

Baker County Library District

Board of Directors

Regular Meeting Agenda

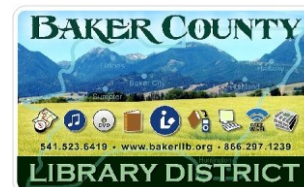
Monday, Feb 14, 2022, 6:00 – 8:00 pm

Riverside Meeting Room, Baker County Public Library
2400 Resort St, Baker City

Meeting simulcast via [Zoom](#)

<https://us02web.zoom.us/j/84263326583>

Kyra Rohner, President



- | | |
|---|--------|
| I. CALL TO ORDER | Rohner |
| II. Consent agenda (ACTION) | Rohner |
| a. Additions/deletions from the agenda | |
| b. Minutes of previous meeting | |
| III. Conflicts or potential conflicts of interest | Rohner |
| IV. Open forum for general public, comments & communications | Rohner |
| In the interests of time and to allow as many members of the public an opportunity to speak, the board asks guests to limit remarks to five (5) minutes if speaking on behalf of an individual, or ten (10) minutes if speaking on behalf of a group or organization. | |
| V. OLD BUSINESS | |
| a. Report on Pandemic Response Activities | Stokes |
| VI. NEW BUSINESS | |
| a. Appointment to fill Board Member Vacancy (ACTION) | Rohner |
| b. Policy revision - Digital Archive Copyright Statement (ACTION) | Stokes |
| c. SDAO Training - Cybersecurity | Stokes |
| VII. REPORTS | |
| a. Director | Stokes |
| b. Finance | Hawes |
| VIII. Next meeting: Mar 14, 2022 | Rohner |
| IX. ADJOURNMENT | Rohner |

The times of all agenda items except open forum are approximate and are subject to change. Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Topics marked with an asterisk* are scheduled for the current meeting's executive session.

ORS 192.660 (2) (d) Labor Negotiations
ORS 192.660 (2) (h) Legal Rights

ORS 192.660 (2) (e, j) Property
ORS 192.660 (2) (a, b, i) Personnel

Library Board Meeting – Annotated Agenda

Monday, Feb 14, 2022, 6:00 pm

Notes prepared by Library Director Perry Stokes

Annotated Agenda

- | | |
|--|--------|
| I. CALL TO ORDER | Rohner |
| II. Consent agenda (ACTION) | Rohner |
| a. Additions/deletions from the agenda | |
| b. Minutes of previous meeting | |

Attachments:

- II.b.i. Board meeting minutes, Jan 10 2022

- | | |
|--|--------|
| III. Conflicts or potential conflicts of interest | Rohner |
| IV. Open forum for general public, comments & communications | Rohner |

No public communications to report.

- | | |
|---|--------|
| V. OLD BUSINESS | |
| a. Report on Pandemic Response Activities | Stokes |

On February 7, it was announced that Oregon’s mask mandate is set to be lifted no later than March 31.

“Oregon’s current hospitalization rates remain high at more than 1,000 per day. However, health scientists predict that by late March, approximately 400 or fewer people in Oregon will be hospitalized with COVID-19, which led to the decision to lift the indoor mask requirement on or before March 31. Mask requirements for schools will remain in place until March 31 to give children time to get fully vaccinated before masks are no longer required in schools. The mask requirement for health care workers will not be lifted March 31.”

-- Oregon Health Authority, [COVID Blog](#)

Businesses and government agencies are allowed to establish their own mask policies. I recommend that BCLD pivot to a “masks optional” posture, with a recommendation that staff wear a mask if possibly exposed to someone with COVID-19, or if feeling unwell at all but not sick enough to want to take a sick day.

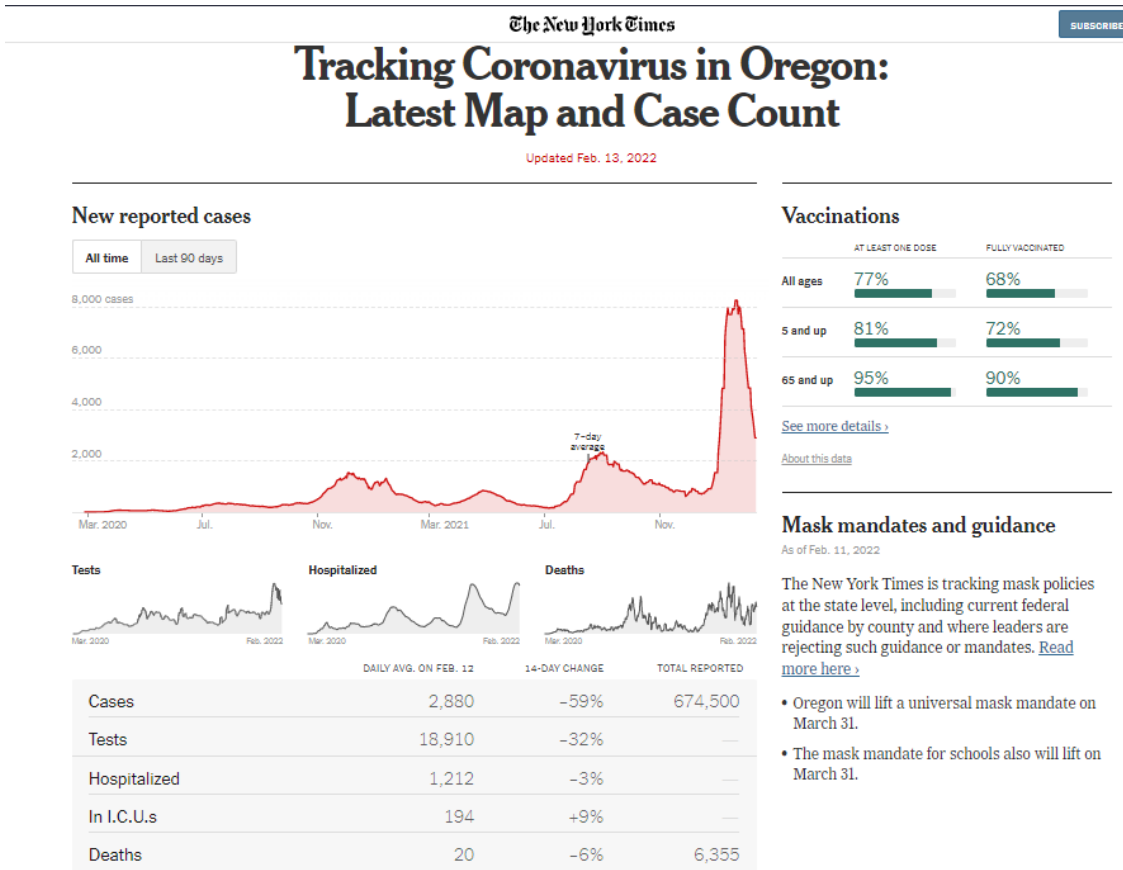
Our mask supply should be sufficient to continue to supply this PPE to staff and the public through March and April. Going forward, we will always need to keep a supply of N95/KN95 masks on hand to comply with new [Oregon OSHA emergency rules](#) on wildfire smoke exposure, along with training for employees.

I discussed the “masks optional” stance with staff at a recent meeting, and all seemed supportive. I also indicated that after the mandate is lifted we will continue to vigilantly protect the personal choices of our visitors and staff. Any anti-mask abuse or harassment will be firmly addressed as a violation of our Code of Conduct.

Library Board Meeting – Annotated Agenda

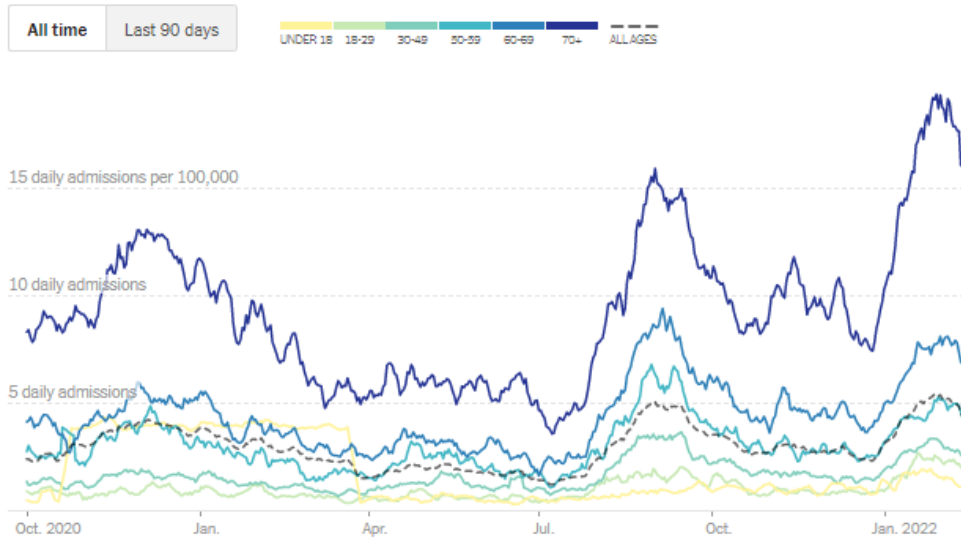
Monday, Feb 14, 2022, 6:00 pm

Notes prepared by Library Director Perry Stokes

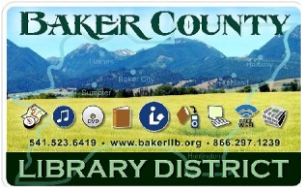


Daily new hospital admissions by age in Oregon

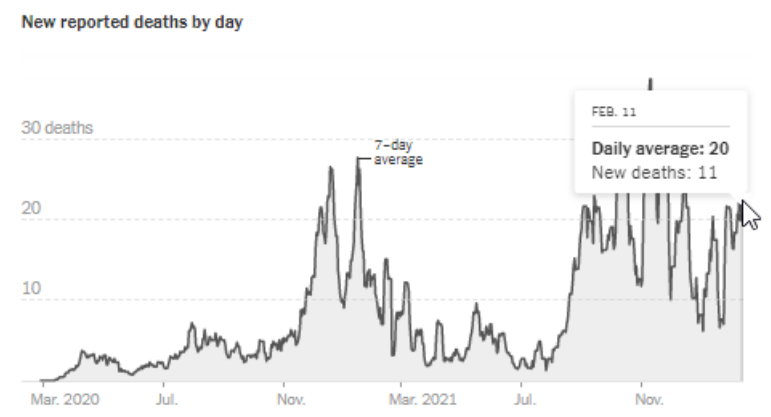
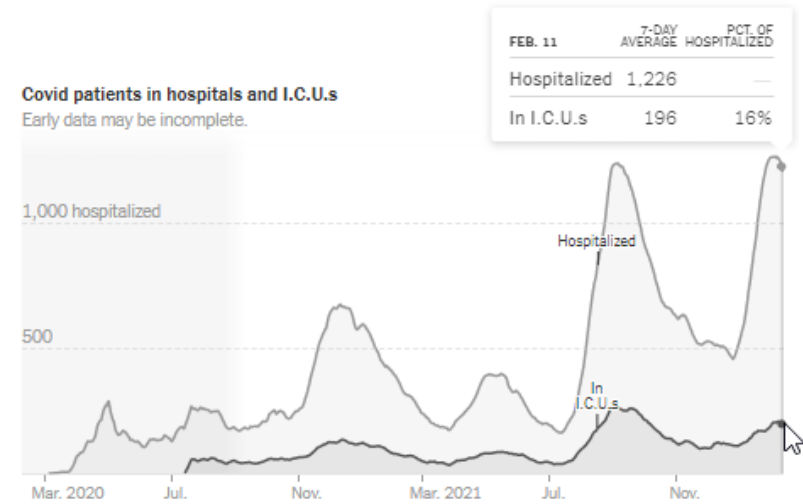
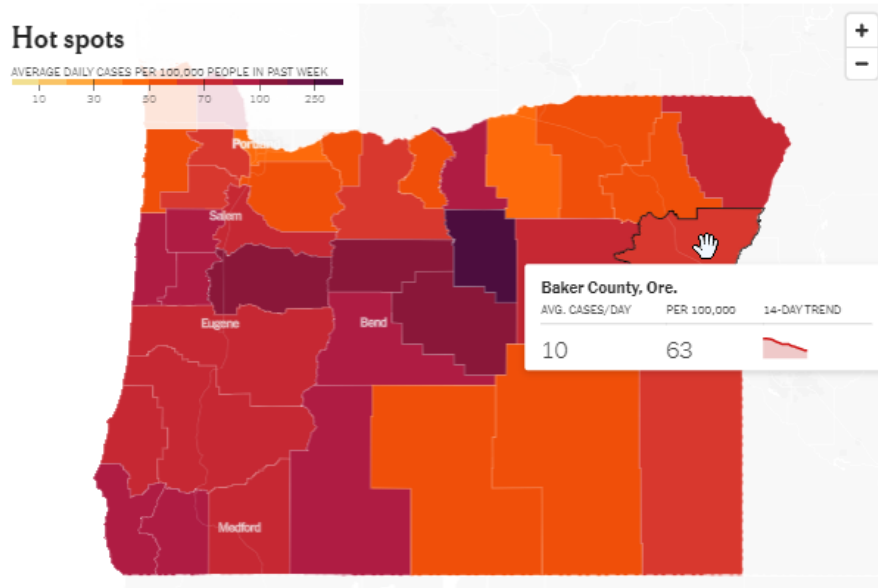
This chart shows for each age group the number of people per 100,000 that were newly admitted to a hospital with Covid-19 each day, according to data from the U.S. Department of Health and Human Services. Dips and spikes could be due to inconsistent reporting by hospitals.



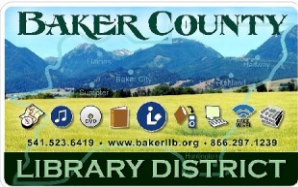
The Board of Directors meets on the 2nd Monday each month from 6.00 to 8.00p in the Riverside Meeting Room at 2400 Resort Street, Baker City, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.



Baker County Library District
 Board of Directors
Regular Meeting Agenda
 Monday, Nov 14, 2016, 6:00 – 8:00 pm
 Riverside Meeting Room, Baker County Public Library
 2400 Resort St, Baker City
 Gary Dielman, President



The Board of Directors meets on the 2nd Monday each month from 6.00 to 8.00p in the Riverside Meeting Room at 2400 Resort Street, Baker City, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.



Baker County Library District

Board of Directors

Regular Meeting Agenda

Monday, Nov 14, 2016, 6:00 – 8:00 pm

Riverside Meeting Room, Baker County Public Library

2400 Resort St, Baker City

Gary Dielman, President

VI. NEW BUSINESS

a. Appointment to fill Board Member Vacancy (ACTION)

Rohner

Attachments:

- VI.a.i. Vaughan Resignation letter
- VI.a.ii. SDAO Board Recruitment Checklist
- VI.a.iii. Library Board Member Application - DRAFT

As discussed at the January meeting, a vacancy on the Library Board needs to be filled by appointment due to resignation of Frances Vaughan. I received written notice of resignation, which is included in the board packet. Her term ends June 2023.

According to the Board bylaws, “Vacancies on the Board due to resignation or incapacity to serve are to be filled by the remaining members of the Board in accordance with [ORS 198.320](#).”

The statute states:

“Except as otherwise provided by law, a vacancy in an elected office in the membership of the governing body of a district shall be filled by appointment by a majority of the remaining members of the governing body. If a majority of the membership of the governing body is vacant or if a majority cannot agree, the vacancies shall be filled promptly by the county court of the county in which the administrative office of the district is located.”

Also included in the packet is a Board Recruitment Checklist provided by SDAO. As part of the recommended Board Recruitment Package, I created a Board Application Form based on an SDAO model with a few additional questions I felt were pertinent. That form is also in the meeting packet.

Frances has represented the Pine-Eagle Valley communities and to fulfill her term has recruited Joan Spriggs who is a resident of the area as well. I’ve invited Ms. Spriggs to this meeting and emailed her a Board Member Application form to complete. She has been endorsed by our Halfway branch staff and one of our Budget Committee members. A completed form was not yet available at the time of packet distribution.

I expect the Board will be eager to meet Ms. Spriggs, discuss her qualifications, and learn about her views on library matters. If they wish, the Board may take action to fill the vacancy by appointment at this meeting.

The Board of Directors meets on the 2nd Monday each month from 6.00 to 8.00p in the Riverside Meeting Room at 2400 Resort Street, Baker City, Oregon. Sign language interpretation for the hearing impaired is available if at least 48 hours notice is given.

Library Board Meeting – Annotated Agenda

Monday, Feb 14, 2022, 6:00 pm

Notes prepared by Library Director Perry Stokes

Although in the interest of time I've already shared the draft Application Form for Ms. Spriggs to complete, for potential future uses the Board should discuss whether they are satisfied with it and take action to approve.

b. Policy revision - Digital Archive Copyright Statement (ACTION) Stokes

Attachments:

- VI.b.i. Digital Copyright Statement (current policy)
- VI.b.ii. Digital Copyright Statement draft with changes
- VI.b.iii. Digital Copyright Statement draft as clean copy

With the recent incorporation of BCLD archival records into the Northwest Digital Heritage and Digital Public Library of America platforms, an update is needed to our Copyright Statement Policy, which last approved February 8 2010.

The proposed changes incorporate the recommendation that BCLD use the Copyright Not Evaluated (CNE) Statement from NWDH staff. This statement clarifies that BCLD has not done evaluation research to determine the copyright status of works in our collection.

I have also included a new section for Copyright Complaint and Take Down Notices which is modeled on the policy posted by the [Smithsonian Libraries and Archives](#).

c. SDAO Training - Cybersecurity Stokes

As part of their Best Practices Checklist, SDAO has recommended that all districts adopt a policy on cybersecurity and information security. I plan on presenting that new policy at the next Board meeting. In preparation for adoption of a policy on that topic, SDAO has a 15 minute webinar that the Board can review.

VII. REPORTS

a. Director Stokes

Report to be distributed at the meeting.

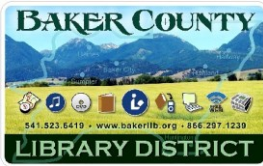
b. Finance Hawes

Report to be distributed at the meeting.

VIII. Next meeting: Mar 14, 2022 Rohner

Policy revision - Library Card Eligibility
Cybersecurity / Information Security Policy (NEW)
Budget calendar approval and Budget Committee discussion

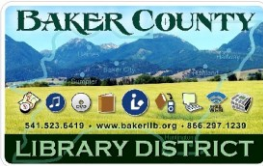
IX. ADJOURNMENT Rohner



**Baker County Library District
Library Board
Regular Meeting Minutes**

Jan 10, 2021

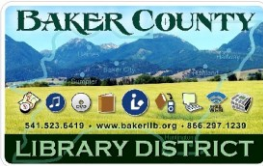
Call to Order	<p>The meeting was held in the Riverside conference room at the Baker County Public Library, 2400 Resort Street, Baker City, Oregon, the administrative building for the District.</p> <p>Those attending the meeting in person are Directors Kyra Rohner, Gary Dielman and Beth Bigelow. Also attending are Perry Stokes, Director and Christine Hawes, Business Manager. One Director attended the meeting online via Zoom, Frances Vaughan, Director.</p> <p>The meeting is available to the public from the District website to attend via Zoom; a link is provided from the agenda page and is easily accessible.</p> <p>President of the board, Kyra Rohner, called the meeting to order at 6:04pm. Rohner confirmed a quorum present with 4 board members in attendance.</p>
Consent Agenda	<p>Rohner asked for any additions or deletions to the agenda or minutes from the previous meeting. There were none given. Rohner made a motion to approve the Consent Agenda; Dielman seconded; motion passed (3 yeas) unanimously (Rohner, Dielman, Vaughan).</p> <p>Beth Bigelow arrived at the meeting.</p>
Conflicts of Interest	<p>Rohner asked if there were any conflicts or potential conflicts of interest to be declared. There were none.</p>
Public Comment	<p>No members of the public were present in person or on Zoom. Stokes had no public communications to report.</p>
OLD BUSINESS: Report on Pandemic Response Activities	<p>Stokes said that Baker County Library services remain unchanged at this point. He is preparing a cost reimbursement claim to submit to FEMA for PPE and COVID-19 related air quality improvements. An occupancy limit of 12 in the large meeting room has been temporarily reinstated due to the surge of COVID-19 Omicron variant cases. If it gets more serious, the next step would be reinstating visitation time limits. The district's mask supply for staff and visitors was replenished. That expense will be included in the FEMA claim. The annotated notes in the board packet include exhibits of the state COVID-19 status.</p>
NEW BUSINESS: Resignation of Library Board member Vaughan	<p>Stokes announced that he received notice from Frances Vaughan that due to personal reasons she will be resigning from the Library Board as of this meeting. Her term ends June 2023. He reviewed the process of filling a position. He recommended recruiting someone from the Pine-Eagle valley</p>



Baker County Library District
Library Board
Regular Meeting Minutes

Jan 10, 2021

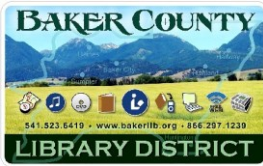
	<p>area to continue representation of that area.</p> <p>Stokes asked Vaughan if she had anyone to recommend. Vaughan gave a name to Stokes, she reported that she is encouraging Joan Spriggs to apply for the position. She is having lunch with her this week to discuss the idea and then will officially submit her name for consideration. Vaughan said that she had expected to be on the board for a long time.</p> <p>Rohner thanked Vaughan for serving on the board. Rohner asked that if there were other ideas for board members to get those names to Stokes before the next meeting. Bigelow asked if the person had to be from Halfway. Stokes said no, that it was preferred but not required. He has also approached Linda Collier, who serves on the budget committee. She has requested additional information on the duties required before considering it.</p>
<p>Resolution for emergency boiler upgrade</p>	<p>Stokes said that due to last week's failure of the primary boiler unit at the Baker branch library, he is proposing that the board declare an emergency condition exists sufficient to warrant exemption from the Standard Public Contracting Rules.</p> <p>Outdoor temperatures are forecast at below freezing for the next few weeks and typically do not get much warmer until late March. Without the primary boiler, the building is reliant on a few adjunct heating units that serve peripheral spaces such as the Reading and Meeting Rooms that were added as part of the library remodel in 2000.</p> <p>Stokes said that normally we would put out an RFP for bids. This would add another 4 to 6 weeks to the process of replacing the system. In this emergency, we need to bypass that for the sake of reducing the time we are without the main source of heat in the building. The three adjunct units on the rooftop have been turned up and this is keeping the building heated to about 65 degrees on average. He feels we need to expedite the replacement.</p> <p>Rohner asked if the resolution is for Baker and Haines libraries. Stokes said no, the failed control board in the Haines system will be replaced and functional soon. That is a smaller and less complex system compared to Baker. Stokes said that replacement of the Baker control board would take about two weeks and is estimated to cost about \$5,000. Given its age, the Facility Manager recommends the unit be replaced newer technology.</p> <p>Stokes said the system we have was installed in 1970. We had already been</p>



Baker County Library District
Library Board
Regular Meeting Minutes

Jan 10, 2021

	<p>exploring options of replacing the boiler with an updated energy efficient system. As the board may recall, the HVAC rebate funds had already been earmarked for a boiler upgrade project. There was discussion on expected costs and funding. Bigelow asked about a warranty; Stokes did not have that information at hand.</p> <p>Dielman said that he read through the report from Ed; he agrees with replacement of the whole system. Bigelow agreed with Dielman. Rohner was concerned the resolution may be perceived as a circumvention of the bidding process. This is a small town and she doesn't want anyone upset that we did that. Discussion on declaring an emergency, which will allow Admin to pick the best option found instead of going through the process.</p> <p>Dielman said that while there is potential for protest, a true emergency exists. With the remainder of heating units under additional strain, quick action is needed. Should they fail, the building would need to close to the public, staff would not be able to work, and facility plumbing fixtures would be at risk of damage from freezing.</p> <p>Bigelow agreed that given the current extreme cold weather, this is an emergency. Stokes said that the failed control board could be replaced for about \$5,000 in less than half the time it will take for a full system upgrade. However, that would be investing in an outdated system that will still be replaced in the year or so. If the board wants to spend that money and go through the public contracting bid process, we can do that.</p> <p>Rohner responded that she is comfortable with declaring an emergency. The directors looked at the Resolution example in the packets. Discussion of library policies and Oregon rules ensued. Dielman recalled having discussed emergency procedures in the past. Since it is winter and the equipment is working overtime, expediting the process is important.</p> <p>With no further discussion, Dielman made a motion to adopt Resolution No 2021-22.04 Establishing emergency conditions requiring prompt execution of procurement; Bigelow seconded; four votes yea, the motioned passed unanimously.</p>
<p>REPORTS: Director</p>	<p>Stokes reviewed the report:</p> <p>Administration - none</p> <p>Friends & Foundation:</p>



Baker County Library District

Library Board

Regular Meeting Minutes

Jan 10, 2021

The Friends is organizing a Winter book sale at the end of January. The signup sheets are at the front desk.

Facilities:

HVAC system repairs - controller board failure at both Baker and Haines units. In Haines, the system was repaired today, Ed reported that it seems to be functioning fine.

Fire Alarm System repairs - recent testing has revealed malfunction of some of the strobe light alarms. We have a variety of fire alarm strobe units and a recent test revealed some are not working. Ed is working with Alpine Alarm and local electricians on fixing the issue. They want to get them all on the same system.

VoIP Public Courtesy Phone - the project is currently pending setup of SIP and VOIP services. Ed and Jim are working with external consultants on finalizing setup of the service. Once functional, the phone and hood will be installed and Stokes will send out a press release issue. He heard from Jim today that the phone is up and working. He says that the phone will not be able to receive calls, the phone ID is set as the library number (so it doesn't give out the actual number), and it will have the ability to call anywhere in the continental US. Jim said that the service has been minimized in order to thwart potential misuse, people using it to receive phone calls and potentially do business with the phone. It is intended for safety and as a courtesy to make outgoing calls. For example, kids can contact parents to check in or for a ride.

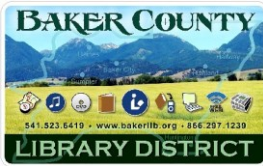
Personnel & volunteers:

Staff vacancy - Tech Services specialist BoDean Warnock recently announced her resignation. She is moving on with intent to pursue an advanced degree in teaching, so she can work closer to home and avoid commuting. Her duties have primarily been coordinating new materials receiving and processing, plus some copy cataloging. Stokes and staff are very sad to see her go, but wish her all the best. We will seek to fill the vacancy with internal staff.

Safety & Security - report

Disruptive youth - two individuals have been trespassed after disruptive and vandalism behavior. Stokes said that disorderly youth groups seem to come in generational waves. Middle school age seems to be the commonality factor.

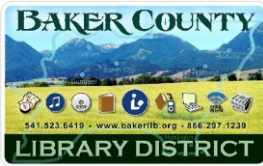
Ice and snow - Stokes asked facilities and regular staff to be diligent about putting out ice melt on sidewalks regularly as a safety for patrons. He also



Baker County Library District
Library Board
Regular Meeting Minutes

Jan 10, 2021

	<p>alerted them to be aware of ice and snow coming off the roof onto walk ways. Stokes knocked some down himself to avoid it falling onto people entering or exiting the building.</p>
<p>Finance</p>	<p>Hawes has distributed copies of the finance reports for those attending in person. A scanned electronic copy was sent to Stokes which he emailed to the board members.</p> <p>General fund received a second tax turnover in December of \$55,331.35 on December 31st, this was likely the January turnover. In Personnel Services, the January PERS report will be posted in time for payment on the 27th of the month. PERS has been posting year-end adjustments; Hawes is letting those adjustments post before sending in the current payroll to keep things simpler for recording on the books. In total, Personnel is on target with the budget. In Materials and Services, noteworthy checks include the monthly Ingram book order \$2,238.59, EBSCO electronic subscription for MyHeritage of \$1,370.25, and large purchases of movies by both Perry \$1,412.57 and Courtney \$1,510.33. In Building, a check to Alpine Alarm of \$960.00 for the annual alarm monitoring contract, and NeHi \$585.55 for new glass for the drive up window. In Insurance, a check to Special Districts of \$22,300 for the annual liability insurance renewal. And the monthly VISA payment of \$5,982.10, with checks from 3 funds; General fund paid the largest portion of \$5,402.86. The largest purchases on this VISA cycle were DVD/ movies for the collection. The General Fund cash balance report follows the financial report, current tax revenues at 87 % of budget.</p> <p>The Other Funds wrote one check to VISA for \$49.70 for amazon book shipping.</p> <p>The Sage Funds checks included 3 checks to small couriers totaling \$1,016.76, a reimbursement to Umatilla County Library District of \$15,840 for courier related services, a check to VISA of \$529.54 primarily for courier supplies and record maintenance, and a check to Kenneth Cox of \$225 to update the Sage at App. There was also a check to OCLC to reissue the payment of November invoices; the check written in December was apparently lost in the mail. A Stop-Payment order was issued after verification the payment had not cleared the bank.</p> <p>Checks were signed by those board members present at the meeting. In addition, the Approved Bills Lists for 3 funds were approved and returned. She plans to start working on year end reporting this week, working toward issuing W-2's at the end of next week.</p>



Baker County Library District
Library Board
Regular Meeting Minutes

Jan 10, 2021

Other Discussion	<p>Dielman wanted to alert the board about a Baker County Alliance organization attempting to get people to stop paying their property taxes. He talked to the County Treasurer about whether or not this has affected our County. The treasurer reported that property taxes are being paid at a better rate than recent years so the attempt was a flop. It is a 3-year process if you don't pay your property taxes with small fees. Discussion on that process and recent county meetings.</p> <p>Dielman thanked Frances for serving on the board. Stokes will get a thank you card for everyone to sign for Frances next month.</p> <p>There was no further discussion.</p>
Next Meeting	<p>The next regular board meeting will be February 14, 2022.</p>
Adjourn	<p>The meeting was adjourned at 6:45pm.</p> <p>Respectfully submitted,</p> <p>Perry Stokes Secretary to the Board PS/ch</p>

**VAUGHAN
RESIGNATION
LETTER**

**COPY WILL BE
SHARED AT MEETING**

BOARD RECRUITMENT CHECKLIST

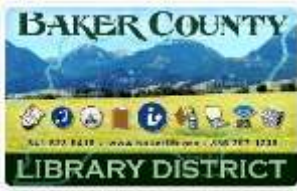
ATTACHMENT VI.a.ii

Consider the following suggestions when recruiting new directors:

- Ask current board members, executive director and senior staff to forward the names of any individuals they feel would be an excellent fit.**

- Promote your district's board opening(s) in the community.**
 - Post the opening on your district's website.
 - Issue a press release.
 - Consider talking to active volunteers that are already helping in your district.
 - Post the opening to social media channels.
 - Advertise with the local Chamber of Commerce or volunteer center.
 - Advertise in your district's newsletter.
 - Schedule an open house for the public to learn more about your district.

- Develop a board recruitment package containing:**
 - Cover letter informing the potential candidate of the process and next steps.
 - Brief description of your district, including its mission and vision statements.
 - One-page summary of the district's strategic plan and/or future goals.
 - Board application form.
 - Copy of the previous year's annual report.
 - Copy of the board calendar for the upcoming year (schedule of meeting dates, board retreats and/or training, etc.).
 - Sample copy of a typical board meeting agenda.
 - Contact name and number that an interested candidate can contact if he/she has any questions.



BCLD Board Member Application

Appointed Term: Feb 2022 through Jun 2023

Applicant Name: _____ Date: _____

Address: _____

Phone Number: _____ Email Address: _____

Are you including a resume with this application?
Yes No

If a finalist candidate for appointment, would you authorize a Criminal Background Check?

Yes No

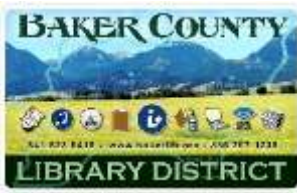
QUESTIONS

1. Why are you interested in serving on the Baker County Library District Board?

2. Describe past experiences or positions held that would assist you as a board member.

3. In your opinion, what is the most important role of a board member?

Application Deadline: 1:00 PM (Pacific), February 14 2022,



BCLD Board Member Application

Appointed Term: Feb 2022 through Jun 2023

4. At the end of your board term, what would you view as a “successful” experience?

5. In library and business organizations today, there is a strong movement towards fostering a culture based on principles of Equity, Diversity, and Inclusion (EDI). How valuable is it for the library to have a commitment to EDI? What role might a board member have in regards to EDI?

6. If you were given the opportunity, resources and authority to change the entire library world, what would you do? Dream big.

****Supplementary documents and/or references are encouraged****

Please submit your application to:

Perry Stokes, Library Director
director@bakerlib.org
2400 Resort St, Baker City, OR 97814

Application Deadline: 1:00 PM (Pacific), February 14 2022,

**BAKER COUNTY LIBRARY DISTRICT
Public Services Policy Manual**

Digital Archive of Historic Photographs Copyright Statement

Approved by Library Board: 2/08/2010

Date(s) of Revision:

COPYRIGHT INFORMATION:

The contents of the Baker County Library Historic Photograph Archive are publicly available for use in research, teaching, and private study. All items may be protected by the U.S. Copyright Law (Title 17, U.S.C.). Usage of some items may also be subject to additional restrictions. Any transmission or reproduction of a protected item requires the express permission of the Baker County Library District.

The photo archivist and/or volunteers provide descriptive information for each item digitized to assist users in determining the historical importance and cultural context of an item. In some instances, an item may have incomplete information about authors, publishers, or other persons associated with the material. The library welcomes [comments](#) from anyone who may have additional information about any of the items in the collection so that appropriate information may be provided to researchers and teachers in the future.

CONDITIONS OF USE:

By their use of these digital images and/or texts, users agree to follow these conditions of use:

- Materials may not be used for any commercial purpose without prior written permission from the Baker County Library District.
- Materials may be used for purposes of research, teaching and private study.
- Credit must be given to the “Baker County Library.” “Copyright Information” is listed at the bottom of each item record.
- Materials may not be re-published in print or electronic form without prior written permission.
- Materials may not be mounted on an additional server for public use, or for use by a set of subscribers without prior written permission from the Baker County Library.

Digital Archive of Historic Photographs Copyright Statement

Approved by Library Board: 2/08/2010

Date(s) of Revision:

COLLECTIONS DISCLAIMER:

The Baker County Library District provides copyright information as a service to the general public in determining the proper use of an item. Users of this site are ultimately responsible for determining copyright restrictions and for obtaining written permission. The Baker County Library District will not be held responsible for any direct, indirect, consequential, or incidental damages arising out of or relating to the use of the information and materials linked to or found on this website. If the copyright of an item in a collection is in dispute, Baker County Library will remove the digital item from the collection until the dispute is resolved.

Digital Archive of Historic Photographs Copyright Statement

Date(s) of Revision: 2/14/2022–
2/08/2010

Approved by Library Board:

COPYRIGHT INFORMATION:

The ~~contents/assets~~ of the Baker County Library Historic Photograph Archive are ~~publicly~~ available for ~~use in research, teaching, and private study. All items may be protected by the U.S. Copyright Law (Title 17, U.S.C.) non-commercial, educational and research use in the United States only in accordance with fair use under the U.S. Copyright Act. Usage of some items may also be subject to additional restrictions. Any transmission or reproduction of a protected item requires the express permission of the Baker County Library District~~

Due to the complexity of determining copyright status and uncertainty about copyright-relevant facts about items, Baker County Library District provides the following Rights Statement to users regarding Works in its Archive:

-

~~The photo archivist and/or volunteers provide descriptive information for each item digitized to assist users in determining the historical importance and cultural context of an item. In some instances, an item may have incomplete information about authors, publishers, or other persons associated with the material. The library welcomes comments from anyone who may have additional information about any of the items in the collection so that appropriate information may be provided to researchers and teachers in the future.~~**COPYRIGHT STATEMENT**

CNE Copyright Not Evaluated

<http://rightsstatements.org/vocab/CNE/1.0/>

This Rights Statement indicates that the data provider has not evaluated the copyright and related rights status of the Item.

The copyright and related rights status of this Item has not been evaluated. You are free to use this Item in any way that is permitted by the copyright and related rights legislation that applies to your use.

Notices:

Unless expressly stated otherwise, Baker County Library District makes no warranties about the Item and cannot guarantee the accuracy of this Rights Statement. You are responsible for your own use.

- You may need to obtain other permissions for your intended use. For example, other rights such as publicity, privacy or moral rights may limit how you may use the material.

Digital Archive of Historic Photographs Copyright Statement

Date(s) of Revision: 2/14/2022—
2/08/2010

Approved by Library Board:

- User is solely responsible for obtaining all necessary clearances before reproducing or publishing the material. If information on copyright is available, contact info@bakerlib.org.

ACCURACY OF METADATA

The photo archivist and/or volunteers provide descriptive information for each item digitized to assist users in determining the historical importance and cultural context of an item. In some instances, an item may have incomplete information about authors, publishers, or other persons associated with the material. The library welcomes comments from anyone who may have additional information about any of the items in the collection so that appropriate information may be provided to researchers and teachers in the future.

COPYRIGHT COMPLAINTS AND TAKE DOWN NOTICES

The Library respects the intellectual property rights of all authors and takes copyright complaints seriously.

If you are the copyright holder or the authorized representative of the copyright holder for a work in this collection, and you believe your copyright may have been infringed and would like the Libraries to remove the work, please email Libraries and Archives staff at info@bakerlib.org.

In your message, please include:

- Bibliographic details, including title, author, and date.
- A link to the work on our website.
- A statement about why you believe the work is still protected by copyright and why its use is not authorized by the copyright owner or agent; and
- Written documentation, such as evidence of copyright and renewal registrations, establishing your claim to copyright.

Upon receipt of the notice, the Library will evaluate the claim and if it appears to be valid, remove the work or content, as appropriate.

CONDITIONS OF USE:

By their use of these digital images and/or texts, users agree to follow these conditions of use:

- Materials may not be used for any commercial purpose without prior written permission from ~~the~~ Baker County Library District.

Digital Archive of Historic Photographs Copyright Statement

Date(s) of Revision: ~~2/14/2022~~—
2/08/2010

Approved by Library Board:

- Materials may be used for non-commercial, educational and research purposes~~purposes of research, teaching and private study.~~
- ~~Source c~~ Credit must be attributed~~given~~ to ~~the~~ “Baker County Library District.”
~~“Copyright Information” is listed at the bottom of each item record.~~
- Materials may not be re-published in print or electronic form without prior written permission.
- Materials may not be mounted on an additional server for public use, or for use by a set of subscribers without prior written permission from ~~the~~ Baker County Library District.

COLLECTIONS DISCLAIMER:

~~The Baker County Library District provides copyright information as a service to the general public in determining the proper use of an item. Users of this site are ultimately responsible for determining copyright restrictions and for obtaining written permission.~~ The Baker County Library District will not be held responsible for any direct, indirect, consequential, or incidental damages arising out of or relating to the use of the information and materials linked to or found on this website. If the copyright of an item in a collection is in dispute, Baker County Library will remove the digital item from the collection until the dispute is resolved.

Baker County Library District

Digital Archive of Historic Photographs Copyright Statement

Date(s) of Revision: 2/14/2022

Approved by Library Board: 2/08/2010

COPYRIGHT INFORMATION:

The assets of the Baker County Library Historic Photograph Archive are available for non-commercial, educational and research use in the United States only in accordance with fair use under the U.S. Copyright Act.

Due to the complexity of determining copyright status and uncertainty about copyright-relevant facts about items, Baker County Library District provides the following Rights Statement to users regarding Works in its Archive:

COPYRIGHT STATEMENT

CNE Copyright Not Evaluated

<http://rightsstatements.org/vocab/CNE/1.0/>

This Rights Statement indicates that the data provider has not evaluated the copyright and related rights status of the Item.

The copyright and related rights status of this Item has not been evaluated. You are free to use this Item in any way that is permitted by the copyright and related rights legislation that applies to your use.

Notices:

Unless expressly stated otherwise, Baker County Library District makes no warranties about the Item and cannot guarantee the accuracy of this Rights Statement. You are responsible for your own use.

- You may need to obtain other permissions for your intended use. For example, other rights such as publicity, privacy or moral rights may limit how you may use the material.
- User is solely responsible for obtaining all necessary clearances before reproducing or publishing the material. If information on copyright is available, contact info@bakerlib.org.

ACCURACY OF METADATA

The photo archivist and/or volunteers provide descriptive information for each item digitized to assist users in determining the historical importance and cultural context of an item. In some instances, an item may have incomplete information about authors, publishers, or other persons associated with the material. The library welcomes comments from anyone who may have additional information about any of the items in the collection so that appropriate information may be provided to researchers and teachers in the future.

Digital Archive of Historic Photographs Copyright Statement

Date(s) of Revision: 2/14/2022

Approved by Library Board: 2/08/2010

COPYRIGHT COMPLAINTS AND TAKE DOWN NOTICES

The Library respects the intellectual property rights of all authors and takes copyright complaints seriously.

If you are the copyright holder or the authorized representative of the copyright holder for a work in this collection, and you believe your copyright may have been infringed and would like the Libraries to remove the work, please email Libraries and Archives staff at info@bakerlib.org.

In your message, please include:

- Bibliographic details, including title, author, and date.
- A link to the work on our website.
- A statement about why you believe the work is still protected by copyright and why its use is not authorized by the copyright owner or agent; and
- Written documentation, such as evidence of copyright and renewal registrations, establishing your claim to copyright.

Upon receipt of the notice, the Library will evaluate the claim and if it appears to be valid, remove the work or content, as appropriate.

CONDITIONS OF USE:

By their use of these digital images and/or texts, users agree to follow these conditions of use:

- Materials may not be used for any commercial purpose without prior written permission from Baker County Library District.
- Materials may be used for non-commercial, educational and research purposes.
- Source credit must be attributed to "Baker County Library District."
- Materials may not be re-published in print or electronic form without prior written permission.
- Materials may not be mounted on an additional server for public use, or for use by a set of subscribers without prior written permission from Baker County Library District.

COLLECTIONS DISCLAIMER:

The Baker County Library District will not be held responsible for any direct, indirect, consequential, or incidental damages arising out of or relating to the use of the information and materials linked to or found on this website. If the copyright of an item in a collection is in dispute, Baker County Library will remove the digital item from the collection until the dispute is resolved.