a good question. He will check into the requirement to insure the art. Stokes added that there is a foundry, although its works are not as visible in the community as the one in Joseph. Stokes said the current landscaping is susceptible to weeds, requiring intensive maintenance; he would like to transition to the grounds to a low-maintenance commercial landscaping. Ideally, the district would have a professional landscape plan done, focusing on low-maintenance, drought-resistant, native plants. He anticipates that to cost \$5,000. Rohner-Ingram asked if we had volunteers that may be interested in keeping up the landscaping. Stokes replied that no one has offered to take on the gardens. There is one person who maintains the rose garden area. The library used to have volunteers that took care of the gardens and the PRCF inmate crews did it for a few years, but without them it is a lot to maintain. Dielman suggested we prioritize and update plants and maybe take out the old fountain. Stokes asked for direction on how to proceed; should he explore whether or not we can actually get sculptures to place there. If not, we would just be making a bigger block of cement to remove. After some discussion, the consensus was that if appealing sculpture can be obtained, then the board liked the idea of the pedestal. Dielman said he would like to see a picture of the first sculpture.</p>
Proposal to install bike repair station	<p>Stokes is proposing to install a bike repair station on the south side of the building. There is a small patch of grass there that used to have a picnic table which was recently removed due to damage from rot. Adamson reports the sprinklers are damaging the siding there and recommends capping those sprinkler nozzles and removing the grass. A bike repair station will cost \$1,100 at home depot; tools are tethered to the pole and the pump is manual. Adamson would pour a cement base for it. The rest of the area would be filled in with gravel for drainage purposes needed in that area. There is a camera on that corner of the building; he may upgrade the camera with infrared for night visibility of the area. Dielman asked what inspired the idea of placing a bike repair station at the library.</p>



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	<p>Stokes said he has seen other libraries which have done this and colleagues report it is very popular. Dielman was fine with the placement of equipment there if the Friends will pay for half or all of the project. Stokes will proceed with removing the grass and capping the sprinklers. The sprinkler system is scheduled to be blown out this week to prepare for winter. The weather has dropped so there really is no need to continue watering the grass.</p>
<p>Resolution to recognize Indigenous People's Day</p>	<p>Stokes said that last month he briefly presented an idea to recognize Indigenous Peoples' Day (IDP) in conjunction with Columbus Day. A staff person actually proposed the idea of officially recognizing this day in addition, or as alternative, to Columbus Day. He explained that IDP is not a recognized holiday by the federal, state, county or city governments, whereas Columbus Day is. Shortly after this he saw an article on this topic that there is a growing trend for cities and other government agencies to recognize the Indigenous Peoples' Day. Stokes showed a large map of the United States with native American tribes listed. Focusing on the history in Oregon, the district's resolution need not specify tribes, since several may have utilized the Baker County region. There was discussion on the tribes and history in our area. Dielman asked if we should have input from a local native American. Rohner-Ingram said she is in favor of the resolution but felt that wasn't necessary. We would simply be recognizing another day. Stokes stated again we are not replacing Columbus Day, but rather adding the other side of the place in history. He felt it was a politically correct, but more importantly "ethically correct" thing to do. The UN passed such a recognition several years ago. Stokes said the effect of the resolution would be to allow the day to be referred to as IPD on signage and publicity releases. With no further discussion, Rohner-Ingram made a motion to pass Resolution No. 2017-18.003 Recognizing Indigenous Peoples' Day; Forrester seconded; motion passed unanimously.</p>
<p>SDAO Board Training Video</p>	<p>Stokes suggested tabling this training until we have a full board present. All agreed.</p>
<p>Next Meeting Date</p>	<p>The next Board meeting will October 9, 2017 at 6:00pm. The Library will be hosting the annual staff training on that day.</p>
<p>Adjourn</p>	<p>The meeting was adjourned at 7:28 pm. Respectfully submitted,</p>



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	<p>Perry Stokes, Secretary to the Board</p> <p>PS/ch</p>
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DRAFT

Baker County Public Library 2017 Oregon Public Library Statistical Report

CURRENT YEAR

*PREVIOUS
YEAR*

Part 1 - GENERAL INFORMATION

Please refer to the General Instructions accompanying this document for specific instructions for each question or line.

For lines that calculate a summary of previous lines, select the Save button to save the answer. If you need to change a summary line you must first change one of the previous lines it totals.

1.1	Official name of library	Baker County Library District	<i>Baker County Library District</i>
1.2	Street address	2400 Resort St	<i>2400 Resort St</i>
1.3	City (enter the city ONLY)	Baker City	<i>Baker City</i>
1.4	Zip	97814	<i>97814</i>
1.5	Mailing address	2400 Resort St	<i>2400 Resort St</i>
1.6	City (enter the city ONLY)	Baker City	<i>Baker City</i>
1.7	Zip	97814	<i>97814</i>
1.8	County	Baker	<i>Baker</i>
1.9	Library's main phone number (enter number without dashes or parentheses)	(541) 523-6419	<i>(541) 523-6419</i>
1.10	Cooperative system membership or affiliation	NONE	<i>NONE</i>
1.11	Was there a boundary change in the legal service area in the last year?	No	<i>No</i>
1.12	Congressional District	2	<i>2</i>
1.13	Has the library or any of its branches moved or expanded in the last fiscal year	No	<i>No</i>
Number of public service outlets			
1.14	Central library	1	<i>1</i>
1.15	Branches	5	<i>5</i>
1.16	Bookmobiles	1	<i>1</i>
1.17	Other public service outlets	2	<i>2</i>
1.18	Number of registered users	10,227	<i>9,910</i>

Part 2 - LIBRARY STAFF AS OF JUNE 30, 2017

Report figures as of June 30. Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE).

2.1	Number of librarians with ALA/MLS	2.00	<i>2.00</i>
2.2	Number of other persons holding the title of librarian	0.83	<i>0.75</i>
2.3	Total librarians in FTE (Sum of Lines 2.1 and 2.2)	2.83	<i>2.75</i>
2.4	Number of all other paid staff	11.26	<i>11.11</i>
2.5	Total paid staff in FTE (Sum of Lines 2.3 and 2.4)	14.09	<i>13.86</i>

Part 3 - LIBRARY REVENUE

Part 3 is divided into two sections. Report all operating revenue in Section A and report capital revenue in Section B.

Local government sources

3.1	City	\$0	\$0
3.2	County	\$0	\$0
3.3	District (Library district, community college district, school district)	\$1,014,020	\$975,943
3.4	Total local government (Sum of 3.1 - 3.3)	\$1,014,020	\$975,943
3.5	State government sources	\$6,922	\$6,773

Federal government sources

3.6	LSTA grants	\$15,364	\$0
3.7	E-rate telecommunications discount	\$5,424	\$4,347
3.8	Other federal funds	\$0	\$0
3.9	Federal government revenue (Sum of 3.6 - 3.8)	\$20,788	\$4,347
3.10	Other operating revenue	\$51,517	\$26,834
3.11	Total library operating revenue (Sum of 3.4, 3.5, 3.9, 3.10)	\$1,093,247	\$1,013,897

SECTION B. CAPITAL REVENUE

3.12	Local government capital revenue	\$0	\$0
3.13	State government capital revenue	\$0	\$0
3.14	Federal government capital revenue	\$0	\$0
3.15	Other capital revenue	\$0	\$0
3.16	Total capital revenue (Sum of 3.12 - 3.15)	\$0	\$0

Part 4 - LIBRARY EXPENDITURES

Part 4 is divided into two sections. Report all standard operating expenses in Section A and report capital outlay in Section B.

SECTION A. OPERATING EXPENDITURES

4.1	Salaries and wages	\$507,474	\$493,423
4.2	Employee benefits	\$190,209	\$193,934
4.3	Total staff expenditures (Sum of 4.1 and 4.2)	\$697,683	\$687,357
Library collection			
4.4	Books and other print materials	\$62,173	\$55,486
4.5	Periodicals and other serial subscriptions	\$13,031	\$13,970
4.6	Total expenditure on print materials (Sum of 4.4 and 4.5)	\$75,204	\$69,456
4.7	Electronic materials expenditures	\$10,448	\$10,733
4.8	Other materials expenditures	\$14,150	\$16,084
4.9	Total expenditures on collection (Sum of 4.6 + 4.7 + 4.8)	\$99,802	\$96,273
4.10	All other operating expenditures	\$215,335	\$204,140
4.11	Total library expenditures (Sum of 4.3 + 4.9 + 4.10)	\$1,012,820	\$987,770

SECTION B. CAPITAL OUTLAY

4.12	Library construction and related expenditures (incl. building sites)	\$70,314	\$0
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4.13	Capital equipment expenditures (e.g. new automated systems)	\$0	\$0
4.14	Other capital outlay	\$0	\$0
4.15	Total capital outlay (Sum 4.12 - 4.14)	\$70,314	\$0

Part 5 - LIBRARY COLLECTIONS

This section of the survey collects data on selected types of materials. It does not cover all materials (i.e. microform, scores, pictures, etc.) for which expenditures are reported under Part 4. Under this category report only items the library has acquired as part of the collection and cataloged, whether purchased, leased, licensed, or donated as gifts.

SECTION A - PHYSICAL COLLECTION

Books and other print items

5.1	Number of physical units	119,521	118,178
5.2	Number of physical units added.	5,105	4,075

Audio materials

5.3	Number of physical units (cassettes, records, compact discs, etc.)	6,008	6,090
5.4	Number of physical units added.	382	253

Video materials

5.5	Number of physical units	14,079	13,466
5.6	Number of physical units added.	1,419	936

Current print serial subscriptions

5.7	Number of subscriptions	336	365
5.8	Number of subscriptions added.	9	8

Other library materials

5.9	Number of physical units	24,482	24,138
5.10	Number of physical units added	1,922	1326

Totals for the end of fiscal year

5.11	Total number of physical units (Sum of 5.1 + 5.3 + 5.5 + 5.7 + 5.9)	164,426	162,237
5.12	Total number of physical units added (Sum of 5.2 + 5.4 + 5.6 + 5.8 + 5.10)	8,837	6,598

SECTION B - DIGITAL OR DOWNLOADABLE COLLECTION

E-books

5.13	Number of units in Library2Go	42,148	22,263
5.14	Number of units added in Library2Go	6,309	2,594
5.15	Number of units owned locally or by consortia that are not part of Library2Go	768	768
5.16	Number of units owned locally or by consortia added that are not part of Library2Go	0	758
5.17	Total units of e-books (Sum of 5.13 and 5.15)	42,916	23,031
5.18	Total units of e-books added (Sum of 5.14 and 5.16)	6,309	3,352

Downloadable Audio Materials

5.19	Number of downloadable audio units in Library2Go	23,280	10,338
5.20	Number of downloadable units added in Library2Go	2,508	669

5.21	Number of downloadable units owned locally or by consortia that are not part of Library2Go	0	0
5.22	Number of downloadable units owned locally or by consortia added that are not part of Library2Go	0	0
5.23	Total downloadable audio materials (Sum of 5.19 and 5.21)	23,280	10,338
5.24	Total units of downloadable audio materials added (Sum of 5.20 and 5.22)	2,508	669
Downloadable Video Materials			
5.25	Number of downloadable units in Library2Go	0	0
5.26	Number of downloadable units added in Library2Go	0	0
5.27	Number of downloadable units owned locally or by consortia that are not part of Library2Go	0	0
5.28	Number of downloadable units owned locally or by consortia locally added that are not part of Library2Go	0	0
5.29	Total downloadable video units (Sum of 5.25 and 5.27)	0	0
5.30	Total downloadable video units added (Sum of 5.26 and 5.28)	0	0
5.31	Total digital or downloadable units (Sum of 5.17, 5.23, 5.29)	66,196	33,369
5.32	Total digital or downloadable units added (Sum of 5.18, 5.24, 5.30)	8,817	4,021
5.33	Total physical and digital units (Sum of 5.11 and 5.31)	230,622	195,606
5.34	Total physical and digital units added (Sum of 5.12 and 5.32)	17,654	10,619
Electronic Collections			
5.35	Number of Statewide electronic collections (formerly databases)	24	24
5.36	Number of Statewide electronic collections (formerly databases) added	0	0
5.37	Number of Local or Local Consortial electronic collections (formerly databases)	9	10
5.38	Number of Local or Local Consortial electronic collections (formerly databases) added	0	0
Total licensed databases			
5.39	Total electronic collections (formerly databases) (Sum of 5.35 and 5.37)	33.00	34.00
5.40	Total electronic collections (formerly databases) added (Sum of 5.36 and 5.38)	0	0

Part 6 - LIBRARY SERVICES

This section you will record hours open, successful retrievals from databases, circulation of materials, number of and attendance at library programs, and interlibrary loan usage.

6.1	In a typical week, total hours open M-F (open to 5:00 pm)	40	40
6.2	In a typical week, total hours open M-F (5:00pm to close)	9	9

6.3	In a typical week, total hours open Saturday-Sunday (open to 5:00 pm)	10	10
6.4	In a typical week, total hours open Saturday-Sunday (5:00 pm to close)	0	0
6.5	Total hours in typical week (Sum of 6.1 - 6.4)	59.0	59.0
6.6	Number of weeks main library is open	52	52
6.7	Total annual public service hours for main library	2,942	2,965
6.8	Total annual public service hours for all public outlets for the fiscal year. (Sum of 6.7 and 9.9)	6,995	6,990
6.9	Library visits (total annual attendance at all library facilities)	146,994	143,656
6.10	Successful retrievals from the statewide electronic collections (formerly databases)	171	5523
6.11	Successful retrievals from purchased local or local consortial electronic collections (formerly databases)	6,515	
6.12	Total of Successful retrievals of electronic information (Sum of 6.10 and 6.11)	6,686.00	
Circulation of library materials at all facilities for the fiscal year			
6.13	Number of first-time circulation of adult materials	47,317	45,542
6.14	Number of renewals of adult materials	10,463	8,634
6.15	Number of first-time circulation of young adult (YA) materials	3,183	2,611
6.16	Number of renewals of young adult (YA) materials	849	699
6.17	Number of first-time circulation of children's materials	31,564	31,174
6.18	Number of renewals of children's materials	6,006	4,128
6.19	First-time circulation not separated into adult, YA or children's materials	48,389	53,720
6.20	Renewals not separated into adult, YA or children's materials	2,949	2,588
6.21	Total first-time circulation (sum of 6.13, 6.15, 6.17, 6.19)	130,453	133,047
6.22	Total renewals (sum of 6.14, 6.16, 6.18, 6.20)	20,267	16,049
6.23	Total circulation of adult materials (Sum of 6.13 and 6.14)	57,780	54,176
6.24	Total circulation of young adult (YA) materials (Sum of 6.15 and 6.16)	4,032	3,310
6.25	Total circulation of children's materials (Sum of 6.17 and 6.18)	37,570	35,302
6.26	Total circulation not separated into adult, YA or children's materials (Sum of 6.19 - 6.20)	51,338	56,308
6.27	Total physical item circulation (Sum of 6.23 - 6.26)	150,720	157,482
6.28	Number of circulations of electronic materials (record Library2Go here)	7,370	7,472
6.29	Number of circulations of electronic materials (record local e-books and e-audio)	0	

6.30	Total number of circulations of electronic materials (Sum of 6.28 and 6.29)	7,370.00	
6.31	Total circulation of physical and electronic materials (Sum of 6.27 + 6.30)	158,090	164,954
6.32	Electronic Content Use (Sum of 6.30 + 6.12)	14,056	12,995
6.33	Total Collection Use (Sum of 6.30 + 6.27 + 6.12)	164,776	170,477
6.34	Total number of reference transactions	6,227	8,151
Programs or presentations sponsored by the library			
6.35	Number of children's programs	347	223
6.36	Number of persons attending children's programs (adults and children)	4,760	6,061
6.37	Number of young adult programs	31	17
6.38	Number of persons attending young adult programs	503	264
6.39	Number of programs for adults	13	17
6.40	Number of persons attending programs for adults	429	299
6.41	Total number of programs (Sum 6.35 + 6.37 + 6.39)	391	257
6.42	Total program attendance (Sum 6.36 + 6.38 + 6.40)	5,692	6,624
Best practices for children's programming			
6.43	Does your library have a summer reading program?	Yes	Yes
6.44	Does your library provide outreach to children and/or families, childcare providers, and preschool teachers?	Yes	Yes
6.45	Does your library provide training in early literacy for parents or childcare providers , and preschool teachers?	Yes	Yes
Interlibrary loans and borrowings			
6.46	Interlibrary loans lent using a shared catalog or integrated library system	7,517	7,173
6.47	Interlibrary loans lent to all other libraries not in shared catalog or integrated library system	0	0
6.48	Total loans lent to other libraries (Sum of 6.46 + 6.47)	7,517	7,173
6.49	Interlibrary loans borrowed using a shared catalog or integrated library system	7,583	8,281
6.50	Interlibrary loans borrowed from libraries not in shared catalog or integrated library system	91	105
6.51	Total loans borrowed from other libraries (Sum of 6.49 + 6.50)	7,674	8,386

Part 7 - OTHER INFORMATION

In this section you will report the number of volunteers and volunteer hours, salaries of library staff, library fees and fines and charges for interlibrary loans and non-resident borrowing privileges, and the use of the public library standards.

Volunteer services to the library.

7.1	Total number of volunteers (individuals)	111	115
7.2	Total volunteer hours	4,445	3,717

Library salary schedule effective for the upcoming fiscal year

7.3 Library Director, hourly salary range (Do not enter symbols or commas, just numbers)

A.	Low:		
B.	High:		
C.	Fixed Amount:	\$35.52	\$34.82

7.4 Assistant Director, hourly salary range

A.	Low:	\$18.49	\$18.13
B.	High:	\$20.39	\$19.99
C.	Fixed Amount:		

7.5 Department Head, hourly salary range

A.	Low:	\$15.21	\$14.91
B.	High:	\$23.60	\$23.14
C.	Fixed Amount:		

7.6 Senior Librarian, hourly salary range

A.	Low:	\$15.97	\$15.66
B.	High:	\$19.41	\$19.03
C.	Fixed Amount:		

7.7 Entry-level Librarian, hourly salary range

A.	Low:	\$15.21	\$14.91
B.	High:	\$18.49	\$18.13
C.	Fixed Amount:		

7.8 Library Assistant (para-professional), hourly salary range

A.	Low:	\$11.92	\$11.69
B.	High:	\$15.97	\$15.66
C.	Fixed Amount:		

7.9 Library Clerk, hourly salary range

A.	Low:	\$10.81	\$10.60
B.	High:	\$13.80	\$13.53
C.	Fixed Amount:		

Library fees and fines

7.10 Fines for Overdue Books

A.	Fines:	\$0.20	\$0.20
B.	Time period for overdue book fines:	day	day

7.11 Fines for overdue videos

A.	Fines:	\$0.20	\$0.20
B.	Time period for overdue video fines:	day	day

7.12 Fines for other overdue material -- type of material

A.	Type of material:	childrens' materials	childrens' materials
B.	Fines:	\$0.10	\$0.10
C.	Time period for other overdue material fines:	day	day

7.13	Charge for interlibrary loan	as charged by other library / OCLC cost	as charged by other library / OCLC cost
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7.14 Charge for non-resident borrowing privileges per year

A.	Charge for individuals:	\$60.00	\$60.00
B.	Charge for family:	\$60.00	\$60.00
7.15	Number of circulations made without charge to non-residents	7,517	7,173
Friends of the Library, Library or District Board, and/or Library Foundation			
7.16	Does your library have a library board?	Yes	Yes
7.17	Does your library have a Friends of the Library group?	Yes	Yes
7.18	Does your library have a Library Foundation?	Yes	Yes
7.19	Are you using the Public Library Standards published by the Oregon Library Association?	No, but plan to do so in the next year	No, but plan to do so in the next year

Part 8 - LIBRARY TECHNOLOGY

8.1	Total annual number of uses (sessions) of public Internet computers	28,735	31,907
8.2	Total number of Internet terminals used by general public	64	64
8.3	Number of wireless sessions provided by library annually	29,277	23,904
8.4	Type of Internet connection at main library	Fiber Optic	Fiber Optic
8.5	Internet speed at main library	11M-100Mbps	11M-100Mbps
8.6	Name of automation consortia library belongs to	Sage	Sage
8.7	Vendor of integrated library system (ILS)	Evergreen	Evergreen

Part 9 - LIBRARY FACILITIES

9.1	Square footage of main library. (NOTE: includes staff areas, enter 0 for bookmobiles)	18,253	18,253
9.2	Total system square footage (total of 9.1 + 9.8)	26,879	26,879
Please fill out a branch section for each branch or bookmobile.			
9.3	Name of branch	Richland Branch Library	Richland Branch Library
9.4	Branch street address	42008 Moody Rd	42008 Moody Rd
9.5	Branch city	Richland	Richland
9.6	Branch zip code (5 digits)	97870	97870
9.7	Branch phone number	(541) 893-6088	(541) 893-6088
9.8	Branch square footage	1,800	1,800
9.9	Public service hours per year at this location	735	745
9.10	Number of weeks of the year this facility was open	52	52
9.11	Type of Internet connection of this facility	DSL	DSL
9.12	Internet connection speed of this facility	11M-100Mbps	11M-100Mbps
9.3	Name of branch	Haines Branch Library	Haines Branch Library
9.4	Branch street address	818 Cole St	818 Cole St
9.5	Branch city	Haines	Haines
9.6	Branch zip code (5 digits)	97833	97833
9.7	Branch phone number	(541) 856-3309	(541) 856-3309

9.8	Branch square footage	2,400	2,400
9.9	Public service hours per year at this location	767	759
9.10	Number of weeks of the year this facility was open	52	52
9.11	Type of Internet connection of this facility	DSL	DSL
9.12	Internet connection speed of this facility	11M-100Mbps	11M-100Mbps
9.3	Name of branch	Halfway Branch Library	Halfway Branch Library
9.4	Branch street address	260 Gover Ln	260 Gover Ln
9.5	Branch city	Halfway	Halfway
9.6	Branch zip code (5 digits)	97834	97834
9.7	Branch phone number	(541) 742-5279	(541) 742-5279
9.8	Branch square footage	2,500	2,500
9.9	Public service hours per year at this location	764	756
9.10	Number of weeks of the year this facility was open	52	52
9.11	Type of Internet connection of this facility	Fiber Optic	Fiber Optic
9.12	Internet connection speed of this facility	11M-100Mbps	11M-100Mbps
9.3	Name of branch	Huntington Branch Library	Huntington Branch Library
9.4	Branch street address	55 E JEFFERSON	55 E JEFFERSON
9.5	Branch city	Huntington	Huntington
9.6	Branch zip code (5 digits)	97907	97907
9.7	Branch phone number	(541) 869-2440	(541) 869-2440
9.8	Branch square footage	1,219	1,219
9.9	Public service hours per year at this location	767	753
9.10	Number of weeks of the year this facility was open	52	52
9.11	Type of Internet connection of this facility	DSL	DSL
9.12	Internet connection speed of this facility	6.1M-10Mbps	6.1M-10Mbps
9.3	Name of branch	Sumpter Branch Library	Sumpter Branch Library
9.4	Branch street address	245 S Mill St	245 S Mill St
9.5	Branch city	Sumpter	Sumpter
9.6	Branch zip code (5 digits)	97877	97877
9.7	Branch phone number	(541) 894-2253	(541) 894-2253
9.8	Branch square footage	707	707
9.9	Public service hours per year at this location	767	759
9.10	Number of weeks of the year this facility was open	52	52
9.11	Type of Internet connection of this facility	DSL	DSL
9.12	Internet connection speed of this facility	6.1M-10Mbps	6.1M-10Mbps
9.3	Name of branch	Baker County Library Bookmobile	Baker County Library Bookmobile
9.4	Branch street address	2400 RESORT ST	2400 RESORT ST
9.5	Branch city	Baker City	Baker City
9.6	Branch zip code (5 digits)	97814	97814

9.7	Branch phone number	(503) 988-5123	(503) 988-5123
9.8	Branch square footage	n.c.	n.c.
9.9	Public service hours per year at this location	253	253
9.10	Number of weeks of the year this facility was open	44	44
9.11	Type of Internet connection of this facility		
9.12	Internet connection speed of this facility		

Part 10

10.1	I have reviewed and, if needed, updated the library directory information on the online directory at www.oregon.gov/osl/LD/Pages/directories.aspx .	Yes	Yes
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Part 11 - LIBRARY PROGRESS REPORT

Library Progress Report for past fiscal year - Optional

11.1	Progress report for this past year. Please report on significant developments in your library this past fiscal year.	<p>In 2016-2017, BCLD focused resources on facilities projects to improve efficiency in energy, operations, and services. All lighting at the main branch was upgraded to LED fixtures with grant support from the local power company. The Internet network infrastructure was upgraded at the main branch, as well, with a "fiber optic backbone" installed for the internal system. Servers, switches, and cables were also upgraded to maximize bandwidth capacity. The janitorial contract for the main branch was significantly expanded in scope and a maintenance professional was hired on staff. A severe winter brought a buildup of several feet of snow from December through March, causing roof collapses and damage to multiple buildings across the region. The Baker branch was not spared and staff struggled with ice and snow buildup that caused dozens of roof leaks and water intrusion from ice dams. At the peak of the season, the library acquired several roof snow rakes to check out to the community, which was very well received. The number of public programs increased with expansions in Maker Club, Battle of the Books, and branch storytimes. Many successful adult programs were provided courtesy of Libraries of Eastern Oregon ArtPlace project. Visitation and borrowing counts overall are trending downward, which is customary after recessionary period usage peaks. Internet computer access</p>	
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continues to show transition trending from desktop workstation use to portable devices connecting to the WiFi network.

How does your library use the annual report data? Please indicate all that apply:

11.2a	Report to governing body	Yes	Yes
11.2b	Report to advisory groups	Yes	No
11.2c	Inform Friends groups and Foundations	Yes	Yes
11.2d	Manage resources (staff time, hours, collections)	Yes	Yes
11.2e	Inform strategic plan	Yes	Yes
11.2f	Establish quantitative measures of success	Yes	No
11.2g	Compare our library to peer libraries	Yes	Yes
11.2h	Identify usage and resource trends of the library	Yes	Yes
11.2i	Other: please specify		<i>None not already marked.</i>

Part 12 - STATE USE ONLY

Administrative Entity

12.1	Population served	16425	<i>16425</i>
12.2	FSCS ID	OR0046	<i>OR0046</i>
12.3	Interlibrary relationship code	ME - Fed or coop Member	<i>ME - Fed or coop Member</i>
12.4	Legal basis code	LD - Library District	<i>LD - Library District</i>
12.5	Administrative structure code	MO - Mult outlet, admin in	<i>MO - Mult outlet, admin in</i>
12.6	FSCS public library definition	Yes	<i>Yes</i>
12.7	Geographic code	CO1 - County exactly	<i>CO1 - County exactly</i>

Main Service Outlet

12.8	Name of main service outlet	BAKER COUNTY LIBRARY DISTRICT	<i>BAKER COUNTY LIBRARY DISTRICT</i>
12.9	FSCS ID	OR0046	<i>OR0046</i>
12.10	FSCS ID sequence number	2	<i>2</i>
12.11	Outlet type code	CE	<i>CE</i>

Other Service Outlets

12.12	Name of branch (from 9.3)	BAKER COUNTY LIBRARY BOOKMOBILE	<i>BAKER COUNTY LIBRARY BOOKMOBILE</i>
12.13	FSCS ID	OR0046	<i>OR0046</i>
12.14	FSCS ID sequence number	7	<i>7</i>
12.15	Outlet type code	BS	<i>BS</i>
12.12	Name of branch (from 9.3)	HAINES BRANCH LIBRARY	<i>HAINES BRANCH LIBRARY</i>
12.13	FSCS ID	OR0046	<i>OR0046</i>
12.14	FSCS ID sequence number	3	<i>3</i>

12.15	Outlet type code	BR	<i>BR</i>
12.12	Name of branch (from 9.3)	HALFWAY BRANCH LIBRARY	<i>HALFWAY BRANCH LIBRARY</i>
12.13	FSCS ID	OR0046	<i>OR0046</i>
12.14	FSCS ID sequence number	4	<i>4</i>
12.15	Outlet type code	BR	<i>BR</i>
12.12	Name of branch (from 9.3)	HUNTINGTON BRANCH LIBRARY	<i>HUNTINGTON BRANCH LIBRARY</i>
12.13	FSCS ID	OR0046	<i>OR0046</i>
12.14	FSCS ID sequence number	5	<i>5</i>
12.15	Outlet type code	BR	<i>BR</i>
12.12	Name of branch (from 9.3)	RICHLAND BRANCH LIBRARY	<i>RICHLAND BRANCH LIBRARY</i>
12.13	FSCS ID	OR0046	<i>OR0046</i>
12.14	FSCS ID sequence number	6	<i>6</i>
12.15	Outlet type code	BR	<i>BR</i>
12.12	Name of branch (from 9.3)	SUMPTER BRANCH LIBRARY	<i>SUMPTER BRANCH LIBRARY</i>
12.13	FSCS ID	OR0046	<i>OR0046</i>
12.14	FSCS ID sequence number	8	<i>8</i>
12.15	Outlet type code	BR	<i>BR</i>

Please enter the name, phone, and email of the primary contact for the Public Library Statistical Report at your library.

12.16	Name	Perry Stokes
12.17	Phone Number	(541) 523-6419
12.18	Email	director@bakerlib.org

Baker County Public Library 2017 Oregon Public Library Statistical Report

Federal Notes
State Notes
Local Notes

Part 1 - GENERAL INFORMATION

No Notes

Part 2 - LIBRARY STAFF AS OF JUNE 30, 2017

2.1 Number of librarians with
ALA/MLS

Local Note: April 2017 new hire of one branch staff with MLS to be reported next year (+0.45 FTE).

Part 3 - LIBRARY REVENUE

No Notes

Part 4 - LIBRARY EXPENDITURES

No Notes

Part 5 - LIBRARY COLLECTIONS

5.13 Number of units in Library2Go **Federal Note:** Units figure as reported by ODLC. Change may be due to significant weeding completed in prior year.

5.17 **Total units of e-books (Sum of 5.13 and 5.15)** **Federal Note:** Units figure as reported by ODLC. Change may be due to significant weeding completed in prior year.

Part 6 - LIBRARY SERVICES

No Notes

Part 7 - OTHER INFORMATION

No Notes

Part 8 - LIBRARY TECHNOLOGY

No Notes

Part 9 - LIBRARY FACILITIES

No Notes

Part 10

No Notes

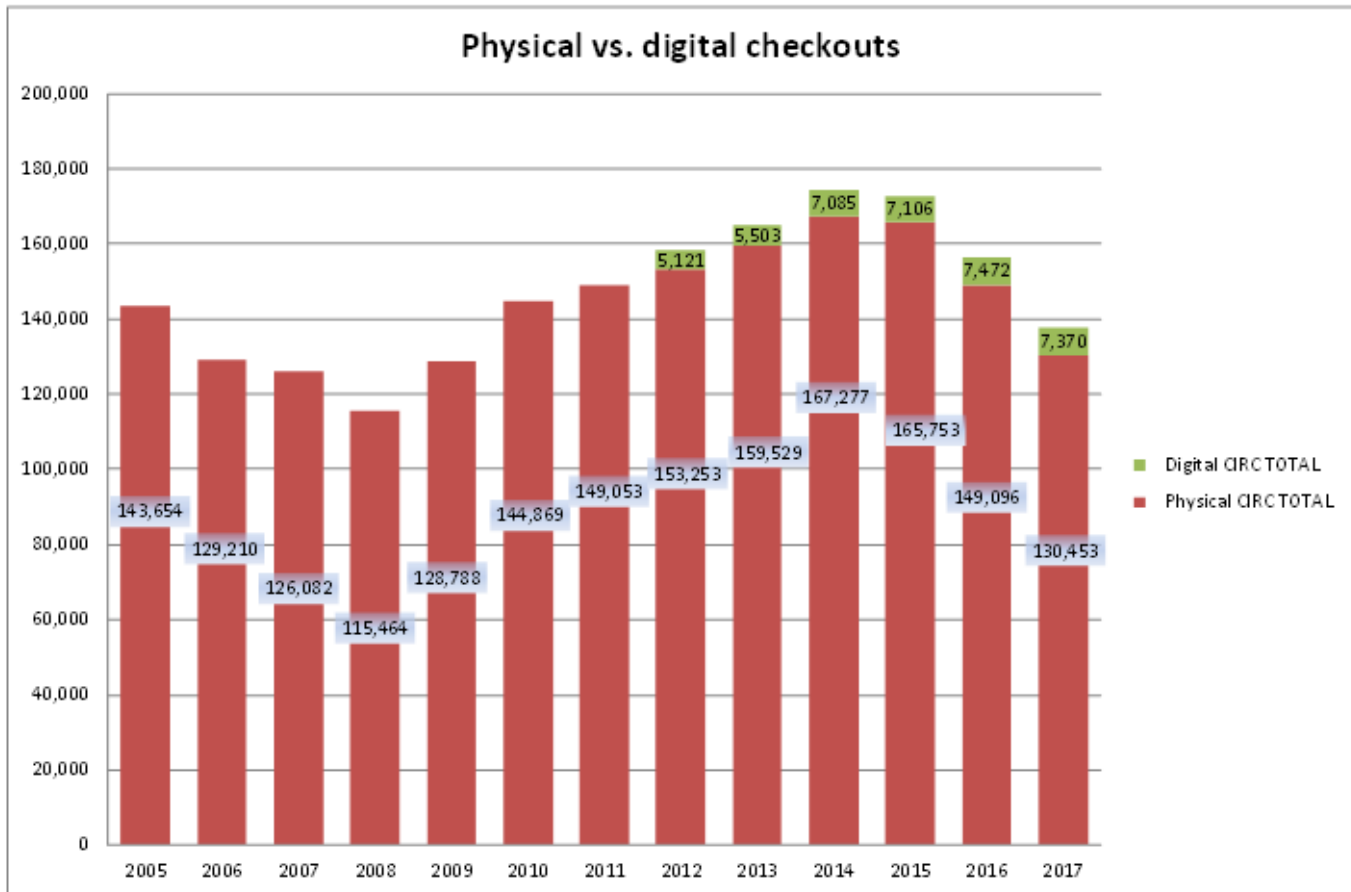
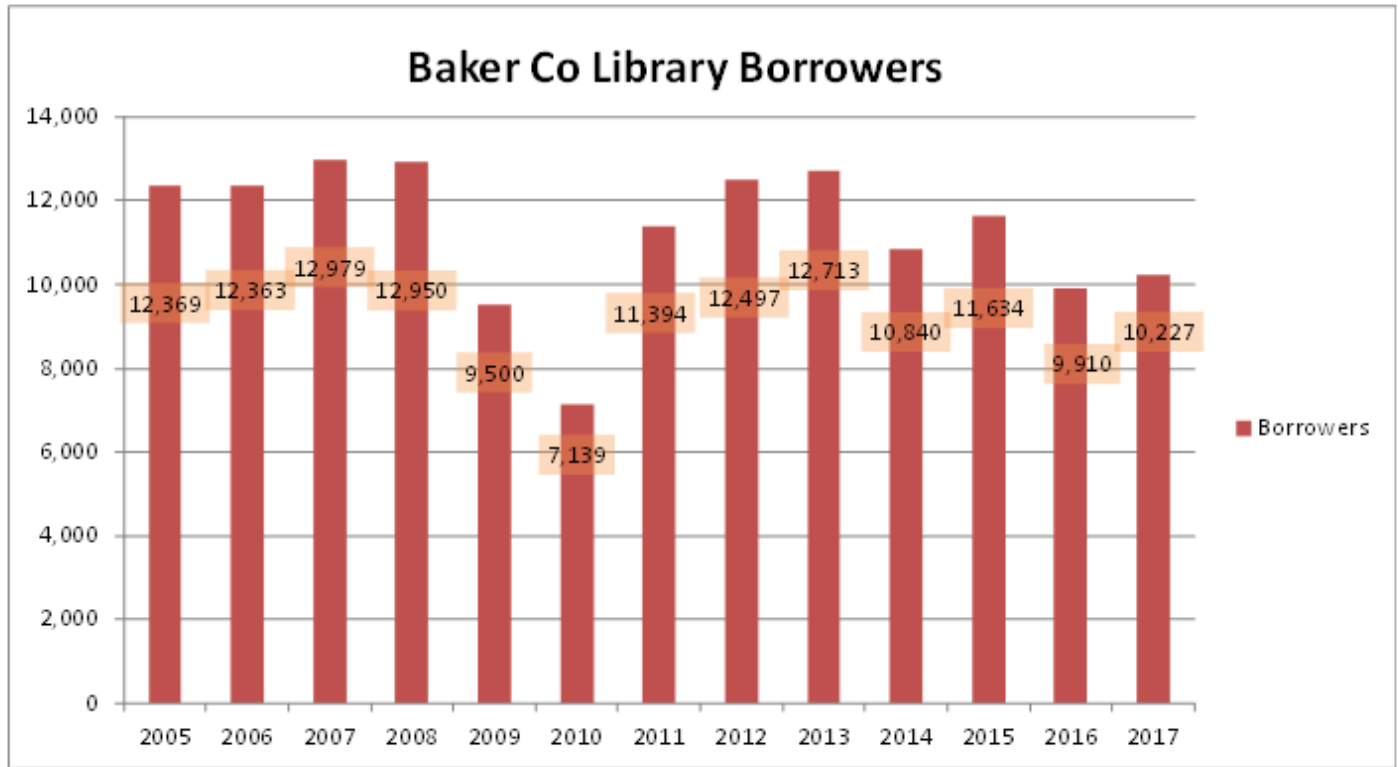
Part 11 - LIBRARY PROGRESS REPORT

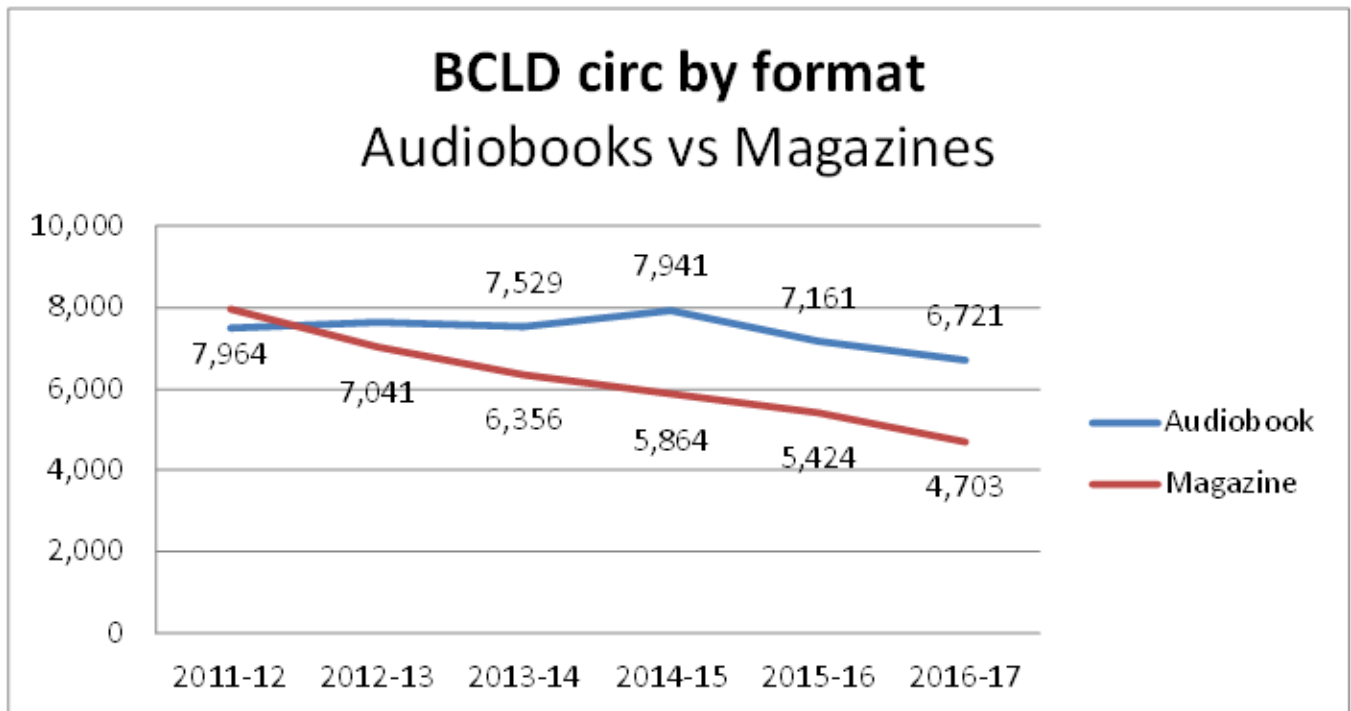
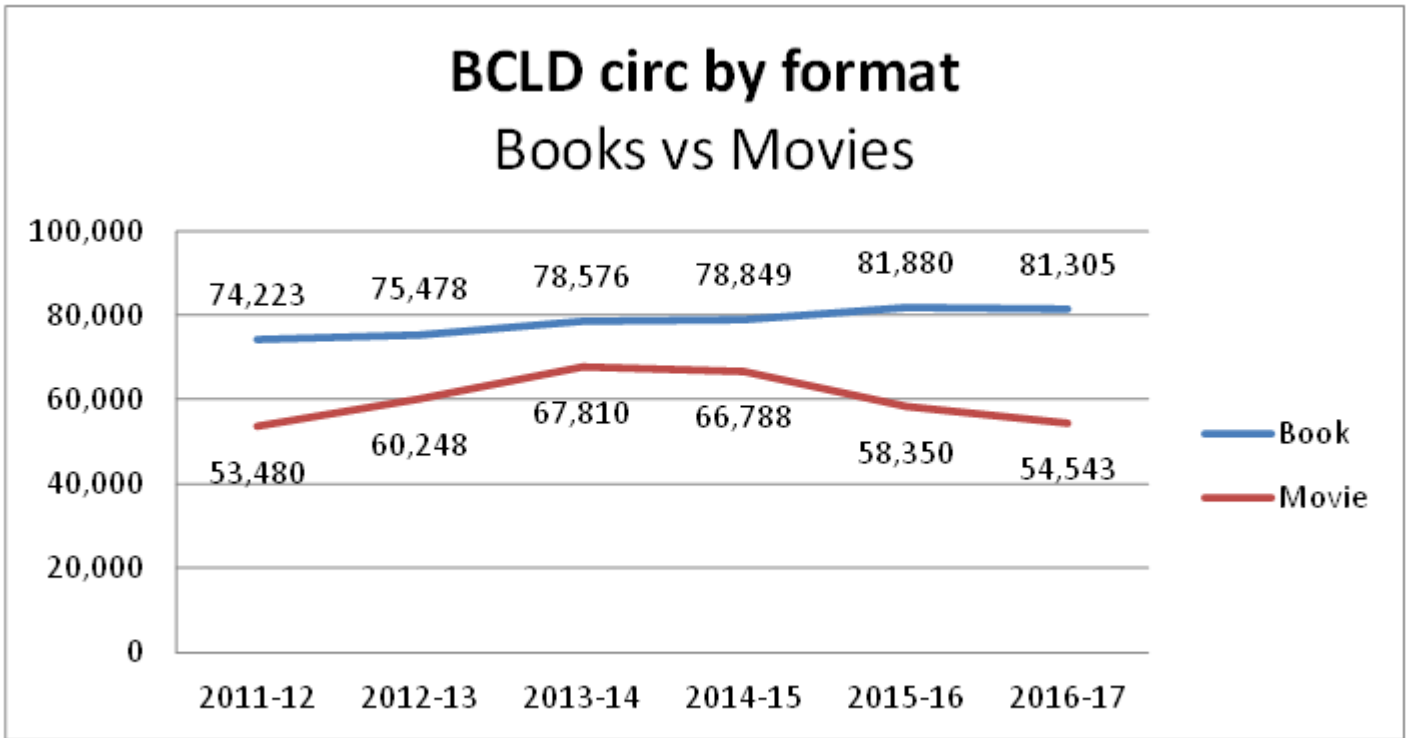
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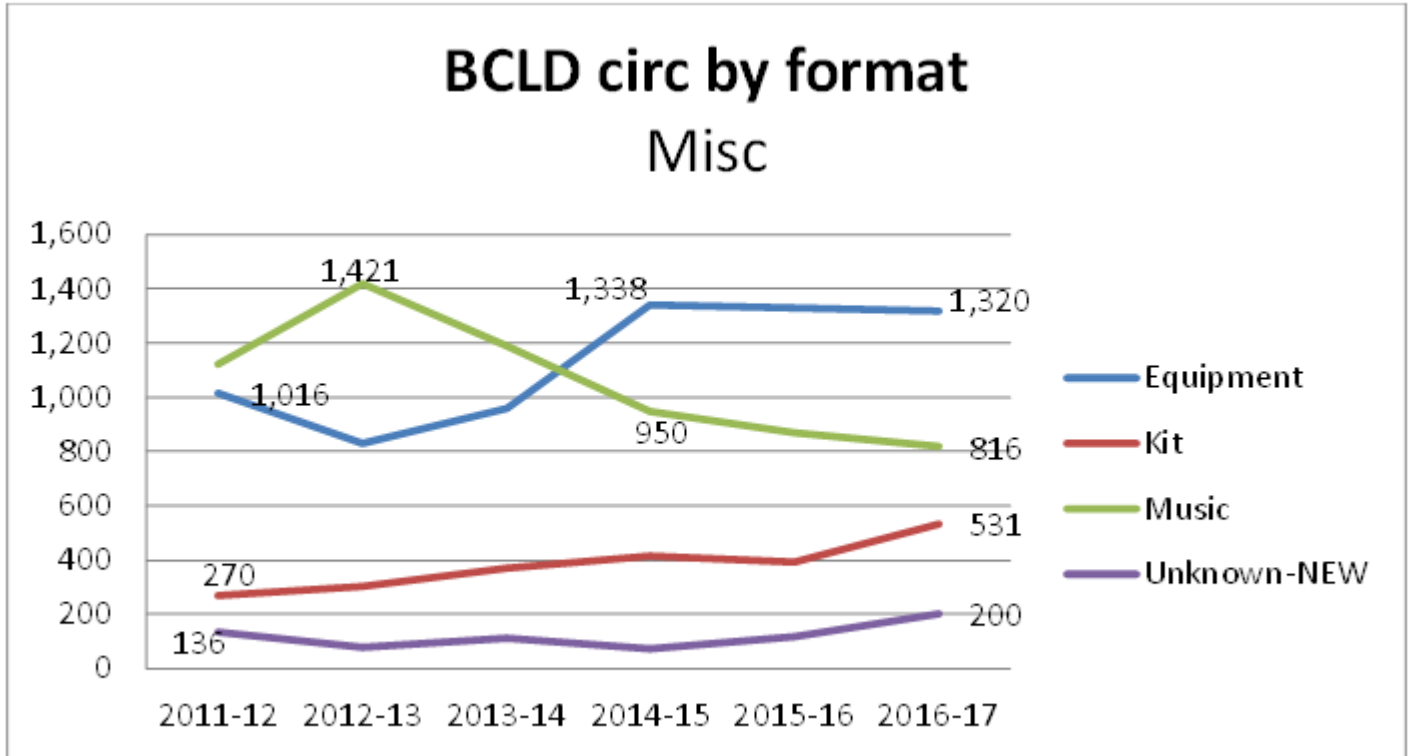
Part 12 - STATE USE ONLY

No Notes

2016-2017 Oregon State Library statistics report — SUPPLEMENTAL GRAPHS

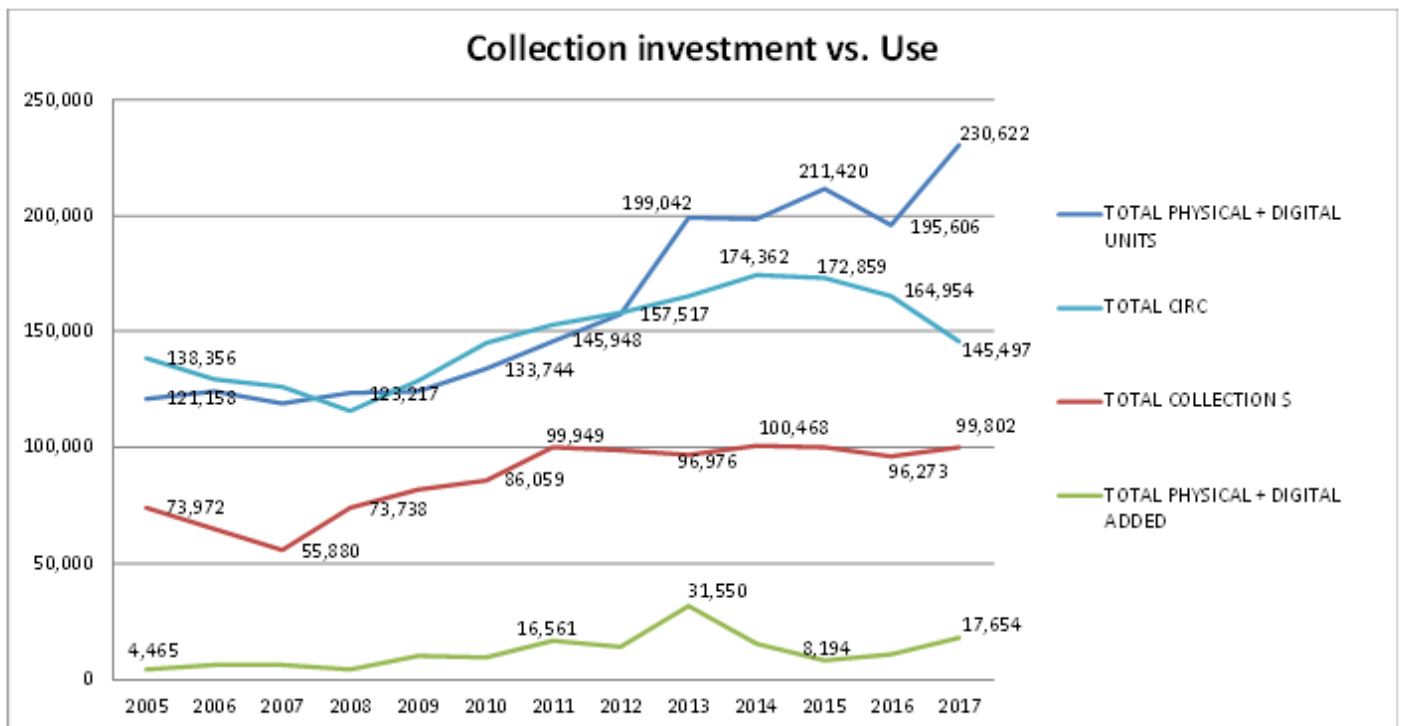
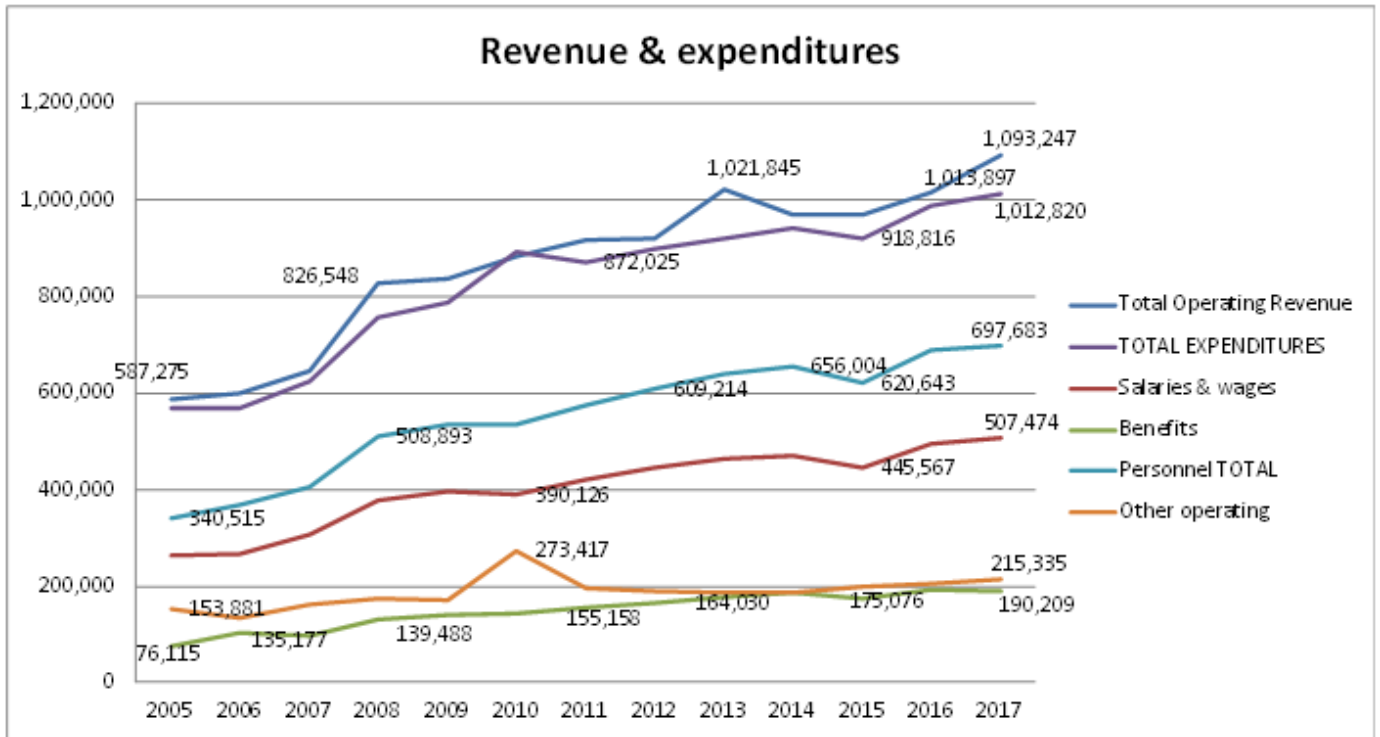






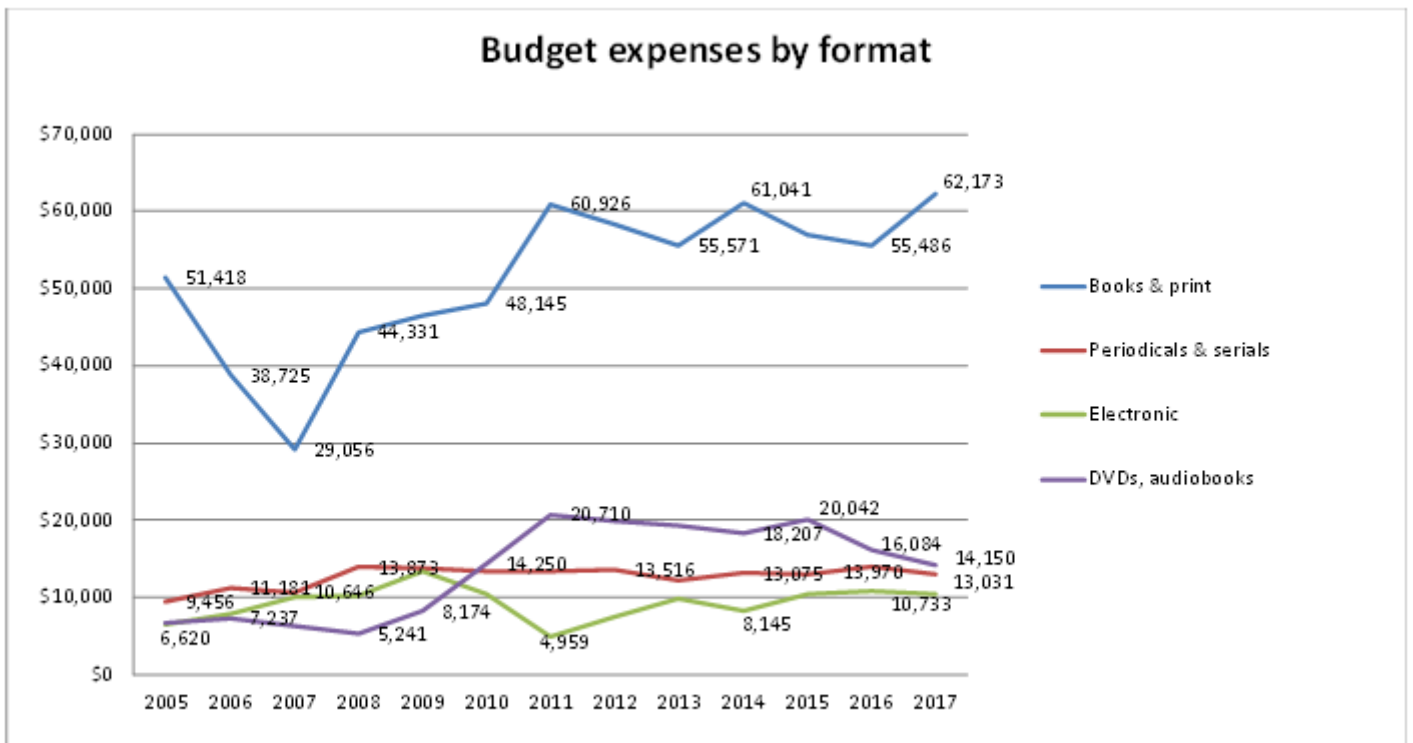
BAKER COUNTY LIBRARY DISTRICT

2016-2017 Oregon State Library statistics report — SUPPLEMENTAL GRAPHS



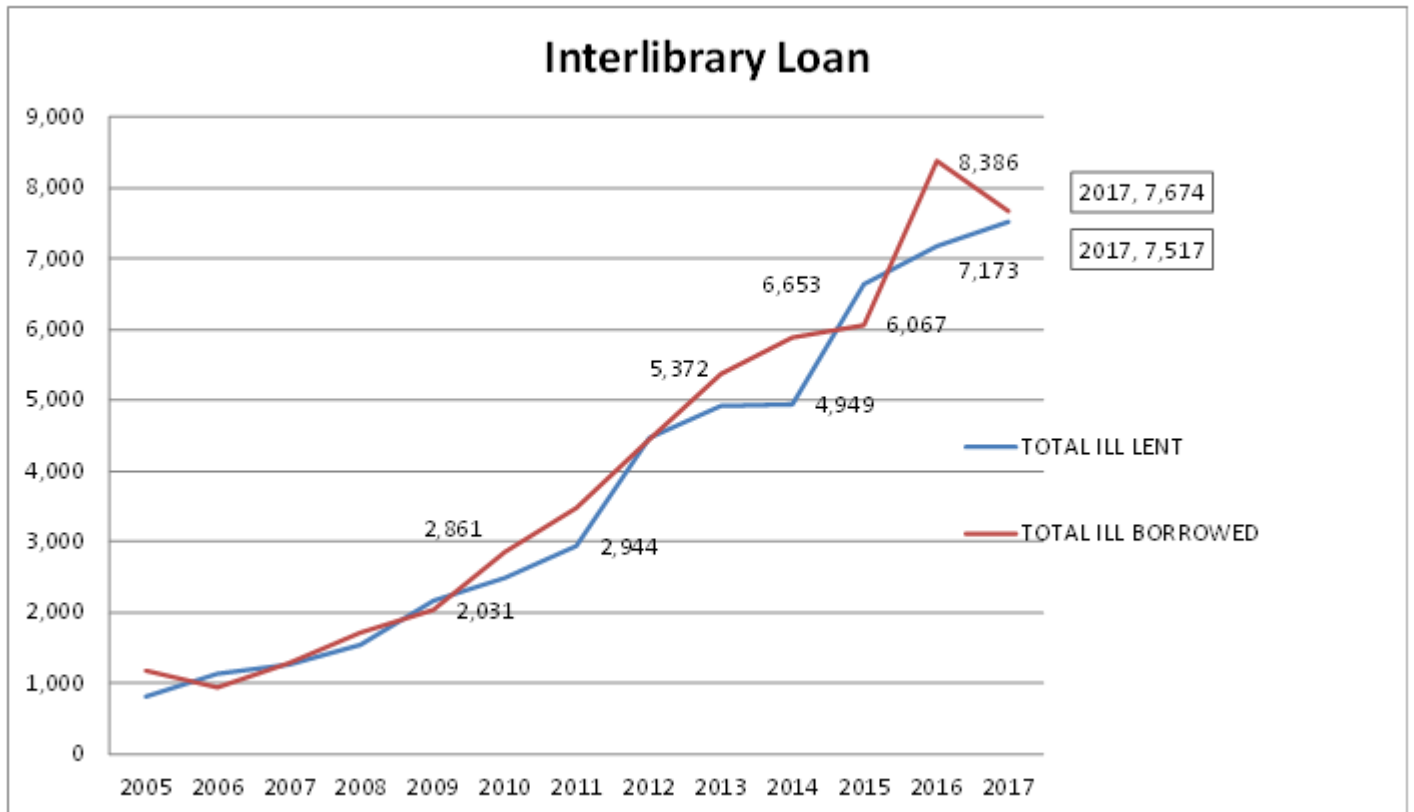
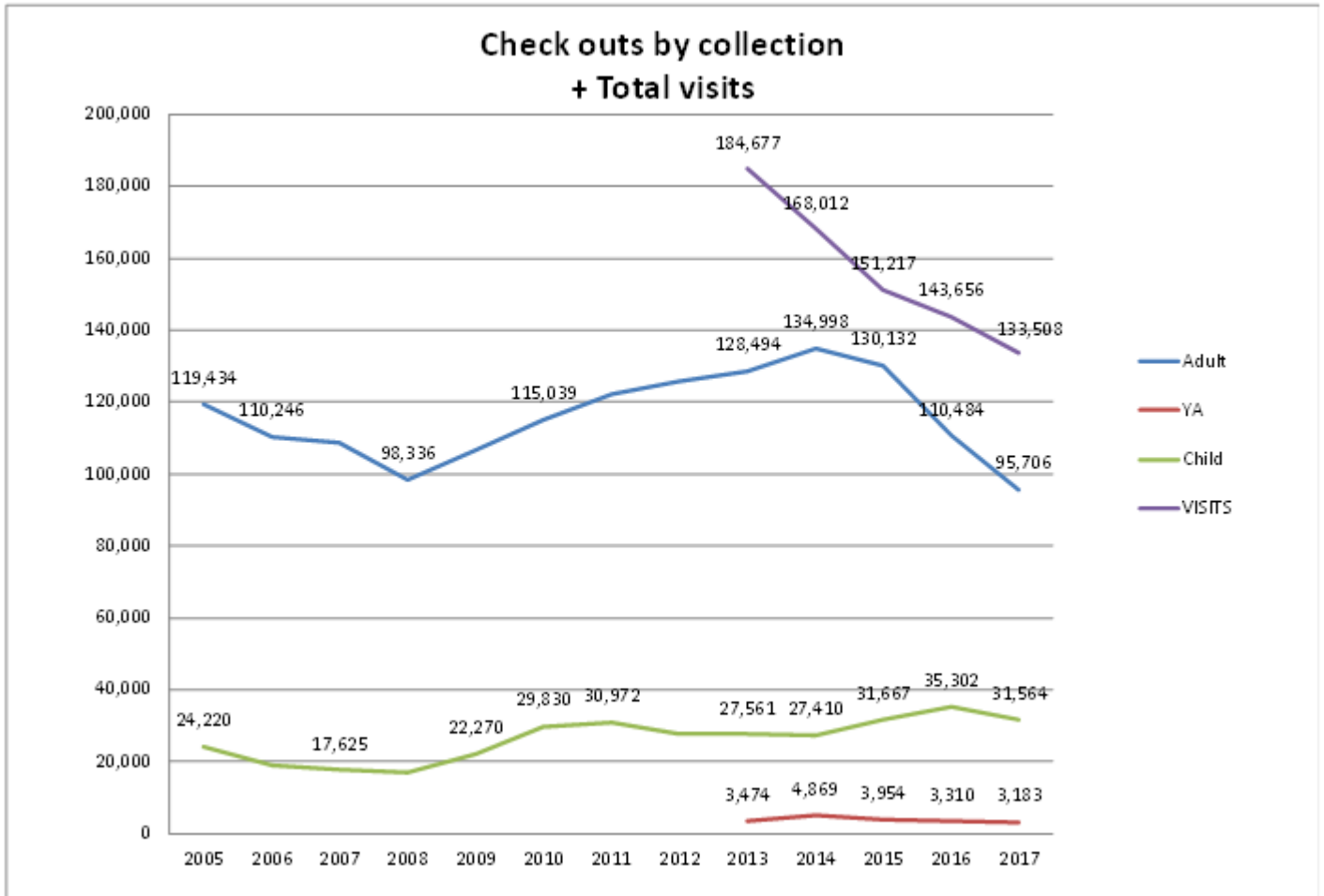
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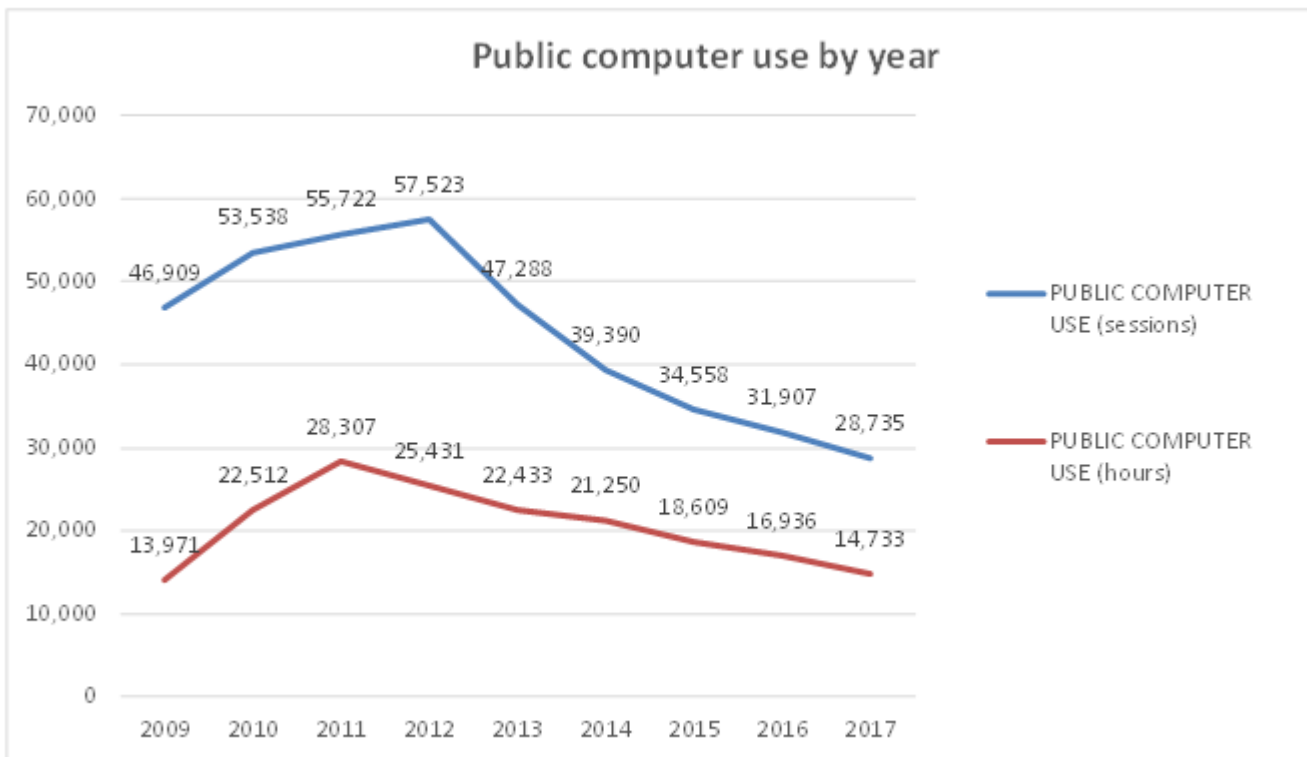
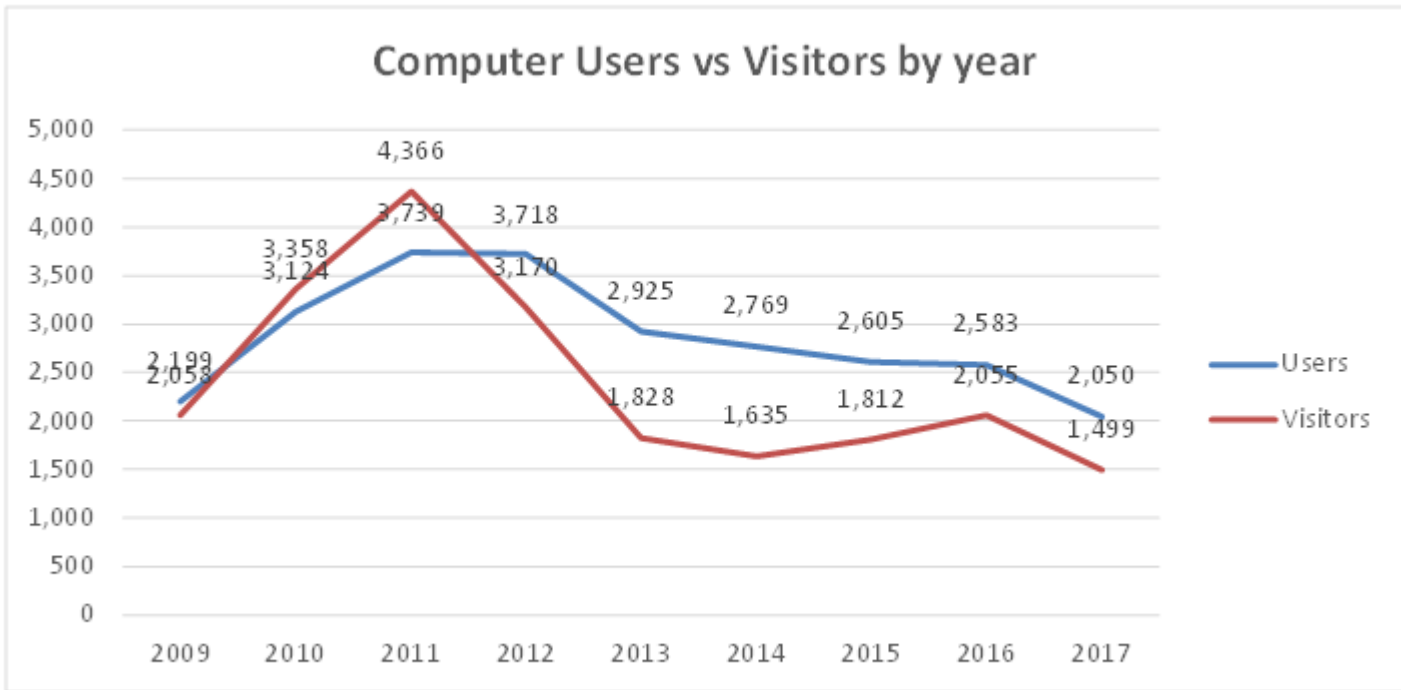
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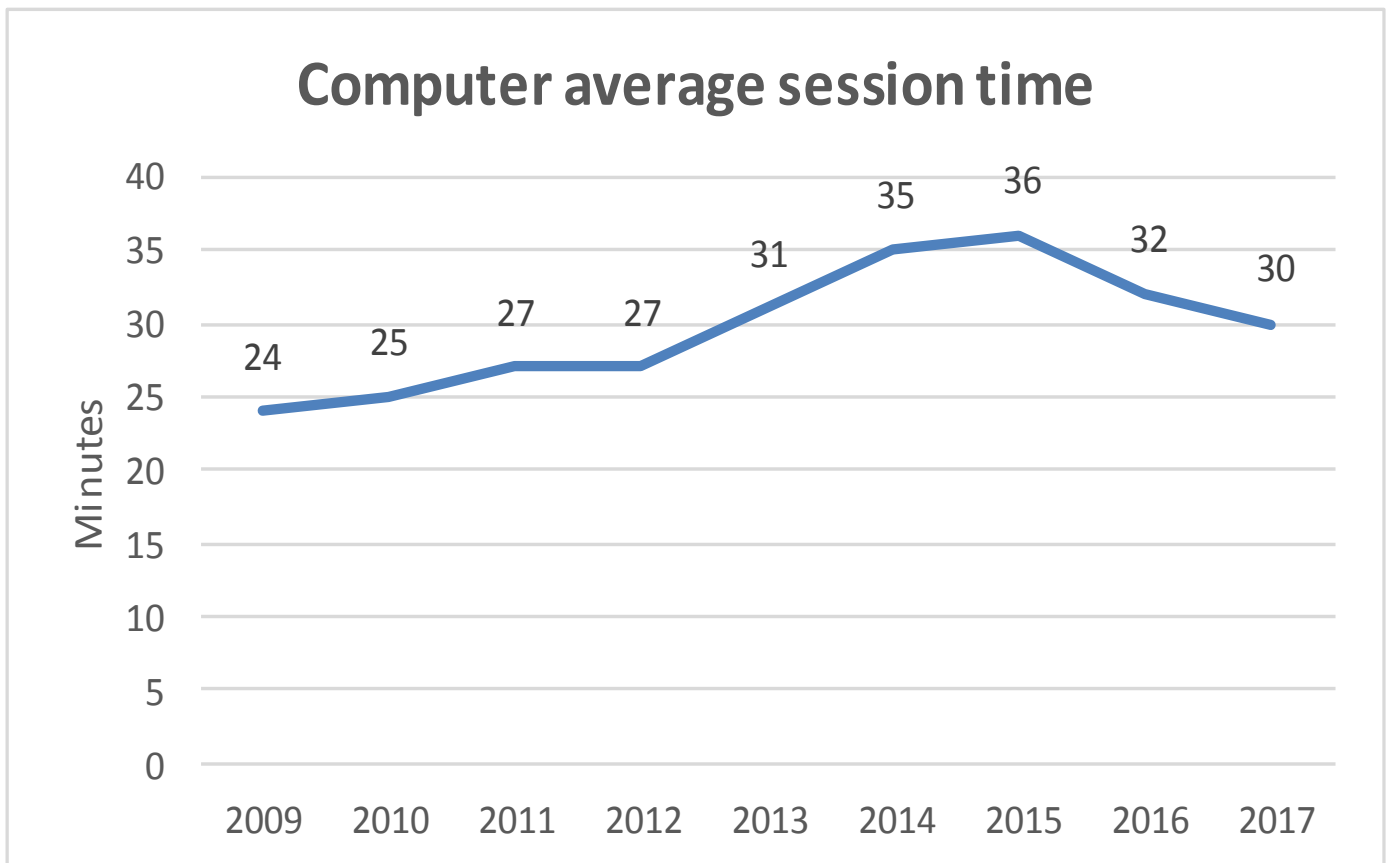
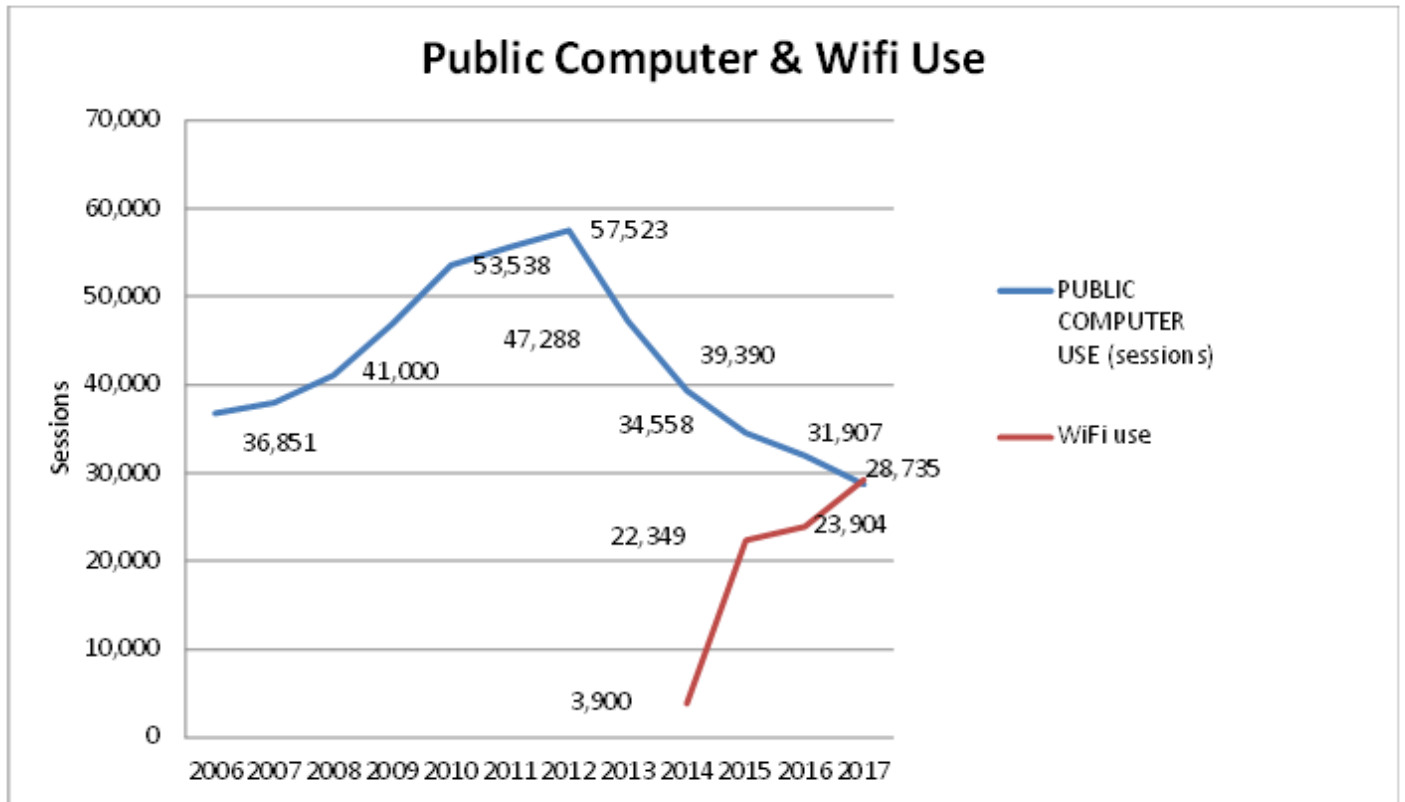
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