Regular Meeting Agenda

Baker County Library District
Board of Directors
Kyra Rohner, President

Tuesday, Nov 10, 2026, 5:00 pm
Riverside Meeting Room, Baker County Public Library
2400 Resort St, Baker City, Oregon

Remote access provided via Zoom
Phone: +1 669 900 9128
Meeting ID: 839 3030 8814 **Passcode**: 720853

Agenda Outline

I. Call to Order
II. Roll Call
III. Swearing in of New Appointee
IV. Consent Agenda (**ACTION**)
- *Additions/deletions from agenda*
- *Minutes of previous meeting*

V. Conflicts or Potential Conflicts of Interest
VI. Open Forum / Public Comment & Communications
VII. Old Business
a. None
VIII. New Business
a. Special Report: Trends from State Library statistical report
b. Review of SDAO/SDIS annual liability insurance renewal criteria
IX. Reports
a. Director's Report
b. Financial Report
X. Next Meeting

Date/Time: Dec 15, 2026, 5:00 pm

XI. Adjournment

The times of all agenda items except open forum are approximate and are subject to change.

The Board of Directors generally meets on the **second Tuesday of each month from 5:00 to 6:00 p.m.** in the **Riverside Meeting Room at 2400 Resort Street, Baker City, Oregon**. Sign-language interpretation is available upon request with at least 48 hours' notice.

Tuesday, Nov 10, 2026, 5:00 pm

Notes prepared by Library Director Perry Stokes

Agenda Annotated

I. CALL TO ORDER **Rohner**

II. Roll Call **Rohner**

III. Swearing In of New Appointee

Recently elected and newly appointed directors must qualify by taking an oath of office before assuming the duties of office.

The district's Oath of Office will be presented to new appointee **Diana Adams** of Halfway for swearing in by verbal affirmation and written signature agreement. Adams was appointed by the board at its October 2026 meeting to fill board **Position 5** vacated by Joan Spriggs.

> "I, (board member), do solemnly swear, that I will support the Constitution of the United States, the Constitution of the State of Oregon, the laws thereof, and the policies of Baker County Library District, and that I will faithfully discharge the duties of Director according to the best of my ability."

IV. Consent agenda (ACTION) **Rohner**

- **a. Additions/deletions from the agenda**
- **b. Minutes of previous meeting(s)**

Attachments:

- III.b.i. Board meeting minutes, Oct 13, 2026

V. Conflicts or potential conflicts of interest **Rohner**

VI. Open Forum / Public Comment & Communications **Rohner**

VII. OLD BUSINESS

- **a. None**

VIII. New Business

- **a. Special Report: Trends from State Library statistical report** **Stokes**

Attachments:

- VIII.a.i. Executive Report, statistics trends 2023-2026

The Director will present the 2023–2026 Executive Statistical Report, highlighting increased visits, technology use, digital borrowing, and volunteer service, alongside relatively stable physical circulation and program attendance.

Rising operating costs and constrained revenue underscore the need for careful financial planning. Strategic priorities include responsible investment in changing public service needs, maintenance and upgrades to aging facilities and furnishings, stronger safety and cybersecurity measures, and keeping wages aligned with inflation while planning for rising health insurance and Oregon PERS costs.

- **b. Review of SDAO/SDIS annual liability insurance renewal criteria** **Hawes**

For Board awareness, Hawes will review updates to criteria required to maintain BCLD's Special District Association of Oregon (SDAO) membership and insurance coverage from its Special District Insurance Services (SDIS) department. Major new requirements involve utilization of cybersecurity tools and strategies, most of which BCLD has recently implemented.

Tuesday, Nov 10, 2026, 5:00 pm

Notes prepared by Library Director Perry Stokes

IX. REPORTS

a. Director's **Stokes**

Attachments:

- VIII.a.i. Director's Report, Nov 2026

b. Financial **Hawes**

Finance report materials will be provided at the meeting.

X. Agenda Items for the Next Regular Meeting: Dec 15, 2026 **Rohner**

- Topics TBD

XI. ADJOURNMENT **Rohner**