

General Fund
Baker County Library District

8/12/2024 2:50 PM

Register: 1000 · US Bank Checking
From 07/15/2024 through 08/15/2024
Sorted by: Date, Type, Number/Ref

Approved Bills Report
August 2024

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/15/2024			-split-	Fines & Fees			199.30	5,721.30
07/15/2024	31342 <i>OK</i>	Valentine, Donna M	1460 · A/R Employee ...	Draw	300.00			5,421.30
07/15/2024	90818	US Bank Visa (Corp...	2000 · Accounts Payable	Online Paymen...	7,919.01			-2,497.71
07/15/2024	90819	<i>Missing in sequence</i>	1100 · General Pool 52...	Conf#3996471 ...			8,000.00	5,502.29
07/18/2024			-split-	Paypal Zettle 7...			219.47	5,721.76
07/22/2024			-split-	Fines & Fees			119.75	5,841.51
07/23/2024	90821	Oregon Department ...	-split-	0514111-6; On...	2,198.47			3,643.04
07/23/2024			1100 · General Pool 52...	Conf# 4000573...			20,000.00	23,643.04
07/24/2024			5000 · Personal Servic...	Expense Reimb			1,028.16	24,671.20
07/26/2024	90820	PERS	-split-	Online Payment	16,198.77			8,472.43
07/29/2024			-split-	Fines & Fees			137.31	8,609.74
07/29/2024	90822	Cascade Natural Gas ...	2000 · Accounts Payable	Online paymen...	12.65			8,597.09
07/29/2024	90823	Xerox Corporation	2000 · Accounts Payable	Online Paymen...	272.21			8,324.88
07/29/2024	90824	Idaho Power	2000 · Accounts Payable	Account 22063...	189.13			8,135.75
07/29/2024	90825	Baker City (water ve...	2000 · Accounts Payable	Account 12760...	197.87			7,937.88
07/30/2024			-split-	Paypal 7/18-7/...			603.50	8,541.38
07/30/2024	31345	Argus Observer	6000 · Materials and S...	Account 90238...	251.00			8,290.38
07/30/2024	31346	BendTel	6000 · Materials and S...	Account 20003...	243.33			8,047.05
07/30/2024	31347	Klein Bros LLC	6000 · Materials and S...	Invoice # 2, Pa...	200.00			7,847.05
07/30/2024	31348	Northeast Oregon Ho...	2000 · Accounts Payable	Richland Libra...	203.49			7,643.56
07/30/2024	31349	Oregon Trail Electric...	2000 · Accounts Payable	Accounts 908-...	1,574.98			6,068.58
07/30/2024	31350	Verizon Wireless	-split-	Account 64221...	667.79			5,400.79
07/30/2024	90826	Cascade Util (see Rel...	-split-	Account 38563...	141.22			5,259.57
07/30/2024			1100 · General Pool 52...	Conf# 4005125...			55,000.00	60,259.57
07/31/2024			-split-	Expense Reimb...			10,710.94	70,970.51
07/31/2024			-split-	Paypal Zettle 7...			11.93	70,982.44
07/31/2024	31356	Ablaze Renovations ...	6000 · Materials and S...	Partial Contract...	6,000.00			64,982.44
07/31/2024		QuickBooks Payroll ...	-split-	Created by Pay...	4,447.44			60,535.00
07/31/2024		QuickBooks Payroll ...	-split-	Created by Pay...	41,943.91			18,591.09
08/01/2024	8300	<i>Sage/OK</i> Georg, Jon (Sage Co...	1461 · A/R Due from S...	Sage fund vend...	6,263.50			12,327.59
08/01/2024	31351	GEO Net (aka Davis ...	6000 · Materials and S...	Patron Services...	25.00			12,302.59
08/01/2024	31352	Goertzen Janitorial S...	6000 · Materials and S...	Janitorial Contr...	2,200.00			10,102.59
08/01/2024	90827	AFLAC	-split-	Online Payment	463.38			9,639.21
08/01/2024	6007	<i>OK</i> Ames, Bryan C	-split-	Direct Deposit		X		9,639.21
08/01/2024	6008	Armstrong, Gail E	-split-	Direct Deposit		X		9,639.21
08/01/2024	6009	Bogart, Theresa D	-split-	Direct Deposit		X		9,639.21
08/01/2024	6010	Bowers, Sylvia S	-split-	Direct Deposit		X		9,639.21
08/01/2024	6011	Bowling, Graysen A	-split-	Direct Deposit		X		9,639.21
08/01/2024	6012	Brockman, John R	-split-	Direct Deposit		X		9,639.21
08/01/2024	6013	Burns, Daisy R	-split-	Direct Deposit		X		9,639.21

OK 8/12/2024

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08/01/2024	6014	✓ Cairns, Rachel A	-split-	Direct Deposit		X		9,639.21
08/01/2024	6015	Cottrell, Cynthia A	-split-	Direct Deposit		X		9,639.21
08/01/2024	6016	Cuzick, Kaycee L	-split-	Direct Deposit		X		9,639.21
08/01/2024	6017	Dunn, Jerry Ann T	-split-	Direct Deposit		X		9,639.21
08/01/2024	6018	Goodman, Amber AD	-split-	Direct Deposit		X		9,639.21
08/01/2024	6019	Grammon, Melissa N	-split-	Direct Deposit		X		9,639.21
08/01/2024	6020	Harrison, Rose M	-split-	Direct Deposit		X		9,639.21
08/01/2024	6021	Hawes, A Christine	-split-	Direct Deposit		X		9,639.21
08/01/2024	6022	Hayden, Kaylee M	-split-	Direct Deposit		X		9,639.21
08/01/2024	6023	Minnigalieva, Ekater...	-split-	Direct Deposit		X		9,639.21
08/01/2024	6024	Moyer, Robert P	-split-	Direct Deposit		X		9,639.21
08/01/2024	6025	Nuttall, John G	-split-	Direct Deposit		X		9,639.21
08/01/2024	6026	O'Dell, Tatum A	-split-	Direct Deposit		X		9,639.21
08/01/2024	6027	Pearson, Diana	-split-	Direct Deposit		X		9,639.21
08/01/2024	6028	Rasmussen, Gwendol...	-split-	Direct Deposit		X		9,639.21
08/01/2024	6029	Saunders, Sydney L	-split-	Direct Deposit		X		9,639.21
08/01/2024	6030	Snyder, Courtney B	-split-	Direct Deposit		X		9,639.21
08/01/2024	6031	Spry, Heather E	-split-	Direct Deposit		X		9,639.21
08/01/2024	6032	Stokes, Perry N	-split-	Direct Deposit		X		9,639.21
08/01/2024	6033	Teunissen, Ruth D	-split-	Direct Deposit		X		9,639.21
08/01/2024	6034	✓ Valentine, Donna M	-split-	Direct Deposit		X		9,639.21
08/01/2024	6006	✓ Adamson, Edward C	-split-	Direct Deposit		X		9,639.21
08/01/2024	31354	✓ Castillo, Fabian Arenas	-split-		580.87			9,058.34
08/01/2024	31355	✓ MacNaughton, Aman...	-split-		1,308.54			7,749.80
08/02/2024	31353	✓ Special Districts Insu...	-split-	03-0026696 Gr...	13,088.00			-5,338.20
08/06/2024			1100 · General Pool 52...	Conf# 4009557...			30,000.00	24,661.80
08/07/2024	90828	IRS Internal Rev Svc...	-split-	93-0984786; O...	13,241.84			11,419.96
08/07/2024	90829	Oregon Department ...	2100 · Payroll Liabiliti...	0514111-6; On...	3,455.00			7,964.96
08/07/2024	90830	Oregon Savings Gro...	-split-	02728; Online ...	685.00			7,279.96
08/12/2024	90831	PERS	2100 · Payroll Liabiliti...	02728; PERS ...	56.74			7,223.22
08/12/2024	90832	CenturyLink Century...	2000 · Accounts Payable	Online Paymen...	94.03			7,129.19
08/12/2024	90833	CenturyLink Qwest (...)	-split-	Online Pmt, Ac...	139.06			6,990.13
08/13/2024	31357	✓ Adamson, Ed (vendor)	2000 · Accounts Payable	Medical Deduc...	1,500.00			5,490.13
08/13/2024	31358	AirFilCo LLC	2000 · Accounts Payable	Invoice INVPO...	1,816.02			3,674.11
08/13/2024	31359	Baker Sanitary Service	2000 · Accounts Payable	Payment on Ac...	181.50			3,492.61
08/13/2024	31360	Black Distributing, Inc.	-split-	Account 00254...	345.56			3,147.05
08/13/2024	31361	Cashway Lumber Co.	2000 · Accounts Payable	Account 01034...	185.00			2,962.05
08/13/2024	31362	City of Haines	2000 · Accounts Payable	Account 81; Li...	90.00			2,872.05
08/13/2024	31363	City of Halfway	2000 · Accounts Payable	Account 053-2;...	82.00			2,790.05
08/13/2024	31364	✓ City of Huntington	2000 · Accounts Payable	Account 2-026...	85.00			2,705.05

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Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
08/13/2024	31365 ✓	Coast To Coast Com...	2000 · Accounts Payable	Customer # 37...	324.98		2,380.07
08/13/2024	31366	Copy Ship & Mail B...	2000 · Accounts Payable	Payment on Ac...	48.95		2,331.12
08/13/2024	31367	Eagle Telephone Syst...	2000 · Accounts Payable	Account 89360...	34.41		2,296.71
08/13/2024	31368	EO Media Group	2000 · Accounts Payable	Account EO48...	160.05		2,136.66
08/13/2024	31369	Friends of the Librar...	2000 · Accounts Payable	July Book Sale ...	345.77		1,790.89
08/13/2024	31370	Grey House Publishi...	2000 · Accounts Payable	Cust 771386; R...	462.05		1,328.84
08/13/2024	31371	Ingram Library Service	2000 · Accounts Payable	Customer 2019...	6,528.66		-5,199.82
08/13/2024	31372	Inland Development ...	2000 · Accounts Payable	Internet Servic...	610.00		-5,809.82
08/13/2024	31373	LaRue Sanitary Service	2000 · Accounts Payable	Library Utiltiies	26.63		-5,836.45
08/13/2024	31374	MTE Communications	2000 · Accounts Payable	Account 05715...	5.33		-5,841.78
08/13/2024	31375	Pine Telephone dba ...	2000 · Accounts Payable	Account 00001...	174.10		-6,015.88
08/13/2024	31376	Quill	2000 · Accounts Payable	Account 28626...	566.18		-6,582.06
08/13/2024	31377	Rivistas Subscription...	2000 · Accounts Payable	Subscription S...	3,077.86		-9,659.92
08/13/2024	31378	Showcases	2000 · Accounts Payable	Payment on Ac...	256.85		-9,916.77
08/13/2024	31379	Streamline	2000 · Accounts Payable	Invoice FE147...	200.00		-10,116.77
08/13/2024	31380	Thatcher's Ace Hard...	2000 · Accounts Payable	Account 33; Bl...	1,113.18		-11,229.95
08/13/2024	31381	Unique Management ...	2000 · Accounts Payable	Client No 2025	50.00		-11,279.95
08/13/2024	31382 ✓	US Linen & Uniform	2000 · Accounts Payable	Account 17533...	178.00		-11,457.95
08/13/2024			1100 · General Pool 52...	Conf #4014324...		25,000.00	13,542.05
08/14/2024	90834 ✓	US Bank Visa (Corp...	-split-	Online Payment	8,944.51		4,597.54
08/15/2024	31383 ✓	Valentine, Donna M	1460 · A/R Employee ...	Draw	300.00		4,297.54

Verified number sequence
Number Series

31000 Regular checks
 9000 ACH Online payments
 5000/6000 direct deposit payroll

Last # on prior report

31344
 90817
 6005

② #90819
 skipped in
 sequence

Ch 8/12/2024

Baker Co Library - Other Funds

8/12/2024 2:58 PM

Register: 1000 · US Bank Checking Memorial
 From 07/10/2024 through 08/14/2024
 Sorted by: Date, Type, Number/Ref

*Approved Bills Report
 August 2024*

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/12/2024	8017 ✓	US Bank Visa	2000 · Accounts Payable	Online Payment	217.72	X		4,644.78
07/31/2024			4400.0 · OTHER USE...	Book Sales		X	727.77	5,372.55
07/31/2024			6000 · Other Uses Fun...	Service Charge	12.00	X		5,360.55
08/14/2024	8018 ✓	US Bank Visa	6000 · Other Uses Fun...	Online Payment	86.64			5,273.91

✓ verified number sequence

Number Series

1900 Regular checks

8000 ACH Online Payments

Last # used (FYE 6/30)

✓ 1976 6/11/2024

✓ 8014 6/13/2024

OK 8/12/2024

OK 8/12/2024

Baker Co Library - Sage Fund

8/12/2024 11:24 AM

Register: 1000 · US Bank Checking
 From 07/11/2024 through 08/13/2024
 Sorted by: Date, Type, Number/Ref

Approved Bills Report
 August 2024

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/29/2024			1005 · LGIP Pool Acc...	Conf# 4003795...		X	69,000.00	73,541.90
07/30/2024	2525 ✓	Orbis Cascade Alliance	-split-	Annual Courier...	55,888.65			17,653.25
07/30/2024	2526 ✓	EOU Eastern Oregon...	2000 · Accounts Payable	Account 91004...	1,500.00			16,153.25
07/30/2024	2527 ✓	Goldsmith, John (Co...	2000 · Accounts Payable	Courier Mileage	209.60			15,943.65
07/30/2024	2528 ✓	Reser, Mary (Courier)	2000 · Accounts Payable	Courier Mileage	391.95			15,551.70
07/30/2024	2529 ✓	Sherman Co Public L...	2000 · Accounts Payable	Courier Service...	438.80			15,112.90
07/30/2024	8301 ✓	Baker County Librar...	-split-	Expense Reimb...	10,710.94	X		4,401.96
07/30/2024	2025-6		2900 · Due to General ...	reverse duplica...		X	6,263.50	10,665.46
07/30/2024	2025-7		5000 · Sage Personal S...	Reverse duplic...		X	4,447.44	15,112.90
07/31/2024		QuickBooks Payroll ...	5000 · Sage Personal S...	Created by Dir...	1.75	X		15,111.15
07/31/2024		QuickBooks Payroll ...	-split-	Created by Pay...	4,447.44	X		10,663.71
08/01/2024	2530 ✓	Banks Courier Servic...	6000 · Materials & Ser...	Courier Service...	640.00			10,023.71
08/01/2024	8300 ✓	Georg, Jon (Contract...	6000 · Materials & Ser...	Monthly Syste...	6,261.75	X		3,761.96
08/01/2024	6034 ✓	A Christine Hawes	-split-	Direct Deposit		X		3,761.96
08/01/2024	6035 ✓	Elizabeth A Ross	-split-	Direct Deposit		X		3,761.96
08/05/2024	2531 ✓	Larry Lake (Courier)	2000 · Accounts Payable	Courier Services	700.00			3,061.96
08/07/2024	8302 ✓	IRS Internal Revenue...	-split-	Online Payment	2,124.42			937.54
08/07/2024	8303 ✓	Oregon Department ...	2100 · Payroll Liabiliti...	Online Payment	419.00			518.54
08/13/2024	2532 ✓	Goldsmith, John (Co...	2000 · Accounts Payable	Courier Mileage	235.80			282.74
08/13/2024	2533 ✓	MacDonald, Maxine ...	2000 · Accounts Payable	Courier Services	572.00			-289.26
08/13/2024	2534 ✓	Reser, Mary (Courier)	2000 · Accounts Payable	Courier Mileage	391.95			-681.21
08/13/2024	2535 ✓	Wirkkala, Susan (Co...	2000 · Accounts Payable	Courier Mileage	98.28			-779.49
08/13/2024			1005 · LGIP Pool Acc...	Conf#4014102 ...			2,500.00	1,720.51

✓ verified number sequence
Number Series
 2000 Regular checks
 5000 direct deposit payroll
 6000
 8000 ACH Online payments

Last # on prior report
 2524
 5474 GF Last # 6005
 8299
 OK

Ch 8/12/2024
 ① Duplicated #6034/ ~~6035~~ Adj = 6034
 already used # in GF

Ch 8/12/2024